



Incident and Position Standards Committee

Meeting Notes – December 14, 2022

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Marlene Eno-Hendren/ Monica Ramirez	<ul style="list-style-type: none"> Accepted November 2022 CC Notes. Reviewed and updated Open Action Log items and RFCs in Trello. 	
2	Subcommittee Updates		Mike Black	IOSC <ul style="list-style-type: none"> Chair rotation will occur in February and will be a Park Service representative. Have several new members on the committee. No current open action items. Updating business procedures. Reviewed and cleaned up action items <ul style="list-style-type: none"> TFLD will need support from the Forest Service before it can become a request for change. Operations standards tasking is closed out per NWCG. 	
			Dylan Rader	IPS <ul style="list-style-type: none"> No December meeting. Two new members on committee from the Fish and Wildlife Service and International Association of Fire Chiefs (IAFC). Electronic check-in/demob subgroup is working with IMRR and FAMIT to develop a more streamlined process. On track for a March launch. Reviewing taskings to ensure all are applicable to continue to focus on. 	
			Chris Alford	ILSC <ul style="list-style-type: none"> Travis Bailey will be the chair starting in January. Discussed RFC questions that came back from IPSC related to COMT/INCM. Equipment Manager RFC is on hold. Discussed Security Until Leader as a potential new position. 	
			Shane Greer	ICSC <ul style="list-style-type: none"> No December meeting. In January will discuss ICT3 to CIM IC. 	
			Mike Black	PNB <ul style="list-style-type: none"> December meeting was cancelled. 	

				<ul style="list-style-type: none"> No new RFCs. Updated Forest Service requests for Wildfire Agency Administrators. Gina Papke will rotate into chair position in March. 	
			Sarah Lee	S-520/S-620 <ul style="list-style-type: none"> An agenda item for the December Executive Board meeting is the 2016 memo update request. 	
3	PMS 310-1 Update		Mike Froelich	<ul style="list-style-type: none"> PMS 310-1 was submitted. Erica will get it into the system and work with the developers. No anticipated issues having it operational by January 20, 2023. 	
4	NWCG Training Program Update		Annie Benoit	<ul style="list-style-type: none"> Continue to focus on hiring. Reviewing request for information submissions for the large contracting effort. Will write the final statement of work and put out for bid in the new year. Received the updated material for the S-490 course. Joined the After Action Review for the Southern Area delivery and gathered feedback that will help shape how to move forward. Training specialists sat in on the Forest Service delivery of the Thinking Sawyer course in Missoula. One suggestion presented to the Training Delivery Committee was to remove the FFT2 requirement from the S-212 course to allow a wider audience to take the course (i.e., Trail crews and backcountry horseman). Next generation Position Task Book (PTB). <ul style="list-style-type: none"> Received overall positive feedback from testing. Updates focused on wording, grammar, and formatting. Annie presented two versions of the PTB, the original version that went out for testing and an updated version that incorporated the feedback. New version combines the evaluation and verification record pages to a single overall rating page, and decreased the incident record to a single page, which would decrease overall size of the PTB. IPSC recommended additional updates for the new version. Will review and vote in January for support. NWCG training will be working on training videos on how to manage new generation PTB. 	
5	Alternate Training to S-130		Marlene Eno-Hendren/Annie Benoit	<ul style="list-style-type: none"> Continued feedback supports the need to have a version of S-130 without the field day to provide non-operational resources basic firefighting training. Looked at S-110 to fill that need but it does not fit with the S-130 content. 	

				<ul style="list-style-type: none"> Proposing to create a new course without the field day (i.e., S-129 Fire for non-operational personnel). Marlene will work with Annie to come up with a model for the course and bring back to IPSC. 	
6	COMT & INCM Training Requirement Change	RFC 2022-07	Chris Alford	<ul style="list-style-type: none"> RFC will be on hold until the alternate training to S-130 is figured out. ILSC supports the alternative to S-130 for these positions. 	
7	SOFF Safety Officer Field Position	RFC 2022-10	Marlene Eno-Hendren	<ul style="list-style-type: none"> RFC submitted by the Risk Management Committee. IPSC accepts the RFC. Travis Dotson will be point of contact. 	
8	UASP 310-1 Change	RFC 2022-11	Marlene Eno-Hendren	<ul style="list-style-type: none"> RFC submitted by the Interagency Fire Unmanned Aircraft Subcommittee. IPSC accepts the RFC. Joe Sean Kennedy, Mike Black, and Sarah Saarloos will be point of contacts. Craig Daugherty will look into an additional contact. 	
9	CIM Tasking Update	2021-08	Marlene Eno-Hendren	<ul style="list-style-type: none"> 310-1 included all the CIM updates. Type 2 qualification pathways are discontinued for 2023. If a position has an endorsement, NIMSIC will be responsible to evaluate any endorsement changes. The All-Hazard world is not going to CIM, NIMSIC discussion needed on how to utilize all hazard personnel on wildland fire incidents. Incident position descriptions were finalized for CIM C&G and sent to NWCG to post on web. Expect to be up in January. Transferred CIM Position Task Books to the new format and will be posted on the web in January. Edits to the Risk and Complexity Assessment were sent to NWCG to update the PMS 236. Updated Field Evaluation guidance will be completed by the end of the year. January 1st tasking is to provide Executive Board with a nationwide and systematic transition plan with the intent of full CIM implementation of April 2024. Marlene will take components and put into a written format and get out to the committee when complete. Type 3 and Unit Leader pathway to CIM. <ul style="list-style-type: none"> Executive Board approved short term pathway. 	

				<ul style="list-style-type: none"> ○ For Mid-term and Long term, IPSC needs to vet S-420/L-481/O-305 as a requirement for type 3. Need decision of support by February. ○ Mike Ellsworth will send out presentation and briefing write up to IPSC committee. • Asking Executive Board to make decision on Type 1 pathways and what will be done with Type 1 & 2 qualifications by February in order to update 310-1 in time for 2024 publication. 	
	Bin Items		All	<ul style="list-style-type: none"> • N/A 	
	Round Robin/Wrap Up			<ul style="list-style-type: none"> • Aaron Lowe – Can assist as CICCIS liaison as needed. • Mike Black – Reserved Residence Inn conference room in Boise for the Spring IPSC meeting. Block of rooms will be available at government rate. • Dave Celino – Chiefs, Managers, Supervisor’s (CMS) meeting will be in January. Jesse Bender will attend to discuss CIM. The National Cohesive Strategy workshop was held in Asheville, NC in November. Had over 200 attendees. A lot of discussion around qualifications and capacity building. Opportunity for NWCG training to attend the next workshop. Would like the group that is working on burn boss pathways to give IPSC a presentation of where they are at and thoughts moving forward as this will eventually make its way to IPSC. • Patty Correia – Pre-loading IQS with 310-1 changes. IQS will release a patch in January. • Craig Daugherty – Spring in person meeting will be last meeting before transitioning over to Aaron. • Travis Dotson – Park Service Training Program Manager positioned has been filled permanently with a January 1st expected start date. Operations Advisory Team will meet in January in Denver, expecting questions around CIM and 310-1 updates. Attended PFTC steering committee meeting, one topic presented was around burn boss pathways. • Michael Froelich – Will attend CMS meeting in January. • Marley Marshall – For IQCS, working on implementing qualifications standard changes that are coming in January. • Brent Ruggles – Intend to have IPQG published in February. H-337 course being offered at NCTC in February. • Sarah Saarloos – Attended the IC/AC call in November. Will serve as the liaison to the Incident Command Subcommittee. 	

Next Conference Call**Date:** January 11, 2023**Time:****Face to Face/Virtual IPSC Meeting Schedule****Date:** April 4-6, 2023**Location:** Boise, ID**Host:** BIA

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Marlene Eno-Hendren (Chair), BLM	Y	Sarah Lee, NWCG Coordinator, BLM	Y
Mike Ellsworth (Vice Chair) FWS	Y	Michael Froelich, 310-1 Steward, NASF	Y
Monica Ramirez (Support), USFS	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Will Briggs, BLM	N	Brent Ruggles, Advisor, DOI, OEM	Y
Joe Sean Kennedy, USFS	Y	Patty Correia, Advisor, IQS, NASF	Y
Heath Cota, USFS	N	Russ Flick, Advisor, FEMA, EMI	N
Mike Black, BIA	Y	Chris Buhrig, Associate, GATR, USFS	N
Dave Robinson, NPS	N	Annie Benoit, NWCG Training, BLM	Y
Travis Dotson, NPS	Y	Reese Kerbow, IOSC, USFS	N
Dave Celino, NASF (Eastern)	Y	Dylan Rader, IPS Chair, USFS	Y
Greg Smith, NASF (Southern)	N	Chris Alford, ILSC Chair, NPS	Y
Sarah Saarloos, NASF (Western)	Y	Shane Greer, ICSC Chair, USFS	Y
Craig Daugherty, IAFC	Y	Todd Abel, S-520/S-620 Committee Chair	N

Guests: Aaron Lowe, Mark Skudlarek, Travis Bailey