



# Incident and Position Standards Committee

## Meeting Notes – June 2022

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Jim Shultz/Michelle Woods	<ul style="list-style-type: none"> <li>Accepted May 2022 CC Notes.</li> <li>Reviewed and updated Open Action Log items and RFCs in Trello.</li> </ul>	
2	Subcommittee Updates		Reese Kerbow	<b>IOSC</b> <ul style="list-style-type: none"> <li>Reached out to the NIMO IMRR IC to request an IMRR rep for the subcommittee. One has been identified.</li> <li>Discussed 0-305 training for Type 3 C&amp;G staff. Did not support.</li> <li>IOSC meetings have been suspended until October 2022.</li> </ul>	
			Dylan Rader	<b>IPS</b> <ul style="list-style-type: none"> <li>E-Doc is in the final stages. Making final recommended changes that should be completed by the end of this week. Working with the FireNet Work Group on formatting and final publishing of the document. Hope to be completed by the next call.</li> <li>Finalized business processes document. Seeking Chair approval.</li> <li>Will use FireNet account during the fire season to continue IPS business.</li> <li>Currently have a NIMO IMRR rep on the subcommittee.</li> <li>Outreaching for additional subcommittee members.</li> <li>Will brief ICS 211-WF, Check-In List form to the Executive Board at their next meeting.</li> </ul>	
			Chris Alford	<b>ILSC</b> <ul style="list-style-type: none"> <li>N/A.</li> </ul>	
			Shane Greer	<b>ICSC</b> <ul style="list-style-type: none"> <li>Will send business processes.</li> <li>Staying on a normal monthly schedule during this fire season.</li> <li>Will reach out to the NIMO IMRR IC to request an IMRR rep for the ICSC.</li> </ul>	
			Mike Black	<b>PNB</b> <ul style="list-style-type: none"> <li>CIMT positions are complete.</li> <li>Request for Lead Resource Advisor, LRED not supported/approved. <ul style="list-style-type: none"> <li>Advised to use Resource Advisor Coordinator (REAC), DOI Incident Positions Qualification Guide.</li> </ul> </li> </ul>	

			Rob Allen	<ul style="list-style-type: none"> <li>• New Request for the June quarterly meeting; Departmental Emergency Support Team – Generalist (DEST). <ul style="list-style-type: none"> <li>○ This position was approved by the DOI Emergency Management Council, Training and Qualification subcommittee.</li> <li>○ Will be included in the next IPQG update.</li> </ul> </li> <li>• Updated NWCG website quarterly meetings.</li> </ul>	
			Rob Allen	<b>S-520/S-620</b> <ul style="list-style-type: none"> <li>• Will conduct an additional S-520 course in December in addition to the January course. Will be sending out a request to GATRs for nominees.</li> <li>• CIM Field Guide Evaluation was completed and sent out.</li> <li>• Discussing the possibility of taking S-520 on the road with the assistance of a contractor.</li> <li>• Will work with NAFRI and Chris Buhrig this week on messaging on S-520 and get it sent out this week.</li> </ul>	
3	<b>PMS 310-1 Update</b>		Michael Froelich	<ul style="list-style-type: none"> <li>• N/A.</li> </ul>	
4	<b>NWCG Training Program Update</b>		Annie Benoit	<ul style="list-style-type: none"> <li>• Annie provided a staffing update. <ul style="list-style-type: none"> <li>○ Heather Gonzalez has accepted the permanent Supervisory Training Specialist position with a start date of July 3, 2022.</li> <li>○ Will soon be advertising the vice Mike Black position.</li> <li>○ Will also be advertising for three virtual Instructional Designers.</li> </ul> </li> <li>• Completed the OSC C&amp;G standards and sent them to the SME group for final review. Once their review is complete will send to IPSC for review.</li> <li>• Still working CRWB position with the contractor.</li> <li>• Funding for large training contract proposal still pending.</li> </ul>	
5	<b>Next Generation Position Task Books (PTBs) Update</b>		Annie Benoit	<ul style="list-style-type: none"> <li>• Annie reviewed the final draft of the next generation PTBs. She highlighted the signature and verification pages.</li> <li>• Seeking approval from IPSC to pilot the new format this summer for CRWBs, TNSPs and RESLs.</li> <li>• NWCG Training will provide feedback to IPSC as the pilot is implemented and will conduct an AAR at the end of the summer fire season.</li> </ul>	<ul style="list-style-type: none"> <li>• IPSC supported the request to pilot the next gen PTBs.</li> </ul>
6	<b>CIM Tasking Update</b>	2021-08	Jim Shultz/Deb Fleming	<ul style="list-style-type: none"> <li>• NWCG memo was sent out and all support pieces are in place.</li> <li>• IPSC has completed near term tasks per the NWCG Tasking. Remaining tasks to be completed at the fall face to face meeting.</li> </ul>	

7	<b>Complex IC Qualification Without Type 3 IC Qualification Pre-Requisite</b>		Jim Shultz/Shane Greer	<ul style="list-style-type: none"> <li>Discussed the topic of Complex IC Qualifications. <ul style="list-style-type: none"> <li>Do you need to be a ICT3 if you are already a qualified Complex C&amp;G?</li> <li>What do you gain from being a ICT3?</li> <li>Acquiring an ICT3 may be a hindrance for qualified C&amp;Gs.</li> </ul> </li> <li>Determined that ICSC will conduct a gap analysis of ICT1 &amp;2 critical competencies to help determine if ICT3 is necessary.</li> <li>Should ICSC submit an RFC or move forward and conduct a Pilot Program in 2023 with Complex IC trainees without the ICT3 qualification?</li> <li>Will discuss further at the July IPSC meeting.</li> </ul>	
8	<b>O-305 Required for T3 Tasking Summary of Subcommittee Responses</b>	TM 21-005 / 2021-06	Jim Shultz	<ul style="list-style-type: none"> <li>Reviewed input from NWCG committees/subcommittees.</li> <li>Further discussed whether the O-305 course should be required training or not.</li> <li>Jim will prepare an IPSC response memo to the Executive Board. Will send out to IPSC as well.</li> </ul>	<ul style="list-style-type: none"> <li>IPSC could not come to consensus to support O-305 as required training.</li> </ul>
9	<b>Create PIOT &amp; Add PIO3 Position</b>	RFC 2021-03	Mike Ellsworth	<ul style="list-style-type: none"> <li>Will discuss at the July IPSC meeting.</li> </ul>	
10	<b>L-381, Incident Leadership Course Changes</b>	2022-02	Mike Ellsworth	<ul style="list-style-type: none"> <li>Will discuss at the July IPSC meeting.</li> </ul>	
11	<b>Risk and Complexity Assessment</b>		Jim Shultz/Marlene Eno Hendren	<ul style="list-style-type: none"> <li>Executive Board reviewed/discussed IPSC presented Options #1 &amp; #2. All members agreed that they could support Option #1.</li> </ul>	
	<b>Bin Items</b>		All	<ul style="list-style-type: none"> <li>N/A.</li> </ul>	
	<b>Round Robin / Wrap Up</b>		All		

**Next Conference Call****Date:** July 13, 2022**Time:****Face to Face/Virtual IPSC Meeting Schedule****Date:****Location:****Host:**

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Jim Shultz (Chair), NPS	Y	Deb Fleming, NWCG Coordinator, BLM	Y
Jeff Soule (Vice Chair) USFA	N	Michael Froelich, 310-1 Steward, NASF	N
Michelle Woods (Support), USFS	Y	Marley Marshall, Advisor, IQCS, BLM	N
Will Briggs, BLM	Y	Kevin Misenheimer, Advisor, DOI, OEM	Y
Marlene Eno-Hendren, BLM	N	Patty Correia, Advisor, IQS, NASF	Y
Joe Sean Kennedy, USFS	Y	Russ Flick, Advisor, FEMA, EMI	N
Heath Cota, USFS	Y	Chris Buhrig, Associate, GATR, USFS	Y
Mike Ellsworth, FWS	N	Annie Benoit, NWCG Training, BLM	Y
Mike Black, BIA	Y	Reese Kerbow, IOSC, USFS (Keith Mitchell for Reese)	Y
Dave Robinson, NPS	N	Dylan Rader, IPS Chair, USFS	Y
Dave Celino, NASF (Eastern)	N	Chris Alford, ILSC Chair, NPS	N
Greg Smith, NASF (Southern)	Y	Shane Greer, ICSC Chair, USFS	Y
Sarah Saarloos, NASF (Western)	Y	Rob Allen, S-520/S-620 Committee Chair, USFS	Y
Craig Daugherty, IAFC	N		

**Guests:** Sabra Arnold, Mark Skudlarek, Richard Sexton and Monica Ramirez.