



# Incident and Position Standards Committee

## Meeting Notes – May 2022

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Mike Ellsworth / Michelle Woods	<ul style="list-style-type: none"> <li>Accepted April 2022 CC Notes.</li> <li>Reviewed and updated Open Action Log items and RFCs in Trello.</li> </ul>	
2	Subcommittee Updates		Mike Black	<b>IOSC</b> <ul style="list-style-type: none"> <li>Primary focus and work has been on CRWB.</li> <li>Generally does not support O-305 but realize with the implementation of CIM they may need something.</li> </ul>	
			Dylan Rader	<b>IPS</b> <ul style="list-style-type: none"> <li>Dylan Rader is the new IPS Chair.</li> <li>Work continues on E-Doc. Will be completed soon.</li> <li>ICS 211-WF, Check-In List form is available. Working with WFIT on electronic version.</li> <li>Outreaching for additional subcommittee members.</li> <li>Reviewing business processes.</li> </ul>	
			Chris Alford	<b>ILSC</b> <ul style="list-style-type: none"> <li>Task Team is working COMT quals.</li> </ul>	
			Shane Greer	<b>ICSC</b> <ul style="list-style-type: none"> <li>N/A.</li> </ul>	
			Mike Black	<b>PNB</b> <ul style="list-style-type: none"> <li>PNB approved the following: <ul style="list-style-type: none"> <li>Incident Commander Complex (ICCI)</li> <li>Safety Officer Complex (SOFC)</li> <li>Public Information Officer Complex (PIOC)</li> <li>Operations Section Chief Complex (OSCC)</li> <li>Planning Section Chief Complex (PSCC)</li> <li>Logistics Section Chief Complex (LSCC)</li> <li>Finance/Administration Section Chief Complex (FSCC)</li> </ul> </li> <li>Received requests for READ, REAF, ARCH and Lead Read. Will review at next meeting.</li> </ul>	
			Rob Allen	<b>S-520/S-620</b> <ul style="list-style-type: none"> <li>Nominations are out for the next S-520 course. Need additional Finance and Logistics Section Chiefs.</li> </ul>	

				<ul style="list-style-type: none"> <li>Updated the Field Evaluation Guide. Now has two eval forms at the end of the guide. <ul style="list-style-type: none"> <li>Feedback Form</li> <li>Final Evaluation Form</li> </ul> </li> </ul>	
3	<b>PMS 310-1 Update</b>		Michael Froelich	<ul style="list-style-type: none"> <li>SITL changes went live last week.</li> <li>Working S-372 course name change.</li> <li>Working A-112 name change from “Mission Planning and Flight Request Process” to “Aviation Projects &amp; Mission Planning”.</li> <li>Transition Plans for the reinstatement of P-310 &amp; P-410.</li> <li>Waiting for Transition Plans for INJR &amp; CLMS.</li> </ul>	
4	<b>NWCG Training Program Update</b>		Deb Fleming	<ul style="list-style-type: none"> <li>Annie will share a draft Next Gen PTB at the June IPSC meeting.</li> </ul>	
5	<b>CIM Tasking Update</b>	2021-08	Mike Ellsworth/Deb Fleming	<ul style="list-style-type: none"> <li>IPSC briefed the Executive Board on their CIM recommendation.</li> <li>The Executive Board will focus on the qualification and certification of Type 1&amp; 2 positions so that they can mobilize as CIMTs during the 2022 Fire Year.</li> <li>The actual transition to CIM will take place in 2023. All CIM PTBs and standards to be completed prior to January 1st 2023.</li> <li>Will conduct an AAR after the 2022 fire year to determine what changes need to be made to implement CIM.</li> <li>Implementation of CIM for the 2022 fire year includes the following: <ul style="list-style-type: none"> <li>Type 1 qualified will be awarded competency for CIM positions.</li> <li>Type 2 qualified with S-520 or CIMC will be awarded competency for CIM positions.</li> <li>Type 2 qualified without S-520 or CIMC must take S-520, CIM or equivalency (CIM field evaluation) to qualify as CIM.</li> <li>Type 2 trainees must receive qualifications and complete Type 2 certification prior to proceeding to Complex.</li> </ul> </li> <li>CIM Field Evaluations must be functional area to functional area. For example a Complex Plans Chief can only evaluate Plans Chiefs. There is one exception, a Complex IC can evaluate all functional areas.</li> <li>Need to develop qualification sheets for positions so that IQCS and IQS have definitions for the transition to CIM in 2023. Will also need position pages with links.</li> <li>Executive Board is drafting memo to the field on CIM timelines and transition options that should be issued next week.</li> </ul>	

6	<b>Endorsement Recommendations</b>	2020-08	Deb Fleming	<ul style="list-style-type: none"> <li>• Deb presented endorsement analysis recommendations for Air Operations, GIS Specialist, and Operations Section Chiefs &amp; Division/Group Supervisor.</li> <li>• The Air Support Group Supervisor (ASGS) was the only position recommended for endorsement.</li> </ul>	IPSC approved the recommendations.
7	<b>O-305 Required for T3 Tasking Summary of Subcommittee Responses</b>	TM 21-005 / 2021-06	Mike Ellsworth	<ul style="list-style-type: none"> <li>• Mike reviewed subcommittee responses. <ul style="list-style-type: none"> <li>○ PIO supports.</li> <li>○ IOSC does not support.</li> <li>○ IPS partially supports.</li> <li>○ ILSC no response.</li> </ul> </li> <li>• IPSC will vote next month to support or not and make a recommendation to the Executive Board.</li> </ul>	
8	<b>Create PIOT &amp; Add PIO3 Position</b>	RFC 2021-03	Mike Ellsworth	<ul style="list-style-type: none"> <li>• Discussed moving from PIOF to PIO3, and the implications that the changes entail.</li> <li>• Deb will follow up with Candice and seek written concurrence of their understanding of the implications.</li> <li>• Deb will then coordinate a follow-up meeting.</li> <li>• Further discussion/decision to take place at the June IPSC meeting.</li> </ul>	
9	<b>Add READ, REAF, ARCH &amp; Lead READ Positions</b>	RFC 2022-04	Mike Ellsworth	<ul style="list-style-type: none"> <li>• Heath Cota is the IPSC liaison for this RFC.</li> <li>• IPSC members will vet with States and Agencies once all relevant documents have been received.</li> <li>• Will vote to approve/disapprove the RFC at a future IPSC meeting.</li> </ul>	IPSC accepted the RFC.
10	<b>Bin Items</b>		All	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	
11	<b>Round Robin / Wrap Up</b>		All		

**Next Conference Call****Date:** June 8, 2022**Time:****Face to Face/Virtual IPSC Meeting Schedule****Date:****Location:****Host:**

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Jim Shultz (Chair), NPS	N	Deb Fleming, NWCG Coordinator, BLM	Y
Jeff Soule (Vice Chair) USFA	Y	Michael Froelich, 310-1 Steward, NASF	Y
Michelle Woods (Support), USFS	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Will Briggs, BLM	Y	Kevin Misenheimer, Advisor, DOI, OEM	N
Marlene Eno-Hendren, BLM	Y	Patty Correia, Advisor, IQS, NASF	N
Joe Sean Kennedy, USFS	N	Russ Flick, Advisor, FEMA, EMI	N
Heath Cota, USFS	Y	Chris Buhrig, Associate, GATR, USFS	Y
Mike Ellsworth, FWS	Y	Annie Benoit, NWCG Training, BLM	N
Mike Black, BIA	Y	Reese Kerbow, IOSC, USFS (Keith Mitchell for Reese)	N
Dave Robinson, NPS	N	Dylan Rader, IPS Chair, USFS	Y
Dave Celino, NASF (Eastern)	N	Chris Alford, ILSC Chair, NPS	Y
Greg Smith, NASF (Southern)	Y	Shane Greer, ICSC Chair, USFS	Y
Sarah Saarloos, NASF (Western)	Y	Rob Allen, S-520/S-620 Committee Chair, USFS	Y
Craig Daugherty, IAFC	N		

**Guests:** Sabra Arnold.