



# Incident and Position Standards Committee

## Meeting Notes – March 2022

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Jim Shultz / Michelle Woods	<ul style="list-style-type: none"> <li>Accepted February 2022 CC Notes.</li> <li>Reviewed and updated Open Action Log items and RFCs in Trello.</li> </ul>	
2	Subcommittee Updates		Keith Mitchell	<b>IOSC</b> <ul style="list-style-type: none"> <li>Completed business processes.</li> <li>Continue work on taskings.</li> </ul>	
			Heather Gonzalez	<b>IPS</b> <ul style="list-style-type: none"> <li>Have determined what information will be incorporated into the E-Doc. Implementation decisions made for IMTs overall versus individual IMT needs/wants. Should complete soon.</li> <li>Voted to move S-445 to a test course.</li> <li>Conducting a final review of new ICS 211-WF, Check-In List this week. Will send back to NWCG Publications upon completion.</li> <li>Reviewed business processes. Will maintain the two year commitment for chair rotations.</li> </ul>	
			Deb Fleming	<b>ILSC</b> <ul style="list-style-type: none"> <li>Reviewing LOGs endorsements.</li> <li>Reviewing COMT training prerequisites.</li> <li>Continue working on LSC qualification requirements.</li> </ul>	
			Shane Greer	<b>ICSC</b> <ul style="list-style-type: none"> <li>N/A.</li> </ul>	
			Mike Black	<b>PNB</b> <ul style="list-style-type: none"> <li>PNB received three new requests from Kevin Molloy, CALFIRE FIREScope Behavioral Subcommittee Chair. Will review on March 17th quarterly call. <ul style="list-style-type: none"> <li>Critical Incident Clinician (CICL)</li> <li>Critical Incident Stress Chaplain (CISC)</li> <li>Critical Incident Stress Canine (CISK)</li> </ul> </li> </ul>	
			Rob Allen	<b>S-520/S-620</b> <ul style="list-style-type: none"> <li>Received over 70 nominations for S-520 Jan 23 class. Working prioritization for the class.</li> <li>Working with NASF to ensure that S-520 and CIMC are aligned.</li> </ul>	

3	<b>PMS 310-1 Update</b>		Michael Froelich	<ul style="list-style-type: none"> <li>Completed PIOT updates.</li> </ul>	
4	<b>NWCG Training Program Update</b>		Annie Benoit	<ul style="list-style-type: none"> <li>Will be “onboarding” two new FS Training Specialists the end of March 2022. Advertising for two Instructional Designers in May. Heather Gonzales starts a detail the end of March into the Supervisory Training position.</li> <li>Nearing completion of S-110 and S-190.</li> <li>Will provide an update on next generation PTBs at the April virtual meeting.</li> </ul>	
5	<b>RFC Point of Contact (POC)</b>		Jim Shultz	<ul style="list-style-type: none"> <li>Appointing a Point of Contact (POC) for each RFC is not currently in our business processes.</li> <li>Moving forward we need to appoint a POC/liaison to each RFC to shepherd them through the RFC process.</li> <li>Need to determine how to appoint a POC/liaison. Rotate down a list of IPSC members or assign members to all NWCG committees / subcommittees?</li> </ul>	
6	<b>Reinstatement of P-410 &amp; P-310</b>	RFC 2021-11	Jim Shultz	<ul style="list-style-type: none"> <li>Jim will prepare a response memo that includes Transition Plan guidance.</li> </ul>	IPSC approved the RFC.
7	<b>Review of New GISS Task Book</b>	RFC 2022-02	Jim Shultz	<ul style="list-style-type: none"> <li>Jim will prepare a response memo.</li> </ul>	IPSC approved the RFC.
8	<b>PMS 311-18 ATGS/HLCO PTB Changes</b>	RFC 2022-03	Will Briggs & Jim Shultz	<ul style="list-style-type: none"> <li>POC/liaison is Will Briggs.</li> <li>IPSC members will vet with States and Agencies prior to the April meeting. Will vote in April to approve/deny the RFC.</li> </ul>	IPSC accepted the RFC.
9	<b>Risk and Complexity Assessment</b>		Jim Shultz	<ul style="list-style-type: none"> <li>Will discuss further at the April Meeting.</li> </ul>	IPSC approved the recommendation to assign a PMS number.
10	<b>Spring Virtual Meeting</b>		Jim Shultz	<ul style="list-style-type: none"> <li>Spring Virtual meeting to take place April 5th-7th, 2022.</li> <li>Please send agenda topics to Jim and Michelle.</li> </ul>	
11	<b>Bin Items</b>		All	<ul style="list-style-type: none"> <li>N/A</li> </ul>	
12	<b>Round Robin / Wrap Up</b>		All		

**Next Conference Call****Date:** April 5-7, 2022**Time:****Face to Face/Virtual IPSC Meeting Schedule****Date:****Location:****Host:**

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Jim Shultz (Chair), NPS	Y	Deb Fleming, NWCG Coordinator, BLM	Y
Jeff Soule (Vice Chair) USFA	Y	Michael Froelich, 310-1 Steward, NASF	Y
Michelle Woods (Support), USFS	Y	Marley Marshall, Advisor, IQCS, BLM	N
Will Briggs, BLM	Y	Kevin Misenheimer, Advisor, DOI, OEM	Y
Marlene Eno-Hendren, BLM	N	Patty Correia, Advisor, IQS, NASF	Y
Joe Sean Kennedy, USFS	Y	Russ Flick, Advisor, FEMA, EMI	N
Heath Cota, USFS	Y	Chris Buhrig, Associate, GATR, USFS	Y
Mike Ellsworth, FWS	Y	Annie Benoit, NWCG Training, BLM	Y
Mike Black, BIA	N	Reese Kerbow, IOSC, USFS (Keith Mitchell for Reese)	Y
Dave Robinson, NPS	N	Heather Gonzalez, IPS Chair, USFS	Y
Dave Celino, NASF (Eastern)	Y	Chris Alford, ILSC Chair, NPS	N
Greg Smith, NASF (Southern)	Y	Shane Greer, ICSC Chair, USFS	N
Norm McDonald, NASF (Western)	Y	Rob Allen, S-520/S-620 Committee Chair, USFS	Y
Craig Daugherty, IAFC	Y		

**Guests:** Mark Skudlarek, Jeff Hice, Garth Fisher and Skip Edel.