



Incident and Position Standards Committee

Meeting Notes – February 2022

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Jim Shultz / Michelle Woods	<ul style="list-style-type: none"> Accepted January 2022 CC Notes. Reviewed and updated Open Action Log items and RFCs in Trello. 	
2	Subcommittee Updates		Reese Kerbow	IOSC <ul style="list-style-type: none"> Keith Mitchell, NPS, is the new Vice-Chair. Nothing new to report on the CRWB contract. Contractor is working with SMEs. Engaged with the electronic Check-In task team. IRPG is on track for publication. Should be out later this week. Completed business processes, received approval from IOSC and posted to Teams. Updating IOSC Teams worksite to improve subcommittee operations. 	
			Heather Gonzalez	IPS <ul style="list-style-type: none"> S-445 SMEs and contractors meeting tomorrow to determine issues with download from the WFLP. Will brief out next month. Check-In tasking meeting tomorrow with FireNet to determine business needs to take forward and work with IT for placement on ICS 211-WF, Check-In List. Sending DPRO IPD to NWCG for review. Modernized the IPD however didn't complete all necessary updates. Will do so at a later date. Working business processes. Will approve at March 8th meeting. Approved a new subcommittee member, Robin Jermyn, FS NIMO PSC. 	
			Chris Alford	ILSC <ul style="list-style-type: none"> Still working LSC and SECL IPDs. Working on endorsements for ULs. Will likely have recommendations for next meeting. Will stay as Chair until Jan 2023. Working to determine where new members are required. Working business processes. 	

			Deb Fleming Mike Black Rob Allen	ICSC <ul style="list-style-type: none"> Working on finalizing AREP IPD. PNB <ul style="list-style-type: none"> No new position or title requests. S-520/S-620 <ul style="list-style-type: none"> Delivered successful December and January courses. Reviewing and prioritizing backlog for January 2023 class. Request for nominations went out last week. Taking a look at the need to update S-620. Steering committee will play a huge role in implementing Complex Incident Management. 	
3	PMS 310-1 Update		Michael Froelich	<ul style="list-style-type: none"> PMS 310-1 updates went live in Jan 2022. Historical updates went live last night. 	
4	NWCG Training Program Update		Annie Benoit	<ul style="list-style-type: none"> S-110 completed field review status moving to test course phase. CRWB and FALA3 contract underway. Working with a contractor on RXB2 and the Task Book. RT-341, GIS Refresher, training page went live. Still pending approval. 	
5	Potential Changes to Position Task Books (PTBs)		Annie Benoit	<ul style="list-style-type: none"> Last month, Annie proposed two changes to the NWCG training system as part of their Systems Improvement effort. Make all NWCG developed training required versus recommended. A lengthy discussion ensued and then a vote was taken. Will discuss further at the April meeting. 	IPSC did not support the request at this time.
6	Reinstatement of P-410 & P-310	RFC 2021-11	Jim Shultz	<ul style="list-style-type: none"> IPSC members will vet with States and Agencies prior to the March meeting. Will vote in March to approve/disapprove the RFC. 	IPSC accepted the RFC.
7	Remove INFR & CLMS	RFC 2022-01	Jim Shultz	<ul style="list-style-type: none"> Jim will draft the response memo. Will notify IPSC of implementation date. 	IPSC accepted and approved the RFC
8	Review of New GISS Task Book	RFC 2022-02	Jim Shultz	<ul style="list-style-type: none"> IPSC members will vet with States and Agencies prior to the March meeting. Will vote in March to approve/disapprove the RFC. 	IPSC accepted the RFC.
9	Implementation of Complex Incident Management Teams (CIMTs)	2021-08	Jim Shultz & Deb Fleming	<ul style="list-style-type: none"> Jim sent draft tasking language back to the Executive Board. Waiting for a final tasking to be issued. The Executive board is scheduling an executive session to discuss further. A robust conversation took place. Will discuss further at the March meeting. Grandfathering was definitely supported by FWS. All others were either a definitive no or were unsure. 	

10	Risk and Complexity Assessment		Jesse Bender	<ul style="list-style-type: none"> • Jesse provided background. Found that IPSC is responsible for Risk and Complexity Assessment. • Recommended IPSC take the following actions: <ul style="list-style-type: none"> ○ Call it the NWCG Risk and Complexity Assessment and assign a PMS number to it. ○ Review the document and determine what other systems that it may be connected to. ○ Vet with agencies. • Will vote to make it a PMS document next month. 	
11	Spring Virtual Meeting		Jim Shultz	<ul style="list-style-type: none"> • Spring Virtual meeting to take place April 5th-7th, 2022. • Please send agenda topics to Jim and Michelle. 	
12	Bin Items		All	<ul style="list-style-type: none"> • N/A 	
13	Round Robin / Wrap Up		All		

Next Conference Call**Date:** March 9, 2022**Time:****Face to Face/Virtual IPSC Meeting Schedule****Date:****Location:****Host:**

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Jim Shultz (Chair), NPS	Y	Deb Fleming, NWCG Coordinator, BLM	Y
Jeff Soule (Vice Chair) USFA	Y	Michael Froelich, 310-1 Steward, NASF	Y
Michelle Woods (Support), USFS	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Will Briggs, BLM	Y	Kevin Misenheimer, Advisor, DOI, OEM	Y
Marlene Eno-Hendren, BLM	Y	Patty Correia, Advisor, IQS, NASF	Y
Joe Sean Kennedy, USFS	Y	Russ Flick, Advisor, FEMA, EMI	N
Heath Cota, USFS	Y	Chris Buhrig, Associate, GATR, USFS	Y
Mike Ellsworth, FWS	Y	Annie Benoit, NWCG Training, BLM	Y
Mike Black, BIA	Y	Reese Kerbow, IOSC, USFS	Y
Dave Robinson, NPS	Y	Heather Gonzalez, IPS Chair, USFS	Y
Dave Celino, NASF (Eastern)	Y	Chris Alford, ILSC Chair, NPS	Y
Greg Smith, NASF (Southern)	Y	Shane Greer, ICSC Chair, USFS	N
Norm McDonald, NASF (Western)	N	Rob Allen, S-520/S-620 Committee Chair, USFS	Y
Craig Daugherty, IAFC	Y		

Guests: Jesse Bender, Sabra Arnold and Mark Skudlarek.