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4	Potential Changes to Position Task Books (PTBs)		Annie Benoit	<ul style="list-style-type: none"> Annie proposed two changes to the NWCG training system as part of their Systems Improvement effort. Require training before a PTB is initiated. This change would rollout as each position package is delivered (position specific standards, associated training, and PTB). Will need additional discussion on the roll out of proposal prior to making a decision. Make all NWCG developed training required versus recommended. Will discuss further at the next meeting. 	<p>IPSC to vet with agencies and make a decision at February meeting.</p> <p>GATRs to provide input at next meeting as well.</p>
5	IPSC SME Strategy Discussion		Jim Shultz	<ul style="list-style-type: none"> Will discuss at the February IPSC Meeting. 	
6	NIMS Endorsement Integration Update & Recommendation Decision	2020-08	Deb Fleming & Steve Griffin	<ul style="list-style-type: none"> Deb presented two endorsement analysis recommendations', Safety Officer and Public Information Officer, for IPSC approval. For the SOF the recommendation is to not endorse these positions; for the PIO positions the recommendation would be for required training to be the endorsement. Recommendations will be taken to the Executive Board for approval/disapproval next week. Intent is to complete the remaining 39 positions by the end of June. Will develop an Endorsement Analysis template for future use. 	IPSC approved both recommendations.
7	Addition of IMET to PMS 310-1	RFC 2021-10	Jim Shultz	<ul style="list-style-type: none"> Jim discussed the RFC with the Fire Weather Subcommittee Chair, Larry Van Bussum. They will provide a formal response to IPSC after their meeting on Thursday, 13 Jan 22. Will determine acceptance/nonacceptance at the February IPSC meeting. 	
8	Reinstatement of P-410 & P-310	RFC 2021-11	Jim Shultz	<ul style="list-style-type: none"> Will determine acceptance/nonacceptance at the February IPSC meeting. 	
9	Implementation of Complex Incident Management Teams (CIMTs)	2021-08	Jim Shultz & Deb Fleming	<ul style="list-style-type: none"> Per Jesse the draft NWCG Tasking Memo (TM) didn't receive any comments from IPSC members when sent out for review last summer. The timelines in the TM have been ramped up, all else remains the same. Jesse would like a decision from IPSC via email by Friday to move the TM forward to the Executive Board for review and finalization at next week's meeting. The Fire Executive Council sent a memo to FMB, NWCG and NMAC supporting the CIMT Action Plan. 	Draft NWCG TM sent out via email by Michelle.
10	PMS 310-1 No Publication Date Update		Mike Ellsworth	<ul style="list-style-type: none"> Mike reviewed the Work Group developed matrix with guidance for IPSC to consider reference the implementation of changes to position qualification standards. 	IPSC voted to accept the document and add it to the internal business processes.

				<ul style="list-style-type: none"> The matrix/table provides IPSC clarity and guidance moving forward using low, moderate and high levels of complexity while deciding when to implement changes to PMS 310-1. 	
11	Review & Update of WFIT IT Capabilities		Deb Fleming	<ul style="list-style-type: none"> Deb provided IPSC background on the Wildland Fire Information and Technology (WFIT) capability requirements. Initiative was sent to all NWCG committees in 2018 to identify information and technology (IT) needs. Committees have been asked to relook at their requirements and update them by Friday. Deb recommended the following verbiage changes to the OTC now IPSC requirements. <ul style="list-style-type: none"> Requirement #1. Change to “Development”. Craft updated verbiage. Requirement #2. Change to “Development”. Craft updated verbiage. Once requirements are updated NWCG will work on next steps. 	IPSC approved Deb’s proposed changes.
12	Spring Face to Face Meeting Update		Jim Shultz	<ul style="list-style-type: none"> Will plan a virtual spring meeting versus a face to face meeting. May have Boise area residents meet in person at NIFC and conduct virtual for all others. Will revisit at February meeting. 	
13	Bin Items		All	<ul style="list-style-type: none"> N/A. 	
14	Round Robin / Wrap Up		All		

Next Conference Call**Date:** February 9, 2022**Time:****Face to Face/Virtual IPSC Meeting Schedule****Date:****Location:****Host:**

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Jim Shultz (Chair), NPS	Y	Deb Fleming, NWCG Coordinator, BLM	Y
Jeff Soule (Vice Chair) USFA	Y	Michael Froelich, 310-1 Steward, NASF	Y
Michelle Woods (Support), USFS	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Will Briggs, BLM	Y	Kevin Misenheimer, Advisor, DOI, OEM	N
Marlene Eno-Hendren, BLM	Y	Patty Correia, Advisor, IQS, NASF	Y
Stew Richter, USFS	N	Russ Flick, Advisor, FEMA, EMI	Y
Heath Cota, USFS	Y	Chris Buhrig, Associate, GATR, USFS	Y
Mike Ellsworth, FWS	Y	Annie Benoit, NWCG Training, BLM	Y
Mike Black, BIA	N	Patrick Morgan, IOSC, USFS	Y
Dave Robinson, NPS	N	Heather Gonzalez, IPS Chair, USFS	Y
Dave Celino, NASF (Eastern)	N	Chris Alford, ILSC Chair, NPS	N
Greg Smith, NASF (Southern)	N	Shane Greer, ICSC Chair, USFS	N
Norm McDonald, NASF (Western)	N	Rob Allen, S-520/S-620 Committee Chair, USFS	N
Craig Daugherty, IAFC	Y		

Guests: Steve Griffin, Ken Kehmna, Troy Phelps, Michael Fraley, Mark Skudlarek and Jesse Bender.