



Incident and Position Standards Committee

Meeting Notes – September 15, 2021

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Jim Shultz / Michelle Woods	<ul style="list-style-type: none"> Will vote on acceptance of July & September 2021 CC Notes at the October meeting. Postponed review and update until the October meeting of Open Action Log items and RFCs in Trello. 	Not enough voting members for a quorum so an abbreviated meeting was conducted.
2	Subcommittee Updates		Patrick Morgan Heather Gonzalez Chris Alford Shane Greer Mike Black	IOSC <ul style="list-style-type: none"> N/A. IPS <ul style="list-style-type: none"> N/A. ILSC <ul style="list-style-type: none"> N/A. ICSC <ul style="list-style-type: none"> N/A. PNB <ul style="list-style-type: none"> N/A. 	
3	Implementation of Leadership Levels	NWCG TM-21-002	Mike Ellsworth	<ul style="list-style-type: none"> N/A. 	
4	NWCG Training Program Update		Annie Benoit	<ul style="list-style-type: none"> N/A. 	
5	Defining Standardized Performance Capability Metrics for Incident Management Teams Based on Resource Typing Levels	2021-09	Jeff Soule	<ul style="list-style-type: none"> Jeff stated that this action was sent out to all major stakeholders for review and comments per NIMSIC guidance. No negative comments received. Comments were due by Sep 1st, if IPSC members have comments please send them to Jeff as soon as possible. Next, will send to the FEMA National Co-ordination Group for feedback then implementation. No future changes moving forward from an IPSC perspective if FEMA approves as is. 	

	Topic	Action Item	Presenter	Notes	Action/Decision
6	Type 3 C&G Incident Position Training	NWCG TM-21-005	Jim Shultz	<ul style="list-style-type: none"> Briefly reviewed the tasking. Will put together a Task Team to complete the deliverable that is due in Jan 2022. Will include Richard Sexton on the Task Team as the FEMA liaison. Will discuss further at the October meeting. 	
7	Implementation of Complex Incident Management Teams (CIMTs)	NWCG TM-21-XXX	Dave Celino	<ul style="list-style-type: none"> Agency's have expressed some concern about the implementation of CIMTs. Going back to the Executive Board to determine if this should be the path forward. Will discuss further at the October meeting. 	
8	Establishment of a Standardized RPL Process for NWCG	2020-01	Dave Celino	<ul style="list-style-type: none"> Dave is working on verbiage to clarify the maintenance of currency for prerequisite and subordinate positions in accordance with PMS 310-1. Will send the verbiage out for review to IPSC members next week. 	
9	Currency Path Forward	2020-05	Jim Shultz	<ul style="list-style-type: none"> The intent of the Currency Path Forward document is to provide Position Stewards with a tool to assist in the decision making process reference currency. Jim provided an overview of how to use the tool (Excel document). He will write directions to accompany the tool then send out to IPSC members and NWCG Training for additional feedback. Will discuss further at the October meeting. 	
10	Face to Face Meeting Discussion		Jim Shultz	<ul style="list-style-type: none"> The Face to Face meeting is scheduled for November 16-18, 2021 in Boise, ID. Will make a Go/No Go decision at October meeting. Will conduct virtually if travel is not allowed. 	
11	Review Actions / Decisions			<ul style="list-style-type: none"> N/A. 	
12	Round Robin / Wrap Up		All		

Next Conference Call**Date:** October 13, 2021**Time:** 0900 Hours**Virtual/Face to Face Meeting****Date:** November 16 – 18, 2021**Location:** Boise, Idaho**Host:**

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Jim Shultz (Chair), NPS	Y	Deb Fleming, NWCG Coordinator, BLM	N
Mike Black, (Vice Chair) BIA	N	Michael Froelich, 310-1 Steward, NASF	Y
Michelle Woods (Support), USFS	Y	Brad Gibbs, Liaison, NIAC, BLM	N
Will Briggs, BLM	N	Marley Marshall, Advisor, IQCS, BLM	Y
Marlene Eno-Hendren, BLM	Y	Kevin Misenheimer, Advisor, DOI, OEM	Y
Stew Richter, USFS	N	Patty Correia, Advisor, IQS, NASF	Y
Heath Cota, USFS	Y	Russ Flick, FEMA, EMI	Y
Mike Ellsworth, FWS	N	Chris Buhrig, Associate, GATR, USFS	N
Dave Robinson, NPS	Y	Annie Benoit, NWCG Training, BLM	N
Jeff Soule, USFA	Y	Patrick Morgan, IOSC, USFS	N
Dave Celino, NASF	N	Heather Gonzalez, IPS Chair, USFS	N
Greg Smith, NASF	Y	Chris Alford, ILSC Chair, NPS	N
Norm McDonald, NASF	N	Shane Greer, ICSC Chair, USFS	N
Craig Daugherty, IAFC	N		

Guests: Sabra Arnold and Mark Skudlarek.