



Incident and Position Standards Committee

Meeting Notes – July 14, 2021

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Jim Shultz / Michelle Woods	<ul style="list-style-type: none"> Accepted June 2021 CC Notes. Reviewed and updated Open Action Log items and RFCs in Trello. 	
2	Subcommittee Updates		Patrick Morgan Heather Gonzalez Chris Alford Shane Greer Mike Black	IOSC <ul style="list-style-type: none"> N/A IPS <ul style="list-style-type: none"> N/A ILSC <ul style="list-style-type: none"> N/A ICSC <ul style="list-style-type: none"> Reviewing position Standards and References prior to addition of PTBs. PNB <ul style="list-style-type: none"> Approved two new mnemonics. 	
3	NWCG Training Program Update		Annie Benoit	<ul style="list-style-type: none"> Annie provided an update of where the Training program is headed soon - Positions will be split into two groups. Group A will consist of positions that are related to operations/safety/have a fitness level associated with them (appx. 55 positions) and Group B will consist of all other positions (appx. 65 positions). Group A positions will be addressed by NWCG Training over the next several years. Position Stewards for Group B positions will have the opportunity to update their current training if they wish using the Level 2 Certification. NWCG will step out this Level 2 process and post it online, similar to how IPD development was addressed. Implementation Guide will be shared out sometime this fall. NWCG Training has completed a review of four positions that will go to contracting as soon as possible. Working to fill vacant positions, including two new Instructional Designers and two Training Specialists. The on-line version of S-190 is on track for release in the fall. Developing an entry level training class for wildland fire positions based on common IPD statements. Provided a WFSTAR update. 	

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4	Updating NWCG Position Standards and References		Deb Fleming	<ul style="list-style-type: none"> A request from the field was received asking that PTBs be included in the Standards & References tab of each position. Prior to movement of PTBs, coordinators are working with position stewards to validate current content of each Standards & References page. Completed approximately 35 of the 125 positions. 	
5	Establishment of a Standardized RPL Process for NWCG	2020-01	Dave Celino	<ul style="list-style-type: none"> Have received several States and NPS comments. Most comments pertain to the messaging of PMS 310-1 prerequisite qualifications. Dave is preparing verbiage to clarify. Still updating PMS 310-1 front matter, clarification of training requirements verbiage with examples, and adding reference materials and templates. Will review final draft at fall Face to Face/Virtual Meeting. 	
6	PMS 310-1 "Publish" Date Change Proposal		Mike Ellsworth	<ul style="list-style-type: none"> Discussed the publication date change of PMS 310-1 from October to January. No negative feedback received. Will publish in October 2021 and January 2022 to facilitate the change. Jim to set up meeting with Stakeholders to determine next steps and communication needed. Will send out NWCG Mail Chimp and communicate change to the Executive Board. 	IPSC approved the date change.
7	A103 Title Change - FWPT, SEMG, ATBM		Mike Black	<ul style="list-style-type: none"> Working with NWCG webmaster to update changes on website. 	IPSC approved position title changes.
8	Create PIO3 & Add PIOT Position	RFC 2021-03	Mike Ellsworth	<ul style="list-style-type: none"> Transition Plan completed. IPSC approved the following at the June meeting: <ul style="list-style-type: none"> New PIOT position. PIOF – Add IS-800 training. PIO2 – Add additional training. PIO1 – Do not approve AAIM as a replacement for S-520 or CIMC. Response memo will be sent to Candice Stevenson. 	
9	Currency Path Forward	2020-05	Jim Shultz	<ul style="list-style-type: none"> Will discuss at August 2021 meeting. 	

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10	Future Steward of PMS 901-1	2020-07	Heath Cota	<ul style="list-style-type: none"> Stewardship of PMS 901-1 has transferred to the Training Delivery Committee. They are working on change request processes, but in the interim, any updates/requests can be sent directly to the co-chairs. 	
11	Implementation of Leadership Levels	NWCG TM-21-002	Mike Ellsworth	<ul style="list-style-type: none"> NWCG Training Coordinators are working implementation with position stewards. Will discuss further at the August meeting. 	
12	Defining Standardized Performance Capability Metrics for Incident Management Teams Based on Resource Typing Levels		Jeff Soule	<ul style="list-style-type: none"> Jeff provided an overview, see Power Point presentation and documents in Trello. If questions, please contact Jeff. Requested IPSC members review documents and send comments to Jim and Michelle by August 11th. IPSC comments will be consolidated and sent to Jeff by Sep 1st. 	
13	Implementation of Complex Incident Management Teams (CIMTs)	NWCG TM-21-XXX	Jesse Bender	<ul style="list-style-type: none"> NWCG, NMAC and FMB all approved the concept in Feb 2021. Jesse provided an overview of the NWCG tasking. Requirements include: <ul style="list-style-type: none"> Realigning the standards for qualifications, training and position typing from a two-tier system to a single system. Identify a Transition Plan for currently qualified Type 1 and 2 C&G. Discussed combining this tasking with Action Item 2021-06, Type 3 C&G Positions-Training and also tasking NWCG Training. Need IPSC input by end of July, send to Jesse, Dave C. or Jim. Will review for IPSC support on this at August Meeting. 	
14	Review Actions / Decisions			<ul style="list-style-type: none"> Complete and send IPSC response memo for RFC 2021-03. Complete and send IPSC response memo for RFC 2020-15. IPSC members provide “Defining Standardized Performance Capability Metrics for IMT” comments to Jim and Michelle by August 11th. Provide input on, review, and support of “Implementation of Complex Incident Management Teams (CIMTs)” tasking at August meeting. 	

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15	Round Robin / Wrap Up		All		

Next Conference Call**Date:** August 11th, 2021**Time:** 09:00 Hours MDT**Virtual IPSC Meeting Schedule****Date:****Location:****Host:**

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Jim Shultz (Chair), NPS	Y	Deb Fleming, NWCG Coordinator, BLM	Y
Mike Black, (Vice Chair) BIA	Y	Michael Froelich, 310-1 Steward, NASF	Y
Michelle Woods (Support), USFS	Y	Brad Gibbs, Liaison, NIAC, BLM	N
Will Briggs, BLM	N	Marley Marshall, Advisor, IQCS, BLM	Y
Marlene Eno-Hendren, BLM	N	Kevin Misenheimer, Advisor, DOI, OEM	Y
Stew Richter, USFS	Y	Patty Correia, Advisor, IQS, NASF	Y
Heath Cota, USFS	Y	Chris Buhrig, Associate, GATR, USFS	N
Mike Ellsworth, FWS	Y	Annie Benoit, NWCG Training, BLM	Y
Dave Robinson, NPS	Y	Sabra Arnold, FEMA, EMI	Y
Jeff Soule, USFA	Y	Patrick Morgan, IOSC, USFS	N
Dave Celino, NASF	N	Heather Gonzalez, IPS Chair, USFS	N
Greg Smith, NASF	Y	Chris Alford, ILSC Chair, NPS	N
Norm McDonald, NASF	N	Shane Greer, ICSC Chair, USFS	Y
Craig Daugherty, IAFC	N		

Guests: Russel Flick, Mark Skudlarek and Katie Wood.