



Incident and Position Standards Committee

Meeting Notes – June 9, 2021

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Jim Shultz / Michelle Woods	<ul style="list-style-type: none"> Accepted May 2021 CC Notes. Reviewed and updated Open Action Log items and RFCs in Trello. 	
2	Subcommittee Updates		Patrick Morgan Heather Gonzalez Chris Alford Shane Greer Mike Black	IOSC <ul style="list-style-type: none"> NWCG Publications completed formatting of draft IRPG. Subcommittees have completed their review. Patrick reviewed the “IRPG Updates Summary”. Will work with NWCG Publications this month to complete final changes. Will send to publisher by October 2021 and be on Cache shelves by January 2022. IOSC meetings will resume in October. IPS <ul style="list-style-type: none"> Task Team work on S-445 is nearly complete, videos for the course are being re-recorded. Established a Task Team to work on the Display Processer (DPRO). ILSC <ul style="list-style-type: none"> SME Task Team created to review LSC position requirements. Will bring recommendations for change to IPSC. SME Task Team also reviewing Security positions. Finalizing IPDs. ICSC <ul style="list-style-type: none"> Agency Representative IDP is complete and will be posted for review. Will share IPD at an IMRR meeting. Working on business processes and updating website. Once business process complete will implement rotating Chair. Need agency reps to attend ICSC meetings. PNB <ul style="list-style-type: none"> INVL mnemonic request approved. 	
3	NWCG Training Program Update		Jeff Hughes	<ul style="list-style-type: none"> Jeff provided a review of the NWCG Training Systems Improvement briefing that was given to the Executive Board. The briefing was a “Top Down” review of where NWCG Training is today and where they are going in the future. 	

4	PMS 210, Wildland Fire Incident Management Field Guide	2019-10	Jim Shultz	<ul style="list-style-type: none"> • Due date for feedback on PMS 210 was June 1st. No major issues identified thus far. Relative content from PMS 210 is being moved elsewhere. • Will be removed from the NWCG website and Cache on 1 July. • Will be able to refer to historical documents if the need arises. • This action item will remain open until November. Will discuss with IPSC at the September meeting prior to closure. 	
5	Establishment of a Standardized RPL Process for NWCG	2020-01	Dave Celino	<ul style="list-style-type: none"> • Dave addressed the comments received from Florida and Louisiana and reviewed the “Summary and Recommendations”. • Next steps include: NWCG formatting, updating PMS 310-1 front matter, clarification of training requirements verbiage with examples, and adding reference materials. • Determined that the document needs its own page on NWCG website. • Will revisit at July meeting. 	IPSC approved the general content.
6	PMS 310-1 "Publish" Date Change Proposal		Mike Ellsworth	<ul style="list-style-type: none"> • Mike provided a history of the PMS 310-1 publication timeline and led a discussion on changing the timeline from Fiscal Year to Calendar Year. • A timeline change would enhance customer service. • Mike E., Marly, Patty, Jesse, Jim and Mike B. will meet to discuss and finalize details of a timeline change. • IPSC will vote on this at the July meeting. 	
7	Transition Plan Guidance		Mike Black	<ul style="list-style-type: none"> • Mike reviewed the new proposed guidance on “Transition Plans” that IPSC would like to adopt and add to the website. • Will send out Transition Plan proposal to IPSC members for comment. Responses are due back to Mike by June 25th. • Website will be updated if no responses received. 	
8	A103 Title Change - FWPT, SEMG, ATBM		Mike Black	<ul style="list-style-type: none"> • IPSC approved position title changes. • This action requires further coordination/communication reference course changes and removal. • Will revisit at July meeting. 	
9	Create PIO3 & Add PIOT Position	RFC 2021-03	Mike Ellsworth	<ul style="list-style-type: none"> • Mike will send out email seeking approval from IPSC members by 23 June on the following: <ul style="list-style-type: none"> ○ New PIOT position. ○ PEOF – Add IS-800 training. ○ PIO2 – Add additional training. ○ PIO1 – Do not approve AAIM as a replacement for S-520 or CIMC. • Response memo back to Candice Stevenson will be prepared. • Need to request mnemonic from PNB. 	

10	Currency Path Forward	2020-05	Jim Shultz	<ul style="list-style-type: none"> Will discuss at July meeting. 	
11	Future Steward of PMS 901-1	2020-07	Heath Cota	<ul style="list-style-type: none"> Will discuss at July meeting. 	
12	Type 3 C&G Positions- Training Tasking Memo	2021-06	Jim Shultz & Mike Ellsworth	<ul style="list-style-type: none"> IPSC supports sending the memo to the Executive Board as written. 	
13	Changes to L-380	RFC 2021-05	Jim Shultz & Mike Ellsworth	<ul style="list-style-type: none"> Course is not an NWCG requirement. Mike reviewed the recommend changes. Changes will be made on website. Need a Communication Plan. Will send plan to Executive Board for information. 	IPSC approved changes.
14	Updating NWCG Position Standards and References		Deb Fleming	<ul style="list-style-type: none"> Will discuss at July meeting. 	
15	Review Actions / Decisions			<ul style="list-style-type: none"> Will review at July meeting and all future meetings. 	
16	Round Robin / Wrap Up		All		

Next Conference Call**Date:** July 14th, 2021**Time:** 11:00 Hours MDT**In Person IPSC Meeting Schedule****Date:****Location:****Host:**

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Jim Shultz (Chair), NPS	Y	Deb Fleming, NWCG Coordinator, BLM	Y
Mike Black, (Vice Chair) BIA	Y	Michael Froelich, 310-1 Steward, NASF	Y
Michelle Woods (Support), USFS	Y	Brad Gibbs, Liaison, NIAC, BLM	N
Will Briggs, BLM	N	Marley Marshall, Advisor, IQCS, BLM	Y
Marlene Eno-Hendren, BLM	N	Patty Correia, Advisor, IQS, NASF	Y
Stew Richter, USFS	N	Chris Buhrig, Associate, GATR, USFS	N
Heath Cota, USFS	Y	Jeff Hughes, NWCG Training, BLM	Y
Mike Ellsworth, FWS	Y	Sabra Arnold, FEMA, EMI	Y
Dave Robinson, NPS	Y	Patrick Morgan, IOSC, USFS	Y
Jeff Soule, USFA	Y	Heather Gonzalez, IPS Chair, USFS	Y
Dave Celino, NASF	Y	Chris Alford, ILSC Chair, NPS	Y
Greg Smith, NASF	Y	Shane Greer, ICSC Chair, USFS	Y
Norm McDonald, NASF	N		
Craig Daugherty, IAFC	N		

Guests: Jesse Bender, Annie Benoit, Russ Flick, Joe Sean Kennedy, Richard Sexton, Kevin Miseuheimer and Katie Wood.