



Incident and Position Standards Committee

Meeting Notes – March 10, 2021

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Jim Shultz / Michelle Woods	<ul style="list-style-type: none"> Accepted February 2021 CC Notes. Reviewed and updated Open Action Log items and RFCs in Trello. 	
2	Subcommittee Updates		Patrick Morgan Heather Gonzales Chris Alford Shane Greer Mike Black	IOSC <ul style="list-style-type: none"> Working on 2022 IRPG submissions. Rough draft of changes is under review. Will send draft submissions to NWCG for review by June 1st. Will send to publisher by October 2021 and be on Cache shelves by January 2022. Task Team continues work on response to the National Fire Equipment System (NFES) Subcommittee request for a recommendation reference fire hose in the Caches. Working on Subcommittee By Laws. Will include IRPG process. Working Operations Section Chief IPD standardization. IPS <ul style="list-style-type: none"> Working final three IPDs. Attended FireNet Standardization meeting. Task Team continues work on IPSC RFC 2020-10, Electronic Document Management. ILSC <ul style="list-style-type: none"> Finishing work on RFC 2020-12, ACLC Currency approval. Completed work on identifying wildfire specific statements in IPDs to support NWCG endorsement development for all hazard positions. ICSC <ul style="list-style-type: none"> One IPD left to complete. Working on PMS 210 tasking. PNB <ul style="list-style-type: none"> Fielding calls and questions on endorsements. 	
3	Firefighter Stress Management /IRPG Update	RFC 2020-16	Patrick Morgan & Mike Black	<ul style="list-style-type: none"> Provided an update of 2022 IRPG changes and additions. Changes include a rewrite of the intent statement to clarify the purpose of the IRPG. The RFC 2020-16, Firefighter Stress Management page will be included in the IRPG in the leadership section. 	

4	NWCG Training Program Update		Colby Jackson	<ul style="list-style-type: none"> • Training Development Committee tasking is ongoing. • The WFSTAR module development is nearing completion. • Work continues on S-130 & S190. Spanish translation of both continues. • Finishing internal workflow processes in the NWCG Curriculum Management Plan. The plan will include certification levels. Will post to SharePoint upon completion. 	
5	Training Certification Level Change		Jeff Hughes & Jim Shultz	<ul style="list-style-type: none"> • Will discuss at a later date. 	
6	Assignment of Trainees to Incident Positions	NWCG Memo 018-2010	Jim Shultz	<ul style="list-style-type: none"> • Jim spoke with the Risk Management Committee. Their work is complete and requires no further action. • Need input on memo from IOSC, ICSC and NASF representatives. • Jim will also ask the Incident Communications Advisory Council (ICAC) to provide comments. • Will report out at April Spring Meeting. 	
7	Development & Implementation of Fillable Electronic Position Task Books	RFC 2020-09	Annie Benoit	<ul style="list-style-type: none"> • NWCG continues work on next generation PTBs. The current PTBs will not be made electronic this year due to the extensive amount of work required and the fact that the next gen PTBs should be out next year. An electronic version of the next gen PTB is being discussed. • Annie presented an interim fix for implementation to the field this year. The Final Evaluation and Evaluation Record pages would be converted to fillable PDFs. • Melissa Wegner supports the interim fix and will communicate the same to the GATRs. 	
8	Change Safety Officer Line (SOFR) to SOF3	RFC 2020-11	Jim Shultz	<ul style="list-style-type: none"> • Discussed endorsement implications. • Jim, Mike and Greg will schedule a meeting with the Risk Management Committee to discuss what needs to take place moving forward. • IPSC will vet with agencies after discussion with Risk Management takes place. 	
	Establishment of a Standardized RPL Process for NWCG	NWCG TM 20-001	Dave Celino	<ul style="list-style-type: none"> • Dave provided an overview of the progress on this tasking, approximately 65% complete. • Discussed three key areas of focus from the tasking memo. • Reviewed a draft document that Dave will share with IPSC. • Will have a final draft by May 2021. 	
9	New 310-1 Steward & PNB Chair		Jim Shultz	<ul style="list-style-type: none"> • Discussed the workload associated with being the PMS 310-1 Steward and the PNB Chair while holding the IPSC Vice Chair position. 	

				<ul style="list-style-type: none"> Will seek to appoint a new PMS 310-1 Steward and PNB Chair at the April Spring Meeting. 	
10	New ICSC Liaison		Jim Shultz	<ul style="list-style-type: none"> Will discuss further at the April Spring Meeting. 	
11	April Meeting Preparation		Jim Shultz	<ul style="list-style-type: none"> The April Spring meeting will consist of topics for discussion on Day 1, group breakouts on Day 2 to discuss assigned topics and a report out from each group on Day 3. 	
12	All Hazard-IMTs		Jeff Hice	<ul style="list-style-type: none"> Jeff provided a briefing on FEMAs recent efforts regarding the update of All Hazard IMT courses. 	
13	Round Robin / Wrap Up		All		

Next Conference Call**Date:** April 6-7-8, 2021**Time:** 0800-1200 MST**IPSC Meeting Schedule****Date:****Location:****Host:**

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Jim Shultz (Chair), NPS	Y	Annie Benoit, Acting NWCG Coordinator, BLM	Y
Mike Black, (Vice Chair) BIA	Y	Brad Gibbs, Liaison, NIAC, BLM	N
Michelle Woods (Logistics), USFS	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Will Briggs, BLM	Y	Patty Correia, Advisor, IQS, NASF	Y
Marlene Eno-Hendren, BLM	Y	Melissa Wegner, Associate, GATR, USFS	Y
Stew Richter, USFS	Y	Jay Winfield, Advisor, National Training Centers, USFS	N
Heath Cota, USFS	N	Jeff Hughes, NWCG Training, BLM	N
Kevin Conn, FWS	N	Sabra Arnold, FEMA, EMI	Y
Mike Ellsworth, FWS	Y	Patrick Morgan, IOSC, BLM	Y
Dave Robinson, NPS	N	Heather Gonzalez, IPS Chair, USFS	Y
Jeff Soule, USFA	N	Chris Alford, ILSC Chair, NPS	N
Dave Celino, NASF	Y	Shane Greer, ICSC Chair, USFS	Y
Greg Smith, NASF	Y		
Norm McDonald, NASF	Y		
Craig Daugherty, IAFC	Y		

Guests: Colby Jackson