



Incident and Position Standards Committee

Meeting Notes – October 14, 2020

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Tommy Hayes / Michelle Woods	<ul style="list-style-type: none"> Accepted August 2020 CC Notes. Reviewed and updated Open Action Log items and RFCs in Trello. Tommy announced that he has taken a new job and will transition out of the IPSC Chair role in December. Deb recommended rotating the Chair position by agency. Will discuss further at the next meeting. 	
2	Subcommittee Updates		Ben Oakleaf Chris Buhrig Chris Alford Shane Greer Jason Steinmetz	IOSC <ul style="list-style-type: none"> N/A IPS <ul style="list-style-type: none"> Conducted a committee call on October 13, 2020. Getting caught back up. S-445 Task Group is going well. Will have a document for IPSC review by November 1st. Working on the few remaining IPDs. Will review IPSC RFC 2020-10 on Electronic Document Management. ILSC <ul style="list-style-type: none"> N/A ICSC <ul style="list-style-type: none"> N/A PNB <ul style="list-style-type: none"> Committee meet in September, approved Mitigation Specialist and disapproved another request. No other pending requests. 	
3	NWCG Program Manager Introduction – Jeremy Sullens		Deb Fleming	<ul style="list-style-type: none"> Deb introduced the new NWCG Program Manager. Jeremy provided an overview of his career. Stated that his goal is to assist IPSC in the forward movement of all items. 	
4	Alternate Course Delivery Planning for		Mike Ellsworth	<ul style="list-style-type: none"> NWCG tasked the Training Delivery Committee (TDC) to put together a training plan for 2021 that encompasses PMS 310-1 and leadership training only. This is a one year fix due to COVID-19. 	

	2020/2021 Training Season			<ul style="list-style-type: none"> The TDC will brief the Exec Board at October meeting on identified training priorities, what should be delivered online or virtual, etc. They have identified 20 classes nationally that impact the ability to acquire qualifications and promotions. IPSC is responsible for RT-130. Mike Ellsworth recommended that Travis Touchette creates a virtual RT-130 course that resides on the Learning portal. It would be a self-study course that could be taken any time. Local units perform the fire shelter requirement. Mike will take the lead on this action and assist Travis. 	IPSC agreed that Travis Touchette should create a virtual RT-130 Course for the Learning Portal.
5	PMS 210, Wildland Fire Incident Management Field Guide Revision	2019-10	Jim Shultz	<ul style="list-style-type: none"> Kudos to Jesse for all her work on this action. Response from Committee Chairs is to discontinue publication of PMS 210. Committees will work with the NWCG Publications Manager to integrate standards currently found only in the PMS 210 into existing or new NWCG publications. IPSC subcommittees will also work with the NWCG Publications Manager to integrate their standards currently found only in the PMS 210 into existing or new NWCG publications. Draft memo provided by Jesse for review. Will discuss at next meeting to support proposal or not. 	
6	Required Experience (SRB) for the UASL Positions	IPSC RFC 2020-04	Tommy Hayes	<ul style="list-style-type: none"> Tommy will draft response memo to point of contact. 	IPSC approved this RFC.
7	NWCG PMS 200, Type 2 Crew Standard	IPSC RFC 2020-07	Stew Richter	<ul style="list-style-type: none"> Stew will draft response memo from IPSC Chair to Forest Service point of contact. 	IPSC members denied this RFC.
8	Electronic Document Management	IPSC RFC 2020-10	Tommy Hayes	<ul style="list-style-type: none"> The Incident Planning Subcommittee will take the lead on this RFC. Chris Buhrig is the point of contact. 	
9	NWCG Glossary Terms	2019-11	Deb Fleming & Mike Black	<ul style="list-style-type: none"> Still working on ICS Glossary terms and transferring them to NIMSIC. Will provide update next month. 	
10	Future Steward of PMS 901-1		Deb Fleming	<ul style="list-style-type: none"> Discussed the transfer PMS 901-1, NWCG Standards for Course Delivery to the TDC. Will maintain stewardship for one year then transfer to TDC. The NWCG Training certificate was also discussed and can be transferred to TDC. Heath Cota will be the IPSC liaison to the TDC. 	

11	Rescheduling of Fall Virtual Meeting		All	<ul style="list-style-type: none"> A Doodle Poll will be sent out. Will determine whether to have a November meeting based upon the results of the Doodle Poll. 	
12	Round Robin / Wrap Up		All		

Next Conference Call**Date:****Time:****Virtual IPSC Meeting****Date:** November 23 & 24, 2020**Location:** Microsoft Teams

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Tommy Hayes (Chair), BLM	Y	Deb Fleming, NWCG Coordinator, BLM	Y
Mike Black, (Vice Chair) BIA	Y	Brad Gibbs, Liaison, NIAC, BLM	N
Michelle Woods (Logistics), USFS	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Will Briggs, BLM	N	Patty Correia, Advisor, IQS, NASF	Y
Marlene Eno-Hendren, BLM	Y	Melissa Wegner, Associate, GATR, USFS	Y
Stew Richter, USFS	Y	Jason Steinmetz, Liaison, DOI, OEM	Y
Heath Cota, USFS	Y	Jay Winfield, Advisor, National Training Centers, USFS	Y
Kevin Conn, FWS	N	Jeff Hughes, NWCG Training, BLM	Y
Mike Ellsworth, FWS	Y	Jeff Hice, FEMA, EMI	Y
Jim Shultz, NPS	Y	Ben Oakleaf, IOSC, BLM	N
Mike Minton, NPS	N	Chris Buhrig, IPSC Chair, USFS	Y
Jeff Soule, USFA	N	Chris Alford, ILSC Chair, NPS	N
Dave Celino, NASF	Y	Shane Greer, ICSC Chair, USFS	N
Greg Smith, NASF	Y		
Norm McDonald, NASF	Y		
Craig Daugherty, IAFC	Y		

Guests: Mike Mattfeldt and Jesse Bender.