

Incident and Position Standards Committee Meeting Notes – May 13, 2020

	Торіс	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Tommy Hayes / Michelle Woods	 Accepted April 2020 CC Notes. Reviewed and updated Open Action Log items and RFCs in Trello. 	
2	Subcommittee Updates		Chris Buhrig Chris Alford Deb Fleming Deb Fleming	 OSC1 & 2 IPDs have been posted for review. Reviewing S-130 draft content. Provided feedback on RT-130 core components. Waiting for IPSC feedback regarding allowing supervision of the 10-person module to count for CRWB assignment in the PTB. Discussion related to emotional wellbeing in the IRPG. Working on a definition of "Active Fire" for data standards. Likely not meeting in the next couple of months due to fire season. IPS Cancelled May meeting due to COVID-19. Focused on IPD development. Reviewing S-445. May need to look at getting more members for the subcommittee in the future. ILSC Should have 5 IPDs finalized by Friday, 5 additional are being worked on. ICSC ICT1 thru ICT5 draft IPDs will be posted for review shortly. Will take stewardship over on the Human Resource Specialist, which is an active group. Might make a recommendation to create a HR unit. PNB Marley has a request to combine four positions into one position. Will discuss further at the end of month meeting. 	
3	Standards for Course Delivery PMS 901-1 & Course	2019-09 & 2019-05	Jesse Bender	 Jesse Bender reviewed draft PMS 901-1, Standards for Course Delivery, that now has PMS 907, Course Coordinators Guide incorporated into it. Cut out unnecessary content in PMS 907. https://www.nwcg.gov/publications/pms901-1-2020-draft 	

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	Coordinators Guide PMS 907			The text below under Instructor Qualifications may need to be clarified. IPSC members are to send Jesse updated verbiage by COB Friday. Will review changes at the June meeting if necessary. o The Lead Instructor is an authorized representative of an NWCG member agency. o The entity sponsoring the NWCG course has a formal agreement established with an NWCG member agency. • Reviewed new print functions for courses. IPSC members agreed that the new print function could go live now. https://www.nwcg.gov/publications/training-courses/printing-test
4	RXM 1 & 2 Prescribed Fire Manager Positions	IPSC RFC 2020-02	Tommy Hayes	 All IPSC members vetted positions with their respective agencies. All members then voted to approve the changes. Changes will be implemented into the October 2020 310-1. Mike Ellsworth will work to formalize a transition plan.
5	RT-130 Standard Stewardship Update	2019-02	Mike Ellsworth	 Core components have been sent out to agencies and they have received good support for the changes. All IPSC members agreed to move forward with the changes. Mike Ellsworth will refine the sub-bullets. Will brief the Executive Board at the May 20th meeting.
6	Update on Tasking to Develop Ops Section Chief Standards		Ben Oakleaf	Receiving Task Group members from agency representatives. Will meet with Task Team members within the next 2-3 weeks to provide guidance. Will observe during the fire season, then continue work in the fall.
7	IPSC & IOSC Glossary Terms Recommended for Removal	2019-11	Deb Fleming & Mike Black	 Deb Fleming and Mike Black recommended that numerous glossary items be removed. IPSC agreed that they should be removed. Recommended removal will be sent to the Data Standards Terminology Subcommittee. They will send them out for review with a proposal of removal. Deb and Mike will now move on to the next set of terms. Once the review is completed, all IPSC subcommittees will need to review their assigned terms for definition accuracy.
8	FIRESCOPE Critical Incident Peer Support Teams		Jim Johnstone	 Jim Johnstone cover the FIRESCOPE White Paper and requested the following: Develop the training and qualification requirements for the two ICS mnemonics that the currently in the resource ordering system (CISL and CISM).

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9	Draft S-591 Training Page	Deb Fleming	 Develop the training and qualification requirements for three new ICS mnemonics currently ordered as Technical Specialists (CICL, CISC, and CISK). Determined IPSC is not the correct committee to approve the request. Mike Ellsworth will assist FIRESCOPE personnel with navigating the process. Deb Fleming sent out a link for IPSC member review of the S-591 course page description. The Course Steering Committees approves. Only the Course number was changed. IPSC gave their approval. 	
10	Round Robin / Wrap Up	All		

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Next Conference Call Date: June 10, 2020 Time: 0900 MST

Face-to-Face IPSC Meeting Schedule

Date: Location: Host: Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Tommy Hayes (Chair), BLM	Y	Deb Fleming, NWCG Coordinator, BLM	Y
Mike Black, (Vice Chair) BIA	Y	Brad Gibbs, Liaison, NIAC, BLM	N
Michelle Woods (Logistics), USFS	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Will Briggs, BLM	Y	Patty Correia, Advisor, IQS, NASF	Y
Marlene Eno-Hendren, BLM	Y	Melissa Wegner, Associate, GATR, USFS	Y
Stew Richter, USFS	Y	Jason Steinmetz, Liaison, DOI, OEM	N
VACANT, USFS		Jay Winfield, Advisor, National Training Center, USFS	N
Kevin Conn, FWS	N	Jeff Hughes, NWCG Training, BLM	Y
Mike Ellsworth, FWS	Y	Jeff Hice, FEMA	Y
Garth Fisher, BIA	N	Ben Oakleaf, IOSC, BLM	N
VACANT, BIA		Chris Buhrig, IPSC Chair, USFS	Y
Jim Shultz, NPS	Y	Chris Alford, ILSC Chair, NPS	Y
Mike Minton, NPS	N	Shane Greer, ICSC Chair, USFSFS	N
Jeff Soule, USFA	Y		
Dave Celino, NASF	N		
Greg Smith, NASF	Y		
Norm McDonald, NASF	Y		
Craig Daugherty, IAFC	Y		

Guests: Annie Benoit, Jesse Bender, Nanci Turner, Miranda Stewart, Jim Johnston (Deputy Chief-FIRESCOPE), Scott Vail (CICCS Lead), Ken Kehmna (NWCG NIMS Integration Committee, and Garrett Huff (CIPS Team Lead).

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