



Incident and Position Standards Committee

Meeting Notes – April 8, 2020

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Tommy Hayes / Michelle Woods	<ul style="list-style-type: none"> Accepted March 2020 CC Notes. Reviewed and updated Open Action Log items and RFCs in Trello. 	
2	Subcommittee Updates		Ben Oakleaf Chris Buhrig Deb Fleming Shane Greer	<ul style="list-style-type: none"> IOSC – <ul style="list-style-type: none"> Reviewed 10 Standard Order Diagrams which were accepted by the committee. Ops sub-committee is now the steward of the diagrams. Reviewing Power Points for S-130 Units 7-12. Provided input into several field input thru the NWCG webmaster email. Unanimous decision not to accept proposal to change OPS3 from arduous to moderate. Are still discussing response regarding allowing supervision of the 10-person module to count for CRWB assignment in the PTB. Need additional feedback from IPSC in order to respond. IPSC – Has a call next week. Focused on IPD development. ILSC – Monthly call was cancelled due to COVID-19. Focused on IPD development. ICSC – Monthly call was cancelled due to COVID-19. Will reschedule for May. Focusing on IPD development for IC Type 1-5. Committee will be getting together to review all IPDs. Becoming the steward if HRSP. Otherwise all COVID all month and will be getting back to work. PNB – N/A. 	
3	Establishment of a Standardized RPL Process NWCG Tasking	NWCG TM-20-001	Tommy Hayes	<ul style="list-style-type: none"> Dave Celino will be the Point of Contact (POC) for this tasking. He has been gathering information and ideas. Workforce development group has been engaged and might be a part of the group as well as a host of others. Dave will identify tasking members and work with Tommy to get the action log updated. 	Due to NWCG Executive Board by January 2021.
4	IPSC RFC 2020-01 RXM 1 & 2 Prescribed Fire Manager Positions	IPSC RFC 2020-02	Tommy Hayes	<ul style="list-style-type: none"> Tommy Hayes will work directly with Angie Simpson on this RFC. All Agency and State Representatives need to vet this request with their respective agencies. Discussion and decision at May 2020 meeting. 	Put on May 2020 Agenda.
5	Revision of Course	2019-09	Jesse Bender	<ul style="list-style-type: none"> This tasking and the one below are both proceeding well. The group is going to propose combining the Course Coordinator's Guide into 	Put on May 2020 Agenda.

	Coordinator's Guide Tasking, PMS 907 Update			the PMS 901-1. Should have a draft for the May call. Will also discuss the print capabilities of PMS 901-1.	
6	Status of NWCG Standards for Course Delivery, PMS 901-1	2019-05	Jesse Bender	<ul style="list-style-type: none"> See notes above. 	
7	Establishment of C&G Task Team	2018-07	Mike Ellsworth	<ul style="list-style-type: none"> There is no longer a need for the establishment of a Task Team as the work on IPDs and Training Design Plans is already taking place. Consensus was made by IPSC to drop this tasking. Will continue to focus on the completion of IPDs and Training Design Plans and upon completion of those, we hope to have clearer direction of how to proceed forward in the future. 	
8	RT-130 Standard Stewardship Update	2019-02	Mike Black / Mike Ellsworth	<ul style="list-style-type: none"> Discussed RT-130 Standard Stewardship and reiterated that NWCG is the owner of the core components. ISOC will steward the core competencies/program. Adding aviation is addressed in the proposal. Reviewed the RT-130 Annual Fireline Safety Refresher Core Components Review (Draft) document. Agreed to the following "Plan of Action": <ol style="list-style-type: none"> Members will vet with respective Agencies and States. Send document out to identified sub-committees for review. Tentative committees are identified as Risk Management, Incident Operations, NIAC and Leadership. Send a message out to Committee Chairs. 	
9	Review of Draft Tasking to Develop Ops Section Chief Standards		Ben Oakleaf / Deb Fleming	<ul style="list-style-type: none"> Reviewed the tasking. Determined that IPSC needs to find Agency members for the Task Team (names to Ben Oakleaf) for discussion at the May meeting. An IOSC member will be the Task Team Lead. 	Put on May 2020 Agenda.
10	Training and Qualifications Requirements for Non-NWCG Entities		Paul Hannemann	<ul style="list-style-type: none"> Reviewed the 2003 NWCG training memorandum. All agreed that the documents need a revision and update. Create a tasking that includes all Agency, State and other representatives. Update needs to include a template of an MOU and be in alignment with PMS 901-1. Task Team POC is Craig Daugherty. Tommy will work with Deb Fleming on the task memorandum. 	Create an IPSC Open Action Item.
11	Round Robin / Wrap Up		All		

Next Conference Call**Date:** May 13, 2020**Time:** 0900 MST**Face-to-Face IPSC Meeting Schedule****Date:** Fall of 2020**Location:****Host:**

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Tommy Hayes (Chair), BLM	Y	Deb Fleming, NWCG Coordinator, BLM	Y
Mike Black, (Vice Chair) BIA	Y	Brad Gibbs, Liaison, NIAC, BLM	N
Michelle Woods (Logistics), BLM	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Will Briggs, BLM	N	Patty Correia, Advisor, IQS, NASF	N
Marlene Eno-Hendren, BLM	Y	Melissa Wegner, Associate, GATR, USFS	N
Stew Richter, USFS	Y	Jason Steinmetz, Liaison, DOI, OEM	N
VACANT, USFS		Jay Winfield, Advisor, National Training Center, USFS	Y
Kevin Conn, FWS	N	Jeff Hughes, NWCG Training, BLM	Y
Mike Ellsworth, FWS	Y	Jeff Hice, FEMA	Y
Garth Fisher, BIA	N	Chris Buhrig, IPSC, USFS	Y
VACANT, BIA		Ben Oakleaf, IOSC, BLM	Y
Jim Shultz, NPS	Y	Chris Buhrig, IPSC Chair, USFA	Y
Mike Minton, NPS	N	Chris Alford, ILSC Chair, NPS	N
Jeff Soule, USFA	Y	Shane Greer, ICSC Chair, FS	Y
Dave Celino, NASF	Y		
Paul Hannemann, NASF	Y		
Greg Smith, NASF	Y	Jesse Bender, BLM	Y
Norm McDonald, NASF	N		
Craig Daugherty, IAFC	Y		

Guests: Miranda Stewart and Travis Touché