



Incident and Position Standards Committee

Meeting Notes – October 29 – 31, 2019

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log		Shaw / Bender	<ul style="list-style-type: none"> Accepted September CC Notes Reviewed and updated action log in Trello 	
2	Subcommittee Updates		Oakleaf Buhrig McCurdy Fleming	<ul style="list-style-type: none"> IOSC – Membership updates to replace vacancies and alleviate workload <ul style="list-style-type: none"> Task team evaluating HEQB span of control (Action Item 2019-07) anticipates final recommendation soon, will send memo to Shaw for IPSC to discuss on next call IPS – Membership updates to replace vacancies and increase SME perspective as the group drafts Plans IPDs <ul style="list-style-type: none"> Minimal testing of draft e-DocBox in 2019; suggest continuing in 2020 ILSC – Proposed mission objectives approved; have list of 13 proposed members (have 18 positions to maintain); first call will be in November ICSC – Held first call in October; November call will include introduction to IPDs, Standards Management Cycle, and designation of a chair <ul style="list-style-type: none"> Revise and appropriately redistribute the Command and General Staff Tasking (OTC-2018-07) for spring 2020 <ul style="list-style-type: none"> Ellsworth will revise the previous tasking for review on next call 	Action Item: 2019-08: Command and General Staff Task Team (Ellsworth, DD November 2020) <i>(December CC)</i>
3	Liaisons to Other Committees		Shaw	<ul style="list-style-type: none"> Ellsworth – M-581 curriculum updates have been well received <ul style="list-style-type: none"> Leadership Committee meeting in Orange County in December, identifying levels of leadership relative to IPDs 	
4	Training Course Completion Certificate, PMS 921-1	2019-01	Hannemann	<ul style="list-style-type: none"> Intent of certificate update is to improve ability to validate certificates Discuss timeline of implementation on next call Security of the certificate is separate concern from the content of it – direction to users would improve understanding of who can use the certificate 	<u>Decision: Accept updated certificate template</u> <i>(December CC)</i>
5	FIREScope		Johnstone	<ul style="list-style-type: none"> Overview of FIREScope operations and interests Increased fire activity in California has triggered prepositioning of resources through EMAC Engaged with discussions on ITSS as well as potential IT Section Leader (with Aitor Bidaburu) in lieu of FEMA's recommendation to create a Communications Section Chief 	

6	PNB / TFLM and TFWH		Hannemann	<ul style="list-style-type: none"> • PNB business processes include check with agency IPSC member before assigning position title and mnemonic • Recent Task Force Leader (TFLD) specialty requests were denied in deference to the intent of the position and potential unintended consequences 	<u>Decision: IPSC does not support specific Task Force Leader position names</u>
7	Training Update and Course Certification Process		Hughes	<ul style="list-style-type: none"> • 43 IPDs complete (37%), another ~25 in stages of development • S-445 revision reduced the from 16 hours of classroom instruction to 2 hours of self-paced, online learning • New course format integrates instructor notes into the PowerPoint slides; all materials will be available on the website for download; using publications as student workbooks reduces volume and increases use of existing materials <ul style="list-style-type: none"> ○ Processes for edits and revisions still under development • S-190 currently under review by Fire Environment Committee • S-420 is targeted for certification in January 2020 • Will present issue paper on S-110 and S-130 relationship for November • Modularized training focuses short lessons on specific tasks or components • Reviewed revised process for certification of RT-130, modules, and courses – will circulate updated draft for comment and approval • NWCG Wildland Fire Learning Portal (WFLP) is still in development and needs business practices defined 	(December CC)
8	PMS 907 Task Team		Bender	<ul style="list-style-type: none"> • Recommendation to form a task team to revise and reorganize information for course coordinators and instructors • Bender draft tasking for dissemination 	Action Item 2019-09: PMS 907 Task Team (Bender, April 2020)
9	PMS 210 Survey / PMS 200		Bender	<ul style="list-style-type: none"> • Reviewed results of recent field survey on <i>Wildland Fire Incident Management Field Guide</i>, PMS 210 • Development of new portal to house all resource typing, <i>NWCG Standards for Wildland Fire Resource Typing</i>, PMS 200 • Task team will review content of PMS 210: Shultz, Briggs, Shaw, Rich Gray, Bender 	Action Item 2019-10: PMS 210 (Bender, February 2020)
10	EMI Update		Hice	<ul style="list-style-type: none"> • Update on “Next Generation” All-Hazard IMT Course Concepts 	
11	OneResponder		Hice	<ul style="list-style-type: none"> • Use expanding; additional proposals for integration with existing programs 	
12	IPSC Business Processes	2019-06		<ul style="list-style-type: none"> • Reviewed proposed updates to Request for Change Process (RFC) • Discussed additional business processes and will continue development work • Completed processes will be posted to IPSC home page 	(December CC)

13	Cpt. Brian Hughes Fatality Corrective Action Plan		McFarland / Shultz	<ul style="list-style-type: none"> • Likely to recommend an advanced faller course – recommend beginning IPD development for Faller positions • Hazard Tree Subcommittee meeting in Boise week of November 4, ensure IOSC attendance there as well • Suggestion to review stewardship of S-212 and oversight of Hazard Tree Subcommittee 	(December CC)
14	Field Trip			<ul style="list-style-type: none"> • Texas A&M Engineering Extension Service (TEEX) • Texas Forest Service Emergency Operations Center 	
15	Membership		Shaw	<ul style="list-style-type: none"> • Review membership portion of business practices prior to updating participants 	(December CC)
16	RPL: Texas Update NWCG Standard		Terry Celino	<ul style="list-style-type: none"> • Update on process for Recognition of Prior Learning (RPL) used by Texas Forest Service – process is well documented and example portfolios are available for applicants to review • In 5 years, TFS has had 27 applicants, 13 of which were qualified through HR • Helps to have a point person identified to run the process • Proposal from Incident Workforce Development Group to create a national interagency standard for RPL • NQS has established historical recognition • Celino brief NWCG Executive Board on recommendation from IWDG 	
17	RFC 2019-04		Ellsworth / Briggs	<ul style="list-style-type: none"> • Discussed request to add Arduous fitness level to FIRB – additional information will be furnished for the next call 	<u>Decision: Accept RFC</u> (December CC)
18	RFC 2019-05		McCurdy / Richter	<ul style="list-style-type: none"> • Incident Fire Planning Committee (IFPC) intends to stand up a Resource Advisor Subcommittee • Need additional information from IFPC to further pursue the request 	
19	Glossary Terminology		Fleming	<ul style="list-style-type: none"> • Fleming and Black will recommend which terms should be assigned to IPSC's subgroups 	Action Item 2019-11: Glossary term stewardship (Black, DD December)
20	Vice-Chair Rotation		Shaw	<ul style="list-style-type: none"> • Rotation: BIA, USFA, USFS, IAFC, NPS, States, FWS, BLM 	(December CC)
21	Round Robin / Wrap Up		IPSC		

Next Conference Call**Date:** December 11, 2019**Time:** 0900 MST**Face-to-Face IPSC Meeting Schedule****Date:** TBD**Location:** TBD**Host:** USFS**Date:** TBD**Location:** TBD**Host:** BIA

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	10/29	10/30	10/31	Associates	10/29	10/30	10/31
Steve Shaw (Chair), BLM	Y	Y	Y	Deb Fleming, NWCG Coordinator, BLM	Y	Y	Y
Jesse Bender (Logistics), BLM	Y	Y	Y	Brad Gibbs, Liaison, NIAC, BLM	N	N	N
Will Briggs, BLM	Y	Y	Y	Marley Marshall, Advisor, IQCS, BLM	Y	Y	Y
Mike Ellsworth, BLM	Y	Y	Y	Patty Correia, Advisor, IQS, NASF	Y	Y	Y
Stew Richter, USFS	Y	Y	Y	Melissa Wegner, Associate, GATR, USFS	Y	N	N
Jill McCurdy, USFS	Y	Y	Y	Jason Steinmetz, Liaison, DOI, OEM	N	N	N
Kevin Conn, FWS	N	N	N	Jay Winfield, Advisor, National Training Center, USFS	Y	Y	N
Reese Kerbow, FWS	N	N	Y	Jeff Hughes, NWCG Training, BLM	Y	Y	N
Mike Black, BIA	Y	Y	N	Chris Buhrig, IPSC, USFS	Y	Y	Y
Garth Fisher, BIA	N	N	N	Ben Oakleaf, IOSC, BLM	Y	N	N
Jim Shultz, NPS	Y	Y	Y				
Mike Minton, NPS	N	N	N				
Jeff Soule, USFA	N	N	N				
Dave Celino, NASF	Y	Y	Y				
Paul Hannemann, NASF	Y	Y	Y				
Greg Smith, NASF	N	N	N				
Norm McDonald, NASF	N	N	N				
Craig Daugherty, IAFC	Y	Y	Y				

Guests: Jeff Hice, EMI; Frank Guzman, USFS; Jared Karns, Les Rogers, Rich Gray, John Wall, Bill Terry, Mark Stanford, and Tom Boggus, Texas Forest Service; Jim Johnstone, FIREScope; Mack McFarland, NPS