

# Incident Planning Subcommittee Notes

## Meeting Agenda Notes:

### Incident Planning Subcommittee Agenda 8/8/2023

0900-1000 PST

#### Members Present:

Dylan Rader (Chair)  
Dana Carter (USFS)  
Ryan Stone (USFS)  
Sarah Lee (NWCG Coordinator)

**Other Attendees:** Carrie Dennett, Daniel Michael, Billy Phillips

#### Membership Updates:

- NA

#### New Topics:

- Carrie Dennett : IWDG NMAC Tasking discussion and feedback on proposed submissions.
  - Carrie will type up email and Dylan will send out to IPS for review / discussion on Sept meeting. Will need to let IWDG know IPS response to be delayed.
- Jill Lipsey: We are working on getting a more formal Change Control Board (CCB) in place for e-ISuite. We would like to have someone from the Planning community as a representative/member on the CCB. Would you or anyone from the Planning Subcommittee have a recommendation on someone? We currently plan to meet once a month.
  - Group Supported Tamara Stadel as Board Rep for IPS.

#### Status Update on Taskings or Prev. Topics:

- SCKN SME Group – Tammy/Karly
- Electronic Check-in Solution – Billy/Robin/Sarah
  - Progress continuing by developer to work on the back end of the form (after resource completes entry) working to build how the IMT will receive the check-in data.
  - Call schedule this afternoon to get additional updates.
- E-ISuite ICS204 Form Changes Needed, will discuss more in Fall:
  - Channel Name Field
  - Total Personnel Field