

# Incident Planning Subcommittee Notes

## **Meeting Agenda Notes: Incident Planning Subcommittee Agenda 7/11/2023 0900-1000 PST**

### **Members Present:**

Robin Jermyn (Vice Chair)  
Dana Carter (USFS)  
Karly DeMars (BLM)  
Ryan Stone (USFS)  
Tamara Stadel (IAFC)  
Jeff Adams (USFWS)  
Sarah Lee (NWCG Coordinator)

### **Other Attendees:**

Daniel Michael

### **Membership Updates: NA**

### **Status Update on Taskings or Prev. Topics:**

- SCKN SME Group – Tammy/Karly
- 11 Names on list; Dylan shared on 7/7/2023 for committee review.
- Tammy/Karly SME Leads.
- Sarah – We need to reduce the SME list to 8 folks from 11. We have 2 ADs on the list, and with the in-person week travel requirement this fall we have no way to pay for their travel, so can't support them. With the in-person requirement, Tammy is also going to pull her name.
- Robin will send out an email to the 8 left confirming them as SME's, Sarah is working on official notifications.
- Robin will email the 2 ADs.
- Robin will email Karly letting her know she will be the lead moving forward.

### **PMS277 – Tammy**

No updates today

### **Electronic Check-in Solution – Billy/Robin/Sarah**

- Progress continuing by developer to work on the back end of the form (after resource completes entry) working to build how the IMT will receive the check-in data.
- Call schedule this afternoon to get additional updates.

**Next Mtg:** No new topics suggested.