

# Incident Planning Subcommittee Notes

## **Incident Planning Subcommittee Agenda**

**3/14/2023 0900-1000 PST**

### **Members Present:**

Dylan Rader (Chair)  
Chris Buhrig (USFS)  
Karly DeMars (BLM)  
Tamara Stadel (IAFC)  
Jeff Adams (USFWS)  
Sarah Lee (NWCG Coordinator)

**Other Attendees:** Rich McKnight

**Membership Updates:** Need NPS Rep

### **Update on Current Taskings / Projects**

- EDOC / PMS277 / Record Retention Schedule Updates – Dylan
  - Sarah follow up on memo to NWCG Executive Board for tasking completion. – Estimated for May.
- WFIT Prioritization Form to be Completed / Reviewed for DEMOB– Robin
  - Next month's call will have the form completed for review / discussion .

### **IPD Update:**

- SCKN chosen as one of first 10 positions for NWCG modernization transition IPD, will require future SME Group.

### **Sub Committee Related (TOPICS CARRIED OVER)**

- Addition of TNSP, FBAN, LTAN, SOPL to Shared Inbox and Approved Positional Account Requests (FireNet SOP Group Follow Up)
- MS Voice Line for RESL with FireNet (Confirm when New Set Up Released)
- Position Qualification Evaluation for SITL and DOCL: Task Team is recommending the Incident Planning Subcommittee evaluate both SITL and DOCL to ensure the position qualification are accurate. For SITL, the task team felt that with the complexities and changes in the position responsibilities, there is strong rationale for reviewing the required training and experience. ICT4 was removed as a prerequisite for this position in 2015 and the S-346 course was moved from required to other training which supports knowledge and skills, in an effort to increase capacity. Discussion on appropriate level of operational qualification(s) needed to be proficient as SITL. Majority of group felt it was worth or taking a look at current IPD and recommending edits with further analysis. Dana Carter will work as POC for the group and complete additional review of topic and present options at next month's meeting for decision.

### **Round Robin Updates:**

- Request for Change Submitted to IPSC (Discussion Only, Follow Up with Position Standards Committee)

### **Taskings or Topics for Next Meeting:**

- WFIT Prioritization Form for ICS221 (Robin Jermyn POC)
- DOCL and SITL Review and Survey (Dana Carter POC)

**Open Forum:** NA