Incident Planning Subcommittee Notes

Meeting Notes: 6/14/2022 0900-1000 PST

Attendees

Members Present: Robin Jermyn, Dylan Rader, Deb Fleming, Cody Wienk, Ryan Stone
Others: Tara Taylor, Johanna Ostling, Theresa Parvin
New Members: Tamara Stadel (official request for member representation for IAFC to NWCG)

Meeting Agenda Notes:

Update on Current Taskings / Projects

- CPSC / IPSC Call Update – Deb Fleming
  - CIM Memo released for pilot this summer, 2024 full transition
  - Executive Board meeting 6/15 on RCA Form transition to CIM
  - O305 - Type 3 Training by USFA – IPSC could not reach consensus on requiring training

- Standard Check-in Form Update – Robin Jermyn
  - Check In Group met with FAM IT and Firenet Group to develop process and needs.
  - Identified need to modify new ICS211 form for better flow.
  - IPS approved moving forward with ICS211 revisions, will be republished by NWCG.
  - Timeline is Spring 2023, end goal will be part of Firenet Incident Account creation.
  - IMRR check in form is available for 2022 season, don't expect anything new for this season.
  - Executive Board meeting tomorrow, might adjust expectation for timeframe completion.
  - Robin to provide Deb with revised ICS211

- E Doc Box/PMS277 Final – Dylan Rader
  - Firenet SOP Group Has Set Up New Structure, transition when PMS277 published
  - Conflict with IBC Memo, sent request to IBC chair for minor edit to resolve conflict.
  - Final Edits to PMS277 by Deb, Chris, and Dylan – final draft PDF in Teams
  - Submitted PMS277, MDI, and Zip File of folder structure to be posted to IPS Website
  - Update on IMRR Call when Published
  - From Firenet, bullet regarding naming of channel folders, updated PMS277 and removed that bullet so no reference to channel structures.
  - From Johanna, recommendation to remove spaces from folder names. Firenet will follow up and make corrections in the folder names and replace spaces or hypens with "_".

IPD Update: N/A

New Business:

- Demob Process Standardization and Update of ICS221 Form – Robin
  - Review and Update ICS221 form with goal of adding Demob process into electronic form development along with check in process.
  - Start with IPS for general ideas and then expand to larger group (IMRR) for input into development.
  - Robin will send message out to IPS group with initial recommendation(s) and form.
  - ICS211 is part of DMOB module in eISUITE. Proposal would include recommendation for remote / virtual process in addition to form.
  - Per Deb, don't need tasking to move forward with development of ICS221 revisions.
  - Will FAM IT will continue to provide support for IMRR Check In form for 2022 season?

- Charter / Business Practices Follow Up
  - [Submitted Business Processes / Practices](#) to NWCG and IPSC.
  - Will revisit annually upon transition of Chair/Vice Chair.

Open Forum: Nothing