

Incident Planning Subcommittee Agenda

Agenda: 11/08/2021 0900-1000 PST

Attendees

Present: Heather Gonzalez, Ryan Stone, Dylan Rader, Chris Buhrig, Ilene Wadkins, Deb Fleming, Chris Buhrig

Guest: Fred Noach, David Burley, Chris Buzo, William Coates, Allison (Jera) Cochran, David Bishop, Christopher Fry, Barbara Geringer-Frazier, Heather Good, Greg White, Michael Ostrander, William Phillips, Sean Triplet, Tyler Prall, Rose Long

Members Absent: David Robinson, Justin Query

Items worked on

National Check-In Form –

- Introductions –
- Leaders Intent – Deb
- Tasking Overview – Heather
 - Reviewing the tasking and where the IPS is at.
- IMRR – Billy Phillips
 - Provided the background on why this was started and some of the challenges they navigated through.
- Presentations – This was samples from geographic areas on what was used in collaboration throughout the fire season.
 - Northern Rockies – Billy Phillips
 - Rocky Mountain – Rose Long
 - Southwest – Ruth Kohler
 - Great Basin – Dylan Rader
 - South/North Ops – Greg White
 - Northwest – Chris Buhrig
 - Southern – Allison (Jera) Cochran
 - Eastern – Ryan Stone
- Sub Committees –
 - 1st Committee – Working on user interface / Data
 - 2nd Committee – Working on content of form
 - Next meeting on December 13 at 1200 MST
- Content and Delivery Meetings tentatively planned for Monday, 12/13/2021. Volunteers for the committee's meetings
 - Tamara Stadel
 - Christopher Fry
 - Rose Long
 - Barbara Geringer-Frazier – Content
 - Michael Ostrander – Technical resource
 - John Thornburg - Both committees
 - Allison (Jera) Cochran – Both committees

Chris Buhrig will find a NW rep.

Update on projects

- **E Doc –**
 - Waiting on feed-back and will see if there is a need for a meeting.
- **S-445 update –**
 - Verifying NWCG checklist on 11/9/2021 prior to hosting a test course
 - Lives in the Learning Portal
- **DPRO –**
 - Having difficulty on SME group to meet to complete the IPD.
 - Discussion to Keep position as is or convert it to Incident Planning Technician like some of the other sections have done for entry level positions.
 - Tabled for further discussion.

Meeting was adjourned – committee members had other meetings to join.

Current Workload

- Incident Position Description.
- Continue working with E-I suite group in testing the new version.
- Continue to monitor progress of records retention schedule.
- Continuous improvement of E-Doc box and work to make it better.

Round Robin Updates

Topics for Next Meeting & Upcoming Meetings/Calls

- Next call November 12, 2021 0900 PST Teams Meeting