

# Incident Planning Subcommittee Agenda

Agenda: 10/12/2021 0900-1000 PST

## Attendees

Present: Heather Gonzalez, Ryan Stone, Dylan Rader, Chris Buhrig, Cody Wienk, Deb Fleming

Members Absent: Ilene Wadkins, David Robinson, Justin Query, Lorri Benefield

## Items Worked On

Old Topic

### IPD's –

- IPD's - update (SCKN – Next step) Heather / Ryan  
ACPC – Completed  
DMOB - Need to revisit and will send back out to everyone.  
DPRO – SME Group - Heather - There is an update IPD meetings were set up and no attendance. One SME sent information will send it back out.

### Update on projects

- Incident Records Instructions – Dylan – refer to the E Doc update.
- E Doc Box - Dylan - Added the staging folder before filing. Feedback information submitted, looking for a compiled document from the NWCG website. Will working on updating retention schedule or need to discuss it further.
- Sub Committee – Heather / Deb – Nothing to report
- Planning Leadership levels – Ryan – Deb presented the leadership levels from NWCG web site. This will be more about competency and behavior not as much a task. Group discussion on what we agree with.

ACPC – Level 5

PSC1 – Level 5

PSC2 – Level 4

PSC3 – Level 3

RESL – Level 3

SITL – Level 3

DMOB – Level 3

DOCL – Level 2

SCKN – Level 2

TNSP – Level 2

FOBS – Level 2

DPRO – Level 1

### Standard Incident Operations, Business Practices, Forms, User Groups for FireNet

- National check in forms Pilot – Heather – November will be a presentation for every checking available that want to be considered. Evaluation of products is needed, SME form Firenet and E ISuite to be part of the meeting. Forms will be presented on Nov 9 by different groups that want to be reviewed. The Primary team members will be the voting members.
- FireNet update - Need to look at a person form IPS to participate with the discussions and meetings. Interesting on how teams are using the abilities that it has in the program.

### Sub Committee related

- In Person meeting in November – No in person meeting, Nov 9<sup>th</sup> 2-hour meeting and presentation for forms, Nov 12<sup>th</sup> meeting for 2 hr.
- Subcommittee meeting day and time – Stay as the same for now

## Current Workload

- Incident Position Description.
- Continue working with E-I suite group in testing the new version.
- Continue to monitor progress of records retention schedule.
- Continuous improvement of E-Doc box and work to make it better.

## Round Robin Updates

## Topics for Next Meeting & Upcoming Meetings/Calls

- Next call November 9, 2021 0900 PST Teams Meeting