

Incident Planning Subcommittee Notes

Agenda: 3/9/2021 0900-1000 PST

Attendees

Present: Heather Gonzalez, Lorri Benefield, Dylan Rader, Colby Jackson, Annie Benoit, Ryan Stone

Members Absent: Chris Buhrig, Ilene Wadkins, Cody Winkel, Justin Query, David Robinson

Items Worked On

IPD's - All

- ACPC – Meeting to finalize draft
- DMOB – Chris has the lead; looking for SMEs
- DPRO – Looking at changing the position, SME and discussion on repackaging position and adding Zoom and teams' meetings, and other mapping posting items.
- SITL – Ryan / Cody will address new feedback. Hope to have it back in two weeks.
- RESL – Change to form 204 will be corrected.

IPSC Tasking 2021 – Electronic Records

- eDoc Box - Sub-group lead - Dylan. New tasking / review of tasking assignment, Meeting will be set up for the future for discussion. Asked for the update tasking to continue with work. Who will draft the tasking our subcommittee or IPSC?

Electronic Records

- eDoc box – Update from Heather/Dylan, need to work with NARA – Deb has the lead.

Standard Incident Operations, Business Practices, Forms, User Groups for FireNet

- Review information Jim (IPSC chair) sent. No action needed.

Overview of Committee Member, Responsibilities, and Positions

- Overview for the group and processes to follow with committee members.
- Notification to IPSC agency rep of the changes.

Current Workload

- Incident Position Description.
- Continue working with E-Isuite group in testing the new version.
- Continue to monitor progress of records retention schedule.
- Request feedback from users of the eDoc box and work to make it better.

Round Robin Updates

- Heather – meeting for S-445 to remove all FS centric information to make it NWCG information. FTP web site update – Some changes to the FTP site but there will be an FTP site in the future. Presentation this Thursday with IMRR on what is happening. URL will change and security.
- Dylan – may have draft final product this Thursday. IPS will need to review the documents to move forward for approval. After approval happens then he will work on getting it posted online.
- Annie – Update on the annual NWCG meeting. IPD, EDGE (NWCG holder of the information/Data base)

Topics for Next Meeting & Upcoming Meetings/Calls

- Next call April 13th 2021 0900 PST Teams Meeting