



# Incident Logistics Subcommittee

## Meeting Notes: October 30, 2024 (1300-1400 MT)

**Attending:** Arthur Braun, Kate Morris, Eric Martinez, Carmen Thomason, Keith Plagemann, Ryan Morris, John Wall, Travis Bailey, Daniel Staab, Karen Kufta, Cameron Crisp, LeRoy Evans

**Absent:** Sue Zahn, Mike Post, George Harris, Brett Shurr, Michael Burkholder, Chris Alford, Heath Cota, Patrick Merrill, Matt O’Leary

	Topic	Action Item #	Presenter	Notes	Action/Decision
1	IPTM Update		Carmen	<ul style="list-style-type: none"><li>• In the process of looking at all the Logistics Positions to see what needs to be changed</li><li>• Introduced Dan, Training Specialist, who oversees the Logistics PTB SME Review</li><li>• Reviewed the IPD and PTB project charter</li><li>• Identified the Roles and Responsibilities for the SME’s and the timelines</li><li>• The SME’s carry out the analysis of each position</li><li>• For the Incident Position Standards – there is a cheat sheet for what each position does. A Giant Job Aid</li><li>• We need to look at External Groups that could be potential SME’s for the PTB Review – NICD and Equipment Group?</li><li>• For the SME’s that are selected – ask them to help recruit others to the committees. We need a well-rounded group</li><li>• The ILSC is the position steward for the Logistics Positions – “We own the positions.” We approve the final PTB’s</li><li>• There is a crosswalk to the IPSC as well</li><li>• Dan will track the documents between the committees</li><li>• Please send in any documents that have already been created to Carmen and Dan – it will help moving forward. There will be separate documents for each position, but they will be worked on together for the Units (RADO, INCM, COMT, COML etc)</li><li>• NWCG has no way to pay for AD’s to assist as an SME or in another capacity</li><li>• Camren will send out a list by 11/4 of the people who have submitted to be SME’s</li><li>• There will hopefully be a Fall 2025 SME PTB review as well</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>
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**Next Conference Call**

**Date:** 11/13/24

**Time:** 1000 PDT