



# Incident Logistics Subcommittee

## Meeting Notes: March 29, 2023 (1300-1400 MT)

**Attending:** Sue Zahn, John Wall, Sarah Lee, Keith Plagemann, Heath Cota, Patrick Merrill, Travis Bailey, Eric Martinez, Arthur Braun, George Harris, Michael Burkholder, Kate Morris

**Absent:** Chris Alford, Matt O'Leary

	Topic	Action Item #	Presenter	Notes	Action/Decision
1	General Discussion		Travis	<ul style="list-style-type: none"><li>• IPSC is meeting next week, there are two ILSC topics on the agenda. The COML RFC to revert back to requiring INCM and COMT for COML.</li></ul>	
3	Branch Director Update		Travis	<ul style="list-style-type: none"><li>• NWCG is soliciting for information to dissolve the SVBD and SUBD positions.</li></ul>	
4	RFC Process			<ul style="list-style-type: none"><li>• ILSC submits a Request for Change (RFC) to IPSC</li><li>• IPSC accepts the RFC.</li><li>• The agency representatives then proceed with the vetting process.<ul style="list-style-type: none"><li>• Sue has drafted a ILSC RFC checklist, Travis reviewed, and the group agreed that it is good tracking tool to be completed each time an RFC is submitted.</li></ul></li></ul>	

### Next Conference Call

**Date:** 04/26/23

**Time:** 1000 PDT