



**Incident Logistics Subcommittee**  
**Meeting Notes: July 29, 2020 (1300-1400 MT)**

**MEMBERS – Attended YES or NO**

<b>Yes</b>	Chris Alford (NPS)	<b>Yes</b>	Dan Froelich (IAFC),	<b>Yes</b>	Aaren Nellen (FS)
<b>No</b>	Annie Benoit (NWCG IPD Liaison)	<b>No</b>	Jimmy Grimes (NASF)	<b>No</b>	Stew Richter (IPSC Liaison)
<b>No</b>	Erin Burkhammer (NWCG Training Liaison)	<b>No</b>	Todd Johnson (BLM)	<b>Yes</b>	Stu Rodeffer (FS)
<b>Yes</b>	Mike Burkholder (NASF)	<b>No</b>	Brian Kruger (NPS)	<b>No</b>	John Wall (NASF)
<b>No</b>	Cameron Crisp (FS)	<b>Yes</b>	Eric Martinez (FS)	<b>Yes</b>	Sue Zahn (FS)
<b>No</b>	Deb Fleming (NWCG Coordinator)	<b>Yes</b>	Kate Morris (Admin Staff - FS)		

	Topic	Action Item #	Presenter	Notes	Action/Decision
1	<b>Roll Call and Last Meeting Minutes Review</b>		ILSC	<ul style="list-style-type: none"> <li>Reviewed January 29<sup>th</sup> minutes</li> </ul>	<b>Kate to resend with Track Changes turned on</b>
2	<b>IPD Review</b>			<ul style="list-style-type: none"> <li>Question - Has anyone had a chance to look at the taskbooks that were sent out?</li> <li>Answer – Some have some haven't due to the COVID Pandemic</li> <li>ORDM – Cameron and Kate to have out in two weeks</li> <li>RCDM – Michael and Kate to have out in two weeks</li> <li>EQPM – Sue and Arron to have out in two weeks</li> </ul>	<b>Complete review of the five currently out by Friday, May 8</b>
3	<b>IPD Update</b>		Annie Benoit	<ul style="list-style-type: none"> <li>Goal is to have all IPD's created within the next eight months</li> <li>Recommend one SME to work with for each IPD</li> <li>Some groups are having trouble with Introductory Paragraph</li> <li>The FDUL draft is ready to send out</li> </ul>	
4	<b>New Taskbook Assignments</b>		ILSC	<ul style="list-style-type: none"> <li>COMT – Erick Martinez</li> <li>RADO – Erick Martinez</li> <li>INCM – Erick Martinez</li> </ul>	New IPD's due the end of June

				<ul style="list-style-type: none"> <li>• SECM – Chris Alford</li> <li>• FDUL – Sue Zahn and Kate Morris</li> <li>• Do we want to add anymore positions before the others are done?</li> <li>• Erick will work on the COML after the other COMM IPD's are done</li> <li>• Mike/Cameron/Kate to work on SPUL</li> <li>• Chris/John to work on FACL</li> <li>• Check with Sue/Aaron if they'd like to work on GSUL with Dan</li> </ul>	
5	Other Items			<ul style="list-style-type: none"> <li>• Chris has offered to send out a copy of the IPSC notes</li> <li>• We're not the only committee have to postpone calls due to COVID</li> <li>• Annie will send out emails to the people that have offered to reach out to SME's for some of the IPD's</li> </ul>	

**Next Conference Call**

**Date:** 5/27/20

**Time:** 1000 PDT