

Interagency Fire Planning Committee

Notes: 2/18/2020 1000-1130 (Mountain Time)

Invitees

Kristy Swartz (OWF)-attended, Justin Boeck (BLM)-attended, Becky Brooks (FWS)-attended, Melissa Forder (NPS)-attended, Laura Barrett (FS)-attended, Reeve Armstrong(BIA)-attended, Juliette Jeanne(BIA), Andrew Bailey (WFM RD&A)-attended, Nate Barrons (State - UT)-not present, Mike Butteri (State - AK)-not present, Peter Butteri (FWS/BLM)-attended, Darcy McDaniels (BLM)-attended, Deb Fleming (NWCG)-not present, Lisa Hanson (NPS, READ subcommittee)-not present, Zack Lyon (BLM - notetaker)-attended

Guests: Kim VanHemelryck (OWF)-attended

Agenda Items

1100: (45 minutes) Fire Planning Data and IT

WFDSS:

WFDSS is a FS "owned" IT project (*Note after the fact: all IT projects have a system owner and currently all wildland fire IT applications governed by the Wildland Fire Information Technology (WFIT) process are owned by either DOI or USFS*) and will be using FS IT structure

-DOI is working on representation with WFDSS Next Gen (Information sharing between WFDSS and DOI) and help balance the different DOI department needs/priorities(DOI product owner?).

-Need to define policy for records to meet interagency requirements

-IFPC looking to clarify roles/responsibilities integrating with state representation with WFDSS

-Charter development between USFS and DOI.

Work on user engagement strategy: Would encompass reaching out to GAE's, Fire Behavior community, fire planning community (IFPC), research community

Ensuring fire planning is incorporated into the new system

A flow chart was developed for IFTDSS that describes the relationship between user groups and NWCG FMC that may be useful to assist (Is there a place where user advisor groups can determine involvement with WFDSS next gen.?) IFPC and the nextgen team evaluate what the role of IFPC would be in the transition to next gen WFDSS?

InFORM:

-USFS, some states and all of DOI Bureaus except of FWS on board this year, possible batch upload for others at the end of the year.

-[Link](#) on fire reporting subcommittee page under "data management committee" for InFORM demos.

-AK working for interagency approval of fire reports. *Questions regarding agencies approving or certifying fire reports for other agencies.

BLM working on IM for InFORM, working to clarify what is needed for records management for DOI.

*Consolidate concerns regarding fire reporting regarding BLM record(s).

*What constitutes "official" BLM record? Work being done with records management to clarify what the document needs to be.

-Three modules (Survey123, Collector, Inspector): Inspector up and running.

-IFPC can influence what reports/data needed from InFORM

1145: Progress Update and next steps - Proposal for Resource Advisor Subcommittee (10 Minutes) - Lisa Hanson

- [Proposed Mission and Objectives](#)
- (Membership)

-State interests needed to get it into PSM 310-1

-Proposed agency contacts for READ's.

[Copy of preliminary "RFC" submitted to OTC/IPSC](#)

[READ Info Sheet](#)

[Revising READ ppt](#)

[310-1](#), pages 16-17 describes Criteria for Position Consideration as an NWCG position

Needs:

Fed supplement could include taskbook (separate alternative, outside of NWCG)

Incident Position Descriptions (for READ/REAF) to see difference -> lead to Taskbook criteria (agency training lead (fed rep to IPSC) able to assist)

Standards for positions

Use by # agencies, # of orders, #'s from CC

After discussion with IPSC representative, state feedback on bringing READ/REAF into the 310-1 will be critical
Need to beef up the Request for Change, particularly the interagency nature of the position outside of Feds.

1155: Glossary Term – Fire Report

Brief discussion on requesting joint ownership or providing feedback on the definition for the term "Fire Report" (owned by Fire Reporting Subcommittee). Conclusion: ok with status quo, will submit feedback when/if necessary.

Topics for Next Meeting & Upcoming Meetings/Calls

Topics for Next Meeting

WFDSS Update, NextGen Development Team (will work on quarterly updates)

Glossary Terms:

[Remaining terms in need of review and revision.](#)

Long-term BIN

- Review NWCG Glossary Terms
- Semi-annual updates (or as needed) from Fire Danger Rating Subcommittee, Fire Behavior Subcommittee, Fuels Committee (SOPL & M-482), Office of Wildland Fire, M-581 Steering Committee, and M-582 Steering Committee.
- IT business needs and requirements
- Update M-581 content
- Develop standards for WFDSS
- Solicit SMEs to review the Resource Advisor Guide

Upcoming Meetings

(1-2:30 Eastern Time/12-1:30 Central Time/11-12:30 Mountain Time/10-11:30 Pacific Time/9-10:30 Alaska)

March 10th

April 14th

May 12th

June 9th

July 14th

August 11th

September 8th

October 13th

November 10th

December 8th