



Incident Command Subcommittee

Meeting Agenda: March 4, 2020 (1400-1530 MT)

Present: Deb Fleming (NWCG Coordinator), Brad Sawyer (BLM), Bob Gear (IAFC), Brian Harrison (Training Liaison), Ken Paul (Associate), Les Rogers (NASF), Rick Young (NPS) Amy Ham (Support), Annie Benoit (NWCG Training)

Absent: Shane Greer (FS), Mike Minton (IPSC Liaison), Jon King (FWS), Carlos Nosie Jr. (BIA)

	Topic	Action Item #	Presenter	Notes	Action/Decision
1	Roll Call		All		
2	Approval of Minutes		Ham	Reviewed and approved notes from 1/8/20. They are ready to post.	
3	Draft IPDs		All	<p>Status of IPDs</p> <ul style="list-style-type: none"> • ICT1& 2-Bob Gear/ Les Rogers-looking at using same language, except for complexity but still having 2 separate IPDs. • ICT3-Brad Sawyer- 2 versions so far, but working on a version 3. Can have complete by end of the week. • ICT4-Jon King-Not on call • ICT5-Carlos Nosie-Not on call • LOFR-Ken Paul-Completed some edits of original document and is looking pretty good. Had some vetting done by 3 LOFRs and included their comments. Annie will send some thoughts. • ACDR-Rick Young-just getting back from Australia. Meeting with Mike Minton next week and can have it done at end of that week. • AREP-Shane Greer-Not on call <p>Annie looked at ICT1 & 2 IPDs and noticed every statement was the same, but a little worded differently. Will get in touch with Bob to share her thoughts. The complexity is the only thing that's different. She will also visit with Brad, Carlos, and Jon to ensure there is consistency between statements that are similar for the other IC positions.</p>	
4	Next Steps		All	<ul style="list-style-type: none"> • How should we complete reviews of final draft IPDs, remote or meeting in person? The decision was for a remote process. • Deb-once we are comfortable amongst subcommittee with the IPDs being "good enough" they can be loaded to web and posted as under 	

				<p>review so SME's and counterparts can review them. They are usually available for comment for a period anywhere between 2-6 months. A spreadsheet will be put together of all comments and the subcommittee can make changes before they are marked final.</p>	
				<ul style="list-style-type: none">• It seems feasible to meet virtually mid-March to go over the IPDs.• Deb-when 1st got together we talked about shifting HRSP to command. Their chair would like to make us a steward of the IPD, which would include maintenance in the future. This sounds reasonable to everyone.• Safety Officer 1 and 2 IPDs are posted so if want to review and give feedback please do so.	

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Next Conference Call

Date: TBD

Time: 1400-1530 MST

Phone # 877-954-4805

Passcode 4545300