

## NWCG IBC July 12, 2023

**Attendees:** Dave Burley, Chair; Bonny Johnson (FS); Heather Good (FS); Julie Bennet, NPS; Tony Beard, BLM; Jennifer Hebbeler, BIA; Kellin Crill, FWS; Jamie Wade, AQM; Brenda Even, NASF; Susie Gill, NASF; Saren Whitney, Exec. Secretary.

### Training Videos- SOW update

Statement of work was reviewed by NWCG and it and the purchase requisition were sent to contracting to put a bid together. One PR for both videos. Expect bids from 5-6 vendors. NWCG IBC will be able to review bids before award. Topics sent for bid are Pre-season refresher for INBAs and high-level overview of the SIIBMH.

Shift Ticket Revision: Dave will check with NWCG Publications to determine status.

New Comp/Claims videos are headed to publication and should be out soon. Intro statements and titles have been approved and will be posted to the website soon.

Kickoff meeting for the PTRC tasking. Project should be fully started in the first week of August.

### NWCG Glossary (Remote/on-site/Virtual)

Sent to Gabriella in the Data Committee for review. Feedback was received in the format of the Glossary. Need to further define "primary incident location" prior to publication.

Primary incident location could be more than the ICP depending on the role in the organization. Don't limit to ICP. Suggestion: primary incident location (ICP, Dispatch, MOB center, etc.).

### e-ISuite/IRWIN

Still in the discovery stage for the new contractor/Next gen continues. Determining what we are doing and how we want to do it. Forest Service is asking for financial integration (OF-288 upload, Finalized OF-286's signed and ready for payment, etc.). Since it is an interagency program, is there an interest from other agencies to include these features as well.

Would like to have Payment centers involved in a discussion about financial integration moving forward. (if there is interest). Need contact info.

Discussion was held on current capabilities and things that are in development.

DOI: is interested in additional fiscal information, but not sure if e-ISuite is the right program.

BLM would like to hear where they are coming from before talking to the payment center. FWS, NPS, and BIA are interested as well. Suggest that OWF have some input. Susie Gill is interested as well.

Suggest a meeting between the FS Procurement SMEs who are suggesting the changes and the DOI representatives to get better intent on the proposed changes before elevating through OWF. Future meetings with the developer could be scheduled once all parties have had a chance to weigh in.

Want to be sure that we are meeting the needs of all the agencies.

Dave: set up a meeting between the finance folks and DOI agencies to see if this is something that they would like to mover forward with. Check with Casual Pay center to get their input.

Heather will schedule a meeting with the developer and necessary FS folks within the next 2 weeks.

DOI Business Leads, Susie, Brenda, and Tony Beard.

ISuite developers and SMEs have been meeting with counterparts in IRWIN to look for a more efficient IROC import and other information that could be auto-populated rather than being hand-entered.

Would like to go as far as brining in contract information, etc.

Request for business process changes: acceptable signature processes; pen and ink changes no longer accepted.

Working on a (change board) control board established to work through change requests from each functional area, plus interagency representation.

If there are changes that you would like to see in e-ISuite, please go through the change request form process while we are still in the discovery stage.

#### **Round Robin:**

Bonny (FS): Potential change in the VIPR IBPA clauses – how to pay for travel and return travel if not in compliance. If this change was made, an update to SIIBMH may need to be made for consistency. Will know soon.

Jeff (Ops): Errata to the Red Book being worked on to change the days off after fire assignment on DOI to mirror the FS. The Fire Management Board working on getting some actual scientific data on work/rest.

Julie (NPS): Nothing to add for NPS.

Tony (BLM): Eastern States position has been filled. Valerie Kamzalow from Colorado.

Jenifer (BIA): Nothing to report.

Kelin (FWS): Still waiting for the selection of new Fire Director. Actings in place in the meantime.

Jamie (AQM): LUA intake form was updated and posted to the buying team website and NWCG website. Buying Team Leader preseason meeting was held. Will meet with the documentation side to separate buying team files out from under the finance files.

Heather (FS): Nothing to add.

Brenda Even (NASF): Nothing to add.

Saren (ES): Nothing to add.

Dave (Chair): DOI pay plan update for international travel removal of 300 hour for RX with the Solicitor.

Next Call August 9<sup>th</sup>