

National Wildfire Coordinating Group (NWCG)
Preparedness Branch
Incident Business Committee
May 11, 2022, TEAMS Call

Present:

Sarah Fisher, FS
Sarah Lee, BLM
Jennifer Hebbeler, BIA
Reah Reedy, FWS (acting Chair)
Heather Good, FS
Veronika Klukas, NPS
Brenda Even, NASF
Meg Geary, Executive Secretary

Other Attendees:

Travis Touchette, NWCG Training Specialist

Equipment Breakdown Video Review:

A discussion was held on the latest draft video for the Equipment Breakdown Module. IBC agreed unanimously that the video is ready for production. Travis will work with Jennifer and Dave on the publication of the product to the NWCG website.

Travis reported the Comp Illness and Claims modules are next in line for production. Securing a contractor for the project is proving difficult; however, the contract is available for extension past the September 2022 deadline, if necessary.

File Formatting Memo for Review:

Dave will email the File Structure memo for 2022, for review by the IBC. Once approved, Dave will work with NWCG to published it.

LUA Intake Form Review:

IBC unanimously approved the changes to the LUA Intake Form. The updated form will be posted to the NWCG website.

Round Robin:

Sarah Fisher – FS is working on hazard pay guidance and Covid vaccine information.

Heather Good – Smart Source BPA for 2022 fire season is ready and will share via email.

Jennifer Hebbeler: Nothing to report

Kelin Crill: – New FWS representative; Looking forward to serving on IBC.

Brenda Even – Nothing to report.

Sarah Lee - NERV rental and resource order language clarified for dispatch centers;

Working with DOI Office of Emergency Management to update the DOI supplement to the SIIBM.

Veronika Klukas – Thank you for the opportunity to serve on IBC, detail has ended.

Jamie Wade – Nothing to report.

Meg Geary – Nothing to report.

Next Meeting

June 8, 2022

TEAMS