



**National Wildfire Coordinating Group (NWCG)  
Incident Business Committee (IBC) Preparedness Branch**

**Microsoft Teams meeting NOTES**

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**208-917-2219** United States, Boise

X	David Burley, Chair	X	Brenda Even, NASF
X	Sarah Fisher, FS	X	Robby Gross, NASF
X	Christine Peters, NPS	X	Tim Blake, Branch Coordinator
X	Sarah Lee, BLM		Jeff Arnberger, Operations
X	Robin White, BIA	X	Amy Lancaster, Dispatch
X	Reah Reedy, FWS		Meg Geary, Executive Secretary
	Jamie Wade, AQM		
X	Heather Good, FS		

	<p>SIIBM -Review – Continued</p> <ul style="list-style-type: none"> <li>Completed review of SIIBM proposed edits</li> <li><b>Next steps and proposed timeline:</b> <ul style="list-style-type: none"> <li><b>February: D. Burley will incorporate approved edits into SIIBM by end of month</b></li> <li><b>March: review period for NWCG IBC</b></li> <li><b>April: Approval and publication</b></li> </ul> </li> </ul>	<p>All</p> <p>Note: All URL links need to be checked prior to release</p>
	<p>IBC Performance Package</p> <ul style="list-style-type: none"> <li>Ongoing work with Nancy; <b>IBC approved current language and Robby will relay to Nancy that they be pushed out.</b></li> <li>Budget request has gone forward, but no reply yet</li> <li>Cost breakdown module development still in progress</li> </ul>	<p>Robby</p>
	<p>AD Pay Plan – RX position review</p> <ul style="list-style-type: none"> <li>No further discussion needed.</li> </ul>	<p>Dave</p>
	<p>Round Robin</p> <p>Amy Lancaster:</p> <ul style="list-style-type: none"> <li>Requested NWCG action on old memos – Ref: NWCG #014-2011 Subject: Wildland Fire Data and Fiscal Management for Complexes, Mergers, and Splits; <b>IBC recommends keeping memo in hold status</b></li> <li>Recommendation from Amy to table until the fall NWCG IBC meeting</li> </ul> <p>Robby Gross:</p>	<p>All</p>

	<ul style="list-style-type: none"> <li>State Business Lead Contact List has been updated and distributed.</li> </ul> <p>Brenda Even:</p> <ul style="list-style-type: none"> <li>The Electronic Files Naming Convention task group has begun working on task.</li> </ul> <p>Heather Good: no update</p> <p>Reah Reedy: no update</p> <p>Robin White:</p> <ul style="list-style-type: none"> <li>Leon Ben has departed for detail; Jacqueline Martin will be acting, followed by Bodie Shaw</li> </ul> <p>Christine Peters:</p> <ul style="list-style-type: none"> <li>2021 AD Pay Plan complete and with DOI directors for signature</li> </ul> <p>Sarah Fischer:</p> <ul style="list-style-type: none"> <li>USFS Pay Plan in process;</li> <li>USFS managing MAs from FEMA for COVID19 support. OWF is engaged for coordination of DOI resources.</li> </ul> <p>Sarah Lee:</p> <ul style="list-style-type: none"> <li>2015 trespass case in litigation</li> <li>Conversion of positions ongoing</li> </ul> <p>Dave Burley:</p> <ul style="list-style-type: none"> <li>BLM may be reducing restrictions on vaccinators.</li> <li>Development of 5 categories of leadership courses – we may need to look at where the finance positions should fit.</li> <li>DOI Pay Plan should be going to OWF Thursday or Friday of this week.</li> </ul> <p>Tim Blake: no update</p>	

**NEXT IBC Meeting**  
**March 10, 2021**