



**National Wildfire Coordinating Group (NWCG)
Incident Business Committee (IBC) Preparedness Branch**

January 13, 2021

Phone Number: 888-844-9904

Time: 1300 MST

Passcode: 1244176

X	David Burley, Chair	X	Brenda Even, NASF
X	Sarah Fisher, FS	X	Robby Gross, NASF
X	Christine Peters, NPS	X	Tim Blake, Branch Coordinator
X	Sarah Lee, BLM		Jeff Arnberger, Operations
X	Robin White, BIA	X	Amy Lancaster, Dispatch
X	Reah Reedy, FWS		Meg Geary, Executive Secretary
X	Jamie Wade, AQM		
X	Heather Good, FS		

	<p>Single Resource Casual Hire Form – final review – We discussed the new statement we added last year. Initially we agreed to keep it and finalize the form. More discussion occurred and the group decided to contemplate a different statement stating that the casual is responsible for their own motel room under most circumstances. We will finalize at our January 27 call.</p>	Heather
	<p>IBC Performance Package – Robby updated us on the status of our 4 Performance Support Modules. We discussed his draft of the introduction statements and target audience for them. He gave the group a couple days to review and then he will work with Nancy and Jesse to finalize the pages on our web pages.</p>	Robby
	<p>NWCG FY22 Funding – validate three-year plan – Robby discussed the proposed three-year PSM budget plan (22-24). Group agreed to the proposal. Robby will finalize all and get to Dave for submission. Tim will check into if there is any funding available to pursue work in 2021.</p>	Dave, All
	<p>Electronic Filing – Task group SME candidates – the group reviewed and discussed the draft Tasking for coming up with Electronic File format consistency across the board that Sarah provided. Everyone will finalize their participates by Tuesday the 19th and Sarah will send to Dave for signature.</p>	Sarah, All
	<p>Round Robin – Sarah F.- potential developing issues concerning BLM helping with VIPR solicitations. More to come. Christine P. – will send out request for best date for Leveling follow up and then schedule the next meeting. Sarah L. – Nothing Robin W. – BIA has leadership changes happening. Reah R. – FWS hired a position within Medical Standards group. Jamie W. – Wage Determination was updated. Buying Team AAR for 2020 season is April 26th. Lots of hiring to fill vacancies in new FS AQM organizations. Incident Procurement class will be virtual this year, more information will come out when available. Heather G. – NERV tasking kick off meeting was last week, and</p>	All

	<p>task teams begin meeting this week. Robby – Updating list of State Contacts. Will share when complete. Tim B. – Jeremy (NWCG program manager) moved on to a position at NICC in predictive services.</p>	
	<p>SIIBM -Review – Our regular meeting went long so we did not move into the SIIBM review. Will resume on the 27th.</p>	All

NEXT IBC Meeting
January 27, 2021 (SIIBM Review cont.)