

National Wildfire Coordinating Group (NWCG)  
Preparedness Branch  
Incident Business Committee  
Conference Call  
June 10, 2020

**Present:**

Ben McGrane, AQM  
Sarah Fisher, FS  
Christine Peters, NPS  
Dave Burley, BLM  
Robin White, BIA  
Reah Reedy, FWS  
Jamie Wade, AQM  
Heather Good, FS  
Brenda Even, NASF  
Robby Gross, NASF  
Amy Lancaster, Dispatch  
Meg Geary, Executive Secretary

**Data Standards and Terminology Subcommittee (DSTS)- External Glossary:**

The NWCG Data Standards and Terminology Subcommittee (DSTS) requests information from IBC on any external glossaries that contain terms used in our area of expertise. Responses are requested back by the end of July. A discussion was held and no external glossaries were identified.

**Action Item:** Ben will give a response back to DSTS.

**IBC Performance Package - Update:**

Robby gave an update on the IBC Performance Package. Robby and Tim discussed the general concern about where the product is going and how it will be used. Tim met with NWCG leadership and had a good discussion on best practices on the use of the products already created. Sarah said NWCG Training will be reaching out to IBC to meet to discuss where to go from here. IBC has been asked to prepare a list of other project ideas.

**Round Robin:**

- **Ben** – IBC website needs review for outdated documents.
- **Sarah** – AK is requiring COVID 19 testing before start of work. Jamie P. is working with the IT FAM and progress is being made.
- **Christine** – Working on the draft FAQ for the COVID19 document; please send questions; final draft by Friday or first of next week.
- **Dave** – none.
- **Robin** – none.
- **Reah** – New admin specialist has been hired.
- **Jamie** – Testing the POD model for Buying Teams; working remotely but interaction is limited. National teams are running short. Damage property form OF289 was discussed. Confirmed the OF289 is for all damaged property not just for damaged related to direct suppression efforts.
- **Heather** – Working on the hazard pay and will send out when complete

- **Brenda** – Western states are not requesting testing currently.
- **Robby** – Met with Southern Area Fire Chiefs Managers call to give IBC update.
- **Amy** – ROCs historical report access is needed. Sent email to IBC.
- **Meg** - none

**Next Conference Call Meeting is July 15, 2020**