

National Wildfire Coordinating Group (NWCG)
Preparedness Branch
Incident Business Committee
Conference Call
March 11, 2020

Present:

Ben McGrane, AQM
Christine Peters, NPS
Dave Burley, BLM
Jacqueline Martin, BIA
Reah Reedy, FWS
Jamie Wade, AQM
Heather Good, FS
Brenda Even, NASF
Robby Gross, NASF
Tim Blake, NWCG
Amy Lancaster, Dispatch
Meg Geary, Executive Secretary

Guests:

Mike Ellsworth, FWP Training Rep

Finance Qualifications – update:

Mike Ellsworth, FWP, discussed the request by IBC to consolidate warranted positions in IQCS. Mike said these positions are not NWCG positions but are in the Federal Wildland Fire Qualification Supplement. This guide is updated and published every January. In order to complete the process, Mike would welcome assistance in reviewing the positions for course requirement, currency status and addressing position status for persons holding the positions being combined. Ben and Jamie said they would work with Mike to assist in updating the positions to be combined.

NWCG Glossary Term Review:

NWCG asked IBC to comment on the glossary term review and a discussion was held. Ben will take the questions and comments from the IBC to Jeff Arnberger for further consideration.

IBC GACC Liaisons:

The NWCG Incident Business Committee Liaisons memo was reviewed and a discussion was held on the duties and current representatives. It was agreed by majority to update the 2018 memo and publish it to the website.

Active task: Ben will update the memo with positions as discussed and will publish it to the NWCG IBC website.

IBC Performance Package update:

Robby gave an update on the progress and noted the contract period for the package will conclude at the end of April. A discussion was held on the progress. Robby will make the changes from the comments and suggests by IBC and resend to the group for another review. Jeff Hughes, NWCG

Training Development Program Manager, will attend the May meeting to give an update on the package.

Active task: Robby will apply comments to the Cost Breakdown module and resend to the group.

IPDs and AD pay levels:

Christine gave a report on the IPD's to be published. Included on the IPDs were the AD pay level associated with each position. A discussion was held on whether to include the pay rates. It was commented that the AD Pay Plan, which is updated annually, is the official document to use to determine the pay rate for a position at time of hire. It was agreed by IBC to remove the AD language and pay level from the IPDs. Christine will work with Anne Benoit, NWCG, to make the necessary changes prior to publication.

Round Robin:

- **Ben** – The NERV MOU has been submitted to DOI for review; Please submit comments by next week.
- **Christine**- none.
- **Dave** - BLM State lead face to face meeting, which was to be held the end of March, in Salt Lake City, will likely have to be done virtually. If anyone has any thing to share, please let me know.
- **Jacqueline** – none.
- **Reah** – Where will NERV spreadsheet reside in future. It is on Firenet currently. More info will be shared when it becomes available.
- **Jamie** – Finalized General Clauses and OF 294 language.
- **Heather** – Waiting on the final FS AD Pay Plan to be confirmed; FS National meeting end of March/April too.
- **Brenda** - none.
- **Robby** – none.
- **Tim** – Risk Management and Medical Committees are working together on language for infectious disease guidelines for IMT.
- **Amy** – IROC now live. Not much feedback yet. March 12 will be the last part of the role out. Fires are starting in eastern Montana. Receive approximately 20 responses on the travel section in the SIIBM and waiting on comment on the SCH form. I will share the info at the May meeting.
- **Meg** – Confirmed no meeting in April. May's meeting dates are May 19 – 20 in Boise, ID.

**Next meeting date May 19-20, 2020
in Boise, ID**