

National Wildfire Coordinating Group (NWCG)
Preparedness Branch
Incident Business Committee
Conference Call
August 14, 2019

Present:

Ben McGrane, AQM
Sarah Fisher, FS
Dave Burley, BLM
Reah Reedy, FWS
Jamie Wade, AQM
Brenda Even, NASF
Tim Blake, NWCG
Meg Geary, Executive Secretary

SMEs and IPD review – Ben

The NWCG IBC Performance package was discussed. The next set of modules are soon to be under contract. The IBC has appointed volunteers to be Subject Matter Experts, SMEs, on the review panel for the modules. The SMEs will review and analyze the draft modules for production and submit comments to the IBC, Mark Cantrell and Robby Gross. The list of modules and SMEs are below:

Shift Ticket: Brenda DeBerg, Randee Olson, Christine Peters
OF286: Mariah Morris, Biddy Simet, Helen Czernik
OF288: Billie Hopkins, Carla Hamlett, Reah Reedy

Action Item: Ben will submit IBC's SMEs recommendations to Mark Cantrell and Robby Gross.

A discussion on the review process for each draft module was held. Not all IBC members were able to review the first round of modules, consequently; the Cost Breakdown Analysis module received poor reviews from leadership at NWCG. It was suggested IBC evaluate the initial concept of the module(s) and share the analysis with the SMEs to assist with the review process.

Action Item: Tim will follow up with Mark to confirm the concerns with the Cost Breakdown module have been addressed and contact Robby to discuss the module review process. Tim will give an update to Ben on the module review process.

UAS Representative – Consumable and Replacement Items – Dave

A request from the UAS Subcommittee on guidance for UAS replacement items and the proper protocol was tabled from the February meeting. Dave shared the list of common UAS replacement items he received from Gil Dustin, UAS Chair. Because of the differences in UASs, agency owned versus contracted, the IBC would request a list of items that are considered consumable as compared to items that would fall into the damage claim area. Chapter 30 of the SIIBM addresses replacement items; however, if UAS has additional complex requirements, IBC would establish a UAS tool for replacement items and publish it on the IBC webpage.

Action Item: Dave will meet with Gil Dustin to present the IBC's request for a more in depth list of items to consider. Dave will confirm by what method the UAS Subcommittee would like to receive the request and share his findings with Ben.

MOB Guide – Jamie

Jamie shared with the IBC language barrier concerns in the MOB Guide when requesting Interagency Buying Teams from other geographical areas. The MOB Guide and ROSS do not distinguish between National and Geographic Buying Teams. NICC confirmed there is only a process for ordering National Buying Teams. Jamie emailed her suggested language change to the IBC and NICC. There has been no comment so far from NICC on the draft. Sarah said she would follow up with NICC's Center manager and determine if the language needs to be modified or if the ordering process needs to be better clarified.

Round Robin:

- **Ben** –Amy Lancaster, Center Manager for EMDD is the new dispatch representative.
- **Sarah** – None
- **Dave** - None
- **Reah** - None
- **Jamie** – None
- **Brenda** - None
- **Tim** – NWCG growing; Risk Management Committee has a newly formed Subcommittee - Mental Health and NIAC also has two new sub groups
- **Meg** - None

Next Conference Call Meeting is September 11, 2019