

April 26, 2023

IATS Conference Call Notes

(4th WEDNESDAY of every MONTH)

TIME: 1000 MOUNTAIN TIME

[Interagency Aviation Training Subcommittee](#)

(IATS)

NWCG/NIAC

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(Notes/RFC/Docs):

Roll call- Facilitator Garcia 10:00

AGENCY	ATTENDEES	ALTERNATE (Approved)	ROLL CALL <i>Present, Excused, Absent</i>
PRIMARY			
USFS-RASM	Sean Aidukas		P
BIA	Branden Spencer		P
BLM, VICE CHAIR	Gilbert Garcia	Mike Reid Matt Shaddle	E
OAS	Woody Kessler (interim)		P
NPS	Ody Anderson	Mike O'Leary	P
USFS-NATPM, CHAIR	Tori Leshuk		P
USFS-HOS	Nathan Alexander	Josh Ingle	P
USGS	Lisa Faust		P
FWS-Alaska	Tom Greil		A
USFS-FHP	Jeremiah Henry	Scott Sontag	P/P
BSEE	Andrew Wareham	Michael Jordan	P/P
BOR	Natalie Adams	Dave Rosser	P
OSMRE	Lukus Monette	Dave Rosser	P
ASSOCIATE			
OAS-UAS	Colin Milone		P
USFS-UAS	Liz Younger	Justin Baxter	P
OAS-OAS-TB Chief	Woody Kessler		
OAS-IAT Webmaster	Louise Bruck		P
OAS- Notes	Cheryl Giffen		P
GUESTS/SME			

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NWCG- Coordinator			
IATS AGENDA <i>Items submitted prior to meeting prioritized Facilitators: Garcia</i>			
Presenter/Time	<u>Agenda Item</u>	#RFC/Decision Concurrence/Pending	
Garcia 10:05	Item 1: Past Notes Vote-Poll results Past notes shall be reviewed prior to meeting attendance <i>Note language below: 6.4 Subcommittee Member Duties</i>	March Notes – Approved	
Kessler 10:15	Item 2: ACE Roundup Very successful ACE Anchorage; OAS Training branch was able to evaluate and qualify new instructors. Good attendance, internal AAR at the end of this week 4/28/23. Event feedback- Anchorage – 136 people, 625 completions and 40 classes were taught. Reno ACE – 250 students registered, there are instructor shortages Tori sent out an email to the IATS members on 4/25/23 requesting Instructor assistance. Bureau/Agency reports with completions for both ACE’s will be sent out mid-end June Tori – expressed that ACE’s are great exposure for instructor trainees and a team-teaching opportunity.		
Kessler/Bruck 10:30	Item 3: Holdover- “Uncrewed” Discussion FAA has recently changed direction and has started calling UAS Drones –The RFC will affect IAT guide, IAT Site, and other positions (ACDP, UASP, Fixed Wing Parking Tender etc). This will affect, NWCG guides as well as coordination with other Subcommittees/Parent Committee NIAC IATS will pause the RFC until there is further guidance from FAA as the regulator, and we have direction from DOI and USDA. IAT Training Branch will do an inventory of online courses, instructor lead courses and the IAT guide. They will add a footnote in the IAT guide and website if the documents are using “Unmanned or Uncrewed”.	RFC 23-05- On Hold	
Kessler 10:45	Item 4: Designated Instructor Evaluators The OAS107 form used qualifying for designated evaluators, doesn’t really lay out expectations. Part of instructor evaluation is not only looking at instructor capabilities and if they are current with course material, but the administrative side of course delivery. How often are they taking A-225 – IAT instructor update? Support strengthening “Why we can say Yes or No to be an evaluator. Sean Aidukas – appreciates quality control. IAT is not the only system, there are lots of NWCG qualified instructors and feels confident those folks can evaluate the content in the A modules; And that each Agency should make their decision on evaluators. Example: RASM moved on to RAO with no time for A-225 but has taught the course many times in the past. Woody would like to put a safeguard in-place Issue paper or bulletin with the expectation of an IAT instructor evaluator and timeline. Woody and Tori will work on this. Reminders and expectations interagency Training Bulletin.		

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No report out	Item 5: A209 revision SME group brief- ONHOLD More information coming.	
Subgroup Report Outs/Taskings <i>Facilitator: Leshuk</i>		
Kessler/Milone 11:00	UAS Training Group <ul style="list-style-type: none">A450 subgroup update. Proposed deadline: midsummer UAS Training Group A-450 Good AAR in Ventura Beta Classes evolution and tracking A-450 curriculum. ½ way through the training season. Trying to get done before next season. Wrap up by midsummer. Agency led A-450 spring/summer Liz has been capturing comments and feedback regarding the course content taught in Ventura. NPS, and USFS Region 9 are currently testing. Will be getting new course moved in IAT.	
11:15 Garcia/Bruck	2023 IAT Guide Revision Subgroup report out – Changes have been made. Louise will send out DRAFT IAT guide in October looking for a January 1 revision date.	
Meeting Closeout <i>Facilitator: Leshuk</i> Next IATS meeting: MAY IATS meeting canceled Next meeting 6/28/2023		

RFC-Request for Change

AIL-Action Item Log

Green – Things Completed

Red – ACTION Items

Purple – Shout outs and gratitude

Quorum: A minimum of two-thirds of the NWCG primary members constitutes a quorum. A quorum is required to make decisions and/or direct actions. 13 Primary IATS Members = 9 for Quorum (8.7)

However, the 2022 IATS Letter of Intent states:

6.4 Subcommittee Member Duties:

Be available to vote for your respective bureau/agency/state on issues as needed to forward business conducted by the IATS. If not available to vote, IATS consensus is accepted.

Minutes, Notes, Records

Meeting leaders should ensure that notes/minutes are taken during each meeting. Minutes must include:

Date, time, and location

Names of attendees

Main topics of discussion

Decisions made

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Action items assigned.

Meeting minutes, agendas and attached documentation are considered records. NWCG records management procedures must be followed for appropriate creation, maintenance, and disposition of electronic and hardcopy meeting records.

Additionally, completed minutes must be emailed to the respective Coordinator for posting to the NWCG website.