

March 22, 2023

IATS Conference Call Agenda

(4th WEDNESDAY of every MONTH)

TIME: 1000 MOUNTAIN TIME

[Interagency Aviation Training Subcommittee](#)

(IATS)

NWCG/NIAC

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(Notes/RFC/Docs):

Roll call- Facilitator Garcia 10:00

| AGENCY | ATTENDEES | ALTERNATE (Approved) | ROLL CALL <i>Present, Excused, Absent</i> |
|---------------------------------|--------------------------|-------------------------|--|
| PRIMARY | | | |
| USFS-RASM | Sean Aidukas | Jennifer Martynuik | A |
| BIA | Branden Spencer | | ? |
| BLM, VICE CHAIR | Gilbert Garcia | Mike Reid | P/P |
| OAS | Woody Kessler (interim) | | P |
| NPS | Ody Anderson | Mike O'Leary | P |
| USFS-NATPM, CHAIR | Tori Leshuk | | E |
| USFS-HOS | Nathan Alexander | Josh Ingle | E |
| USGS | Lisa Faust | | P |
| FWS-Alaska | Tom Greil | | P |
| USFS-FHP | Jeremiah Henry | Scott Sontag | P |
| BSEE | Andrew Wareham | Michael Jordan | P/P |
| BOR | Natalie Adams | Dave Rosser | P |
| OSMRE | Lukus Monette | Dave Rosser | P |
| ASSOCIATE | | | |
| OAS-UAS | Colin Milone | | P |
| USFS-UAS | Liz Younger | Justin Baxter | P |
| OAS-OAS TB Chief | Woody Kessler | | |
| OAS-IAT Webmaster | Louise Bruck | | E |
| OAS- Notes | Cheryl Giffen | | P |
| GUESTS/SME | | | |

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|----------------------|---------------|--|---|
| NWCG- Coordinator | Tim Blake | | |
| IAT Trainer | Dave Kreutzer | | P |

IATS AGENDA
Items submitted prior to meeting prioritized Facilitators: Garcia

| Presenter/Time | <u>Agenda Item</u> | #RFC/Decision Concurrence/Pending |
|--|---|--------------------------------------|
| Gilbert Garcia | <p>Item 1: Past Notes Vote-Poll results Past notes shall be reviewed prior to meeting attendance <i>Note language below: 6.4 Subcommittee Member Duties</i></p> | Feb Notes Approved |
| Woody Kessler /Dave Kreutzer 10:15 | <p>Item 2: A209 revision SME group brief – A-209 SME group has been tasked to review and rewrite this class.</p> <p>SME group would like to replace the A209 course with two new classes. One a Manager Course (A209) and second a new Advanced Crew member course that is more focused on the operational side. Name TBD Ramifications, current air crewmember can be taken online. New course would not allow for this, needs to be classroom led course. New course would be 4-8 hours to complete. How will this new proposed course be incorporated? Talk of new positions, a position that comes before advanced air crewmember. Potential big changes for positions and training requirements if new Advanced Crew Member is created.</p> <p>Question from SME group to the IATS committee. How would this group like the SME group to proceed.</p> <p>Talk of making the A 209 course a aircraft manager course rather than helicopter manager. The thought being the current fixed wing manager position does not meet the need. The new 209 class would be an Aircraft Operations class.</p> <p>No decision tabled until briefing paper can be reviewed.</p> <p>Woody will get a briefing paper together to explain this better.</p> | |
| Louise Bruck 10:45 | <p>Item 3: Titles and course materials need to be gender neutral. – Unmanned crew to uncrew and crewed IAT Guide, IAT Website. Tabled for next meeting to give Louise a chance to brief on the RFC.</p> | RFC 23-05 |
| | Item 4: | |
| | Item 5: | |
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Subgroup Report Outs/Taskings Facilitator: ~~Leshuk~~ Garcia

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|---|---|--|
| Kessler/Milone 12:00 | UAS Training Group <ul style="list-style-type: none">A450 subgroup update. Proposed deadline: Beta test the week 3/13 and 3/19 – Baxter, Liz and Kessler – Seems like the group is well on track. No major issues that need to be revisited Successful test course materials met the need. Phase 2 -cleanup and look operational portion. Identify sequencing go back and relook. All positive changes with back-to-back classes. Course has been moved to finalize. | |
| 12:15 Garcia/Bruck | 2023 IAT Guide Revision Subgroup report out – no changes from last month- working on updates. | |
| | | |
| Meeting Closeout <i>Facilitator: Leshuk Garcia</i> Next IATS meeting: 04/26/2023 | | |

RFC-Request for Change

AIL-Action Item Log

Green – Things Completed

Red – ACTION Items

Purple – Shout outs and gratitude

Quorum: A minimum of two-thirds of the NWCG primary members constitutes a quorum. A quorum is required to make decisions and/or direct actions. 13 Primary IATS Members = 9 for Quorum (8.7)

However, the 2022 IATS Letter of Intent states:

6.4 Subcommittee Member Duties:

Be available to vote for your respective bureau/agency/state on issues as needed to forward business conducted by the IATS. If not available to vote, IATS consensus is accepted.

Minutes, Notes, Records

Meeting leaders should ensure that notes/minutes are taken during each meeting. Minutes must include:

Date, time, and location

Names of attendees

Main topics of discussion

Decisions made

Action items assigned.

Meeting minutes, agendas and attached documentation are considered records. NWCG records management procedures must be followed for appropriate creation, maintenance, and disposition of electronic and hardcopy meeting records.

Additionally, completed minutes must be emailed to the respective Coordinator for posting to the NWCG website.

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