



National Wildfire Coordinating Group

Fire Use Subcommittee Notes

9/16/2021 10:00-11:00 AK Time

Attendees

- ☒ Casey Boespflug – BLM
- ☐ Josh O'Connor – USFWS
- ☐ Mike Ward – USFS
- ☒ Tom Garcia – NPS
- ☐ Darryl Jones – State Forestry
- ☐ Chad Bladow – TNC
- ☐ Shaniko Cowie – USFS
- ☐ Shawn Denowh – USFS
- ☒ Dan Dyer – BIA
- ☐ Deb Fleming – NWCG
- ☐ Eric Kronner – BLM
- ☒ Chuck McHugh – USFS
- ☒ Jesse Bender – NWCG
- ☐ Dave Mueller – NIFC-BLM
- ☒ Tim Theisen – BLM NV
- ☐ Mike VanHemelryck- FMC Chair
- ☐ Annie Benoit – NWCG
- ☐ Eamon Engber – NPS
- ☐ Adam Toomey - BLM

- 1) Expect an email out to modules to update NWCG Module website list.
 - a) Action Item: Annie will follow up with NWCG (Deb) to make sure email is produced and sent out. COMPLETED and posted to the NWCG website
 - b) WFM should send to the GACC, forwarded by GACC to NMAC, copying NWCG and FUSC.
 - i) GACC is usually the hold up to get information processed up to NMAC and NWCG.
 - ii) Work with Jesse to work on possibly automating the process once we have a better understanding of what the process should be.
- 2) RT-300 Southern Area Burn Boss Refresher in Chattanooga, TN
 - a) Refresher has been rescheduled. Josh sent updated flyer, Mike Ward will continue to update if any changes to event date or presentation method. Rescheduled for November 30th – December 2nd 2021, still in Chattanooga.
 - i) **Action Item: Mike Ward confirm date/time or see if it's been cancelled. Mike will follow-up in a week or two after the next committee meeting (next week).**



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- 3) RXB1/RXB2 Tasking
 - a) Annie, Lori, Jeff, Deb, Mark, Heather, Mike and Casey discussed another way to get information and RXB input due to limited SME availability. Heather is going to meet with Burn Bosses on site as a group to gather information needed. Then follow up with current SMEs identified as needed. SMEs started working with Lori Glaeser
 - b) Taskorder extended to March 2022
 - c) SME's
 - i) Chris Otto BLM, Lann Moore BLM, Richard Sinkovitz NPS, Richard Gustafson BIA, Shaniko Cowie USFS, Brad Donahue, Darrel Clairmont-Continue process until March 2022
 - d) SME's Coordinated with Lori Glaesner from NWCG to schedule sessions for PSAT
 - e) The next step in the revision process will be the Task Analysis, which involves working through each of the IPD statements that was identified as needing training and answering some assumptions about the statement, as well as breaking down the statement into smaller steps. What do you need to know/do to accomplish the duty/responsibility statement. After the Task Analysis is complete, SMEs involvement will be working with contractor as they move through the Position Standards development (refinement may be a better descriptor since many standards are in place already) and development of the PTB and associated training elements. SMEs will need to provide expertise, review documents, etc. as she does the lift of developing all the position parts and pieces.
- 4) RT-300 Video with EDP
 - a) <https://youtu.be/7nDeJkDQTmw>
 - b) <https://www.nwcg.gov/publications/training-courses/rt-300/course-materials>
 - i) **Action Items: Start collecting RX footage for next year.**
 - ii) **Action Item: Find out if funding available and assigned for future RT-300 videos. If no funds are available next opportunity to request funds would come in winter of FY22 to produce a video in FY23. Work on outline and topics for future video(s).**
 - iii) **Suggestion from Jesse: Provide a tips/best practices document to firefighters/fuels specialists from media producers to help improve future footage.**
- 5) IFTDSS Burn Planning user needs reviewers.
 - a) Casey has asked if the program needs additional reviewers, but last response has been "not at this time."
 - i) **Action Item: Casey will check to see if IFTDSS is still seeking additional users to test and review the Burn Planning module and will reach out to group for additional reviewers.**
 - (1) **FMC is discussing a potential future tasking for FUSC in relation to burn plan development within the IFTDSS platform.**
- 6) PMS 484 and 484-1, question came up as to adding a fillable signature packet.
 - a) At this time the members on the call don't feel this is a needed change but may explore developing instructions for developing a package that can easily be signed digitally.



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- i) Should we just develop instructions to include with the 484-1 document on how to create a digital signature ready PDF from the word document.
 - ii) If we do feel we need to revise the 484-1 (Burn Plan Template) to include instructions for digital signatures we should review the whole document and make any other changes that might be necessary.
 - iii) **Action Item: Review 484-1 and signature page and submit suggestions for changes and signature page instructions to Jesse and Casey. Jesse will provide a start of the 484-1 instructions and changes.**
- 7) WFM Annual Status Documents
 - a) Who do they submit them to, FUSC or just local GACC?
 - i) **Action Item: Clean up language and process for certification and annual certification in PMS 430. (Casey will follow up with FMC, will provide language this fall/winter)**
- 8) **Action Items**
 - a) **Potential New Tasking from FMC this fall/winter**
 - b) **Funds for RT300**
 - c) **New WFM Unit Chair vice Shawn Denowh**
- 9) Next call is October 21st, 2021 1200 MST (1000 AK time)