

## Fire Prevention Education Team (FPET) Subcommittee

Meeting Minutes: 02/20/2025

### Attendees:

(x) Mark Thibideau – Forest Service – Chairperson  
(\_) Zach Ellinger – Bureau of Land Management – Primary Member / Program Manager  
(x) Jeff Moyer – Bureau of Indian Affairs – Primary Member  
(x) Amanda Scott – Forest Service – CEPC Liaison  
(x) Stacey Grimes – Forest Service – Vice-Chairperson  
(x) Andy Nesmith – National Association of State Foresters – Primary Member  
(x) Kate Roesch – National Park Service – Primary Member  
(x) Gwen Beavans – AD Employee – Associate Member  
(x) Katy O'Hara – National Park Service – NWCG Coordinator  
(x) Nick Terrell – Bureau of Land Management – Admin. Support  
Also in Attendance: N/A

### Old Business

- Learning Environment Webinar – The webinar scheduled for February 21<sup>st</sup> had to be cancelled due to the presenter having to reprioritize for agency business. The FPETSC will attempt to re-schedule this webinar event.

### New Business

- Mark and Stacey will transition the FPETSC Chairperson role in April. Jeff has volunteered to take the Vice-Chairperson role behind Stacey. The FPETSC will plan a vote for the March meeting to nominate Jeff for the Vice-Chair role.
- Nick is stepping down as the FPETSC Admin Support. The FPETSC is searching for a replacement.
- Regional Coordinators After Action Review (AAR) – Members reviewed highlights from last month's AAR and selected important points to share with the FPET field next week at the annual webinar.
- Annual FPET webinar – The webinar is scheduled for Thursday, February 27<sup>th</sup>. FPETSC members selected agenda items to discuss with the group. Topics listed below will be presented by FPETSC members unless otherwise noted:
  - NWCG updates: Katy will send Mark a document summarizing NWCG and Incident Performance and Training Modernization news.
  - Communication Education and Prevention Committee (CEPC) updates – Mandy will provide this update.
  - Public Information Officer (PIO) minimum qualification requirement on National FPET.
  - 2025 National FPET Rotation Schedule, continuing resolution, and hiring freeze impacts on Administratively Determined (AD) workforce.
  - FPET Digital Library usage procedures.
  - FireNet FPET records filing procedures.
  - Overview of FPET Regional Coordinators After Action Review.
  - Grants for FPET media.
  - Government Publishing Office (GPO) Express.
  - Artificial Intelligence (AI) policy and host unit agency coordination.

## Other Business

- CEPC update – Mandy reviewed highlights from the recent CEPC meeting:
  - The Public Information Officer Subcommittee (PIOSC) is working through the revision of the S-203, *Introduction to Incident Information* course with the NWCG contractor. They hope to have a test course available in August or September 2025.
  - P-410, *Prevention Education Team Leader* will be offered in Arkansas later this year.
  - Mandy announced as the National FPET Coordinator.
  - The Wildland Fire Investigation Subcommittee (WFISC) is moving forward with revisions to the *Guide to Wildland Fire Origin and Cause Determination*, PMS 412 and FI-210, *Wildland Fire Origin and Cause Determination*.
  - The National Wildland Urban Interface (WUI) Conference is scheduled for March 27-29 in Kansas City, MO.
  - The US Fire Administration (USFA) has published new evacuation guidance and has course material (of various subject matter) available at <https://www.usfa.fema.gov/nfa/courses/online/>.
  - The National Oceanic and Atmospheric Administration is redesigning weather.gov to include wildfire outreach materials and making their products more accessible to mobile users.
  - CEPC has finished edits to their revised strategic plan.
- NWCG Update – The list of positions that will undergo an Incident Performance and Training Modernization (IPTM) review this fall will be validated next week. Katy will advocate for the FPETSC steward positions to be included in this review. Katy also reviewed highlights from the NWCG All Chairpersons meeting and agency breakout sessions. The NWCG's main themes/goals for 2025 discussed at the meeting were firefighter health and wellbeing and the IPTM project. Agency breakout sessions were held to improve connections and communications between the agency representatives on committees and subcommittees and their respective Executive Board representative.

## Next Call & Agenda Items

March 20<sup>th</sup>, 1000 PT