

Fire Prevention Education Team (FPET) Subcommittee

Meeting Minutes: 09/21/2023

Attendees:

- (X) Mark Thibideau – Forest Service – Chairperson
- (X) Zach Ellinger – Bureau of Land Management – Primary Member / Program Manager
- () Jeff Moyer – Bureau of Indian Affairs – Primary Member
- () Maureen Brooks – Forest Service – CEPC Liaison
- (X) Stacey Grimes – Forest Service – Co-Chairperson
- (X) Andy Nesmith – National Association of State Foresters – Primary Member
- (X) Kate Roesch – National Park Service – Primary Member
- (X) Gwen Beavans – AD Employee – Associate Member
- () Sarah Lee – Bureau of Land Management – NWCG Coordinator
- (X) Nick Terrell – Bureau of Land Management – Admin. Support

Old Business

- Committee confirmed no additional changes or corrections are needed on the Prevention Team Guide or Host Unit Guide. Documents are posted on the NWCG website.
- Notification to PETL contact list regarding prioritization of team use for 2024 eclipse event: Mark & Stacey are tasked with drafting a notification email – will provide progress report next meeting. Committee has not heard any traffic regarding ordering for the October 2023 eclipse event to date.
- Discussed need for position description for AD Team Leaders and need to select appropriate AD pay rate based on job duties and scope. Gwen is tasked with research to bring to next months meeting.
- FPETSC has developed training webinar (1-hour) topics to provide national monthly training/ awareness offerings. FireNet was discussed as priority topic. Continue implementation discussion of this agenda item at next month's meeting.

New Business

- Committee supports creation of MS Teams channel / file structure to house records, correspondence, and reference documents. Proposed to use FS environment and invite other agency/ partner cooperators. Stacey tasked with creating ticket with FS CIO.
- Concern from the field has been voiced about team rotation schedule – some PETLs are not getting out on assignment. Committee agrees, more transparency is needed in schedule development process and decision burden should be shared. Raise this issue on next annual PETL call.

Other Business

- Round robin discussion.
 - Mark (FS) – Agency management is starting to embrace benefit of Prevention Team use and asking why we are not utilizing this resource more. Hearing discussion about PREV team scope – possible future discussion point.
 - Nick (NWCG) – NWCG website migration go-live date Nov 2. No posting updates till then. NWCG has hired two new coordinators. Sarah Lee has promoted to NWCG Deputy

Program Manager. Intent to re-organize committee/ coordinator structure. Sara will maintain oversight until Nov 6th. Katy O'Hara will then oversee CPEC & sub-committees.

- Stacey (FS) – Detailed to W.O. There are lots of new and highly motivated folks at the W.O.
- Kate (NPS) – Locally, NPS experiencing heavy workload based on seasonality.
- Gwen – Strong support for development of training webinars. Training offerings – P-310 in CA. No other 2024 sessions known.
- Andy (ST.) – P-310 course sessions hosted every year somewhere in SE region – will do some asking regarding location of 2024 session. P-410 scheduled in Florida – should have plenty of spots open.
- Zach (BLM): One Prevention Team mobilized to Texas – Patrick Mahoney PETL. 12 - 13 total team mobs for the year. Shout out to Florida for doing a great job supporting team mobs and training offerings.

Next Call & Agenda Items

- October 19th 1000 PT/ 1100 MT / 1300 ET.
- IMT file structure in FireNet.
- Have discussion about cost of PREV team – personnel requirement, host unit request. Need long term planning for future use as programs scale up.