

## Fire Prevention Education Team (FPET) Subcommittee

Meeting Minutes: 07/15/2021

### Attendees

**Present:** Zach Ellinger (BLM/Co-Chair), Fred Turck (NASF/Co-Chair), Maureen Brooks (USFS), Kate Roesch (NPS), Karen Curtis (USFS), Chris Derman, Jeff Moyer (BIA), Gwen Beavans (CEPC liaison), Deb Fleming (NWCG liaison), Holly Miller (NWCG)

### Old Business

Training requirement for PETM and PETL

### New Business

#### Mid-Season check in; what's working well, what can we streamline?

(Maureen/Group) – Two teams out right now, one in CA on the KNF and the other in MT on the Helena-Lewis Clark NF. R4 may be looking for a team soon.

Firenet is working but we still need better participation with updating the spreadsheet for the Firedesk and creation of file structures. The schedule is also functioning well and we're able to keep up with orders so far, either Gwen or Maureen will attend in-briefs and closeouts. The ROSS/IROC migration lost some info and we're having to rebuild the PETM and PETL mailing lists.

Continued interest/orders for teams, two in the works right now which will put the schedule back at drawdown. Business rules reminder email was extremely helpful, keep using Firenet and follow the process. Digital library uploads have trailed off, we may need to review that process and streamline there.

In addition to the FPET webinar, it may be useful to do a one-day training session on Firenet, protocols and success stories/lessons learned. General discussion about the best process for finding both qualified and trainee PETL's and PETM's (priority trainee list) (Firenet spreadsheet) etc.

#### PETL and PETM training requirement for opening or certification of PTB – See Action Items

**CEPC update (Gwen/Fred)** – SOP review pending, all committees are nested under the master NWCG charter so committee can update their mission and visions statement and have individual SOPs. [The International Wildfire Prevention Workshop](#) has about 120 participants signed up so far. NIFC has asked all fire prevention practitioners to review the [NIFC Fire Prevention](#) page and submit updates or suggestions to Carrie Bilbao at [cbilbao@blm.gov](mailto:cbilbao@blm.gov). Lastly, a national fire restrictions page is probably not feasible right now and so regions should continue to rely on their existing systems.

### Action Items

Incident and Position Standards Committee, Request for Change letter - Zach will draft the letter and forward to Fred and committee for review. Would like to add P310 as a training requirement for PETM and P410 for PETL. The letter will then be sent to parent committee CEPC for consideration.

### Other Business

Zach - there's a call for presentations for the [New Mexico Virtual Wildland Urban Fire Summit](#). Please sign up if you would like to present.

Maureen/Karen– Firenet email options. The firenet support team is working with Karen and Zach to explore either a group mail option for email daily updates during assignments or using the new incident team request process so each team assignment would have its own team site. There are pros and cons to both, but we have received some feedback from some that using the team leaders firenet email address is not the best configuration. More to come on this. Also, a reminder for local FPETS, please use the spreadsheet so we can capture your activities for the EOY report.

Maureen– the formal request for the next team is in so, we are with no one on deck. Maureen is going to send out once again to TL ref resources. Also, how we can access what resources are avail? Some dispatch centers are not willing to do IROC search queries for PETL and PETM. National Fire desk is also not an option.

## Next Call & Agenda Items

08/19/21

### **Leadership Levels for Fire Prevention Positions**

The Leadership Committee is assigning leadership levels to all NWCG positions. They took a shot at what they thought each position should be (see PMS 308 chart attached) and are asking the position stewards to validate the information.

Descriptions of the leadership levels can be found at <https://www.nwcg.gov/committees/leadership-committee/leadership-levels>