

# NWCG Fuels Management Committee

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## Meeting Notes and Decision Log

Microsoft Teams Meeting 1300 (MST/SDT)

Date: 2/10/2021

Begin Time: 1300

End Time: 1530

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## Attendees

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### FMC Members

**Present:** Mike Van Hemelryck (NPS) Chair; Andy James (NASF) Vice Chair; Angie Simpson (BLM); Tate Fischer (FWS); Annie Benoit (NWCG); Frankie Romero (USFS); Mark Jackson (BIA)

**Absent:**

**Guests:** Jason Fallon, Heather Heward, Lori Glaeser, Bre Schueller (note taker)

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## Decision Log

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**Topic: Role Call and Note approval**

**Presenter:** Mike VH - chair

**Discussion/Considerations:** Mike will send all notes to Annie. She will make sure they are 508 compliant.

**Topic: RX-310 session feedback results**

**Presenter:** Heather Heward, Univ of Idaho

**Discussion/Considerations:** Heather presented the results and lessons learned of the survey. 346 students took the online version of RX-310. The survey did not cover feedback from the cadre, but found they required a “mental shift” with the virtual curriculum. Suggested in the future to have a combination of online and in-person learning and applied learning within geographic areas. Need to assess how much investment needed to revise and maintain content.

**Topic: RXB PSAT Update**

**Presenter:** Lori Glaeser, NWCG Instructional Designer

**Discussion/Considerations:** Lori reviewed her presentation and findings from the work she did with RXB1/2 SMEs. Outlined initial findings and reviewed recommendations (see attachment in meeting agenda). If the SMEs are willing, Lori would like to continue to work with them to proceed to the next step of identifying steps to complete duties/responsibilities so she can forecast how long it will take to get the training completed. Thus, it was suggested that the FMC reengage with the FUSC to either

update or amend the previous tasking. The previous tasking did not articulate that this effort would be ongoing. Mike will work with Casey Boespflug (FUSC) on this so it is known that this will be a continuing effort. Lori also suggested that the group review full document she provided of recommendations (linked in agenda).

**Decision:** Mike will work with Casey to amend or update the original tasking with the FUSC to keep SMEs engaged in this effort to provide Lori what she needs for the duties/responsibilities piece.

#### **Topic: FTEM Updates**

**Presenter:** Jason Fallon, DOI Business Lead IFTDSS/FTEM

**Discussion/Considerations:** Jason updated the group on his intentions and involvement with IFTDSS/FTEM development, the FMC, and the FTEM Steering Committee. He summarized what he learned from the last FTEM SC call he attended in terms of challenges and successes of the team. Jason mentioned that the connection between the FTEM SC and the FMC was still not entirely clear to him and asked how the FMC would like this relationship to work. Discussion ensued about how to proceed. Jason will continue to share information with the FMC as he gets it and will continue to work with the other Business Lead, the IFTDSS Project Manager, and the FMC to improve coordination.

#### **Topic: Accomplishments sharing proposal-Forest & Rangelands website**

**Presenter:** Jason Fallon, DOI

**Discussion/Considerations:** Jason was able to incorporate the feedback from the last meeting and is looking for a final review of the proposal. The committee is to provide comments back to Jason on the document by this coming Friday (2/12) so he can move forward. Jason would like to engage in a higher level conversation to proceed with formalizing and standardizing the approach which would open the door to conversations with NWCG/NICC.

#### **Topic: RT-300 Video Update**

**Presenter:** Mike VH, FMC Chair

**Discussion/Considerations:** The contractor is still working on a landscape scale video for the burn boss refresher with SMEs. Story boards should be complete by the end of this month. The target for delivery of the video is March 31. Mike will find out when the group will have a chance to review the video. He will keep the group posted on it in terms of when it can be reviewed.

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### **Action Items or Assignments**

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**Name(s):** Mike Van Hemelryck

**Action/Assignment:** Mike will send all meeting notes to Annie Benoit to ensure they are 508 compliant.

**Name(s):** Mike Van Hemelryck

**Action/Assignment:** Regarding the RXB PSAT, Mike will work with Casey to amend or update the original tasking with the FUSC to keep SMEs engaged in this effort to provide Lori what she needs for the duties/responsibilities piece.

**Name(s):** Lori Glaeser

**Action/Assignment:** Regarding the RXB PSAT, Lori will send Mike rewording of statements in the IPD for FMC review.

**Name(s):** Jason Fallon

**Action/Assignment:** Jason will continue to share information with the FMC as he works with both the IFTDSS/FTEM team as the Business Lead and the FTEM Steering Committee.

**Name(s):** All team members

**Action/Assignment:** Get feedback to Jason Fallon by this Friday, February 12<sup>th</sup>, on the Forests and Rangelands Accomplishments Reporting proposal.

**Name(s):** Mike Van Hemelryck

**Action/Assignment:** Keep the group posted on when the RT-300 video will be ready for review-aiming for the end of March.

**Name(s):** Jason Fallon

**Action/Assignment:** Get Mark Jackson changes in temporary employee guidelines-this is in regard to the workforce initiative fund conversation.

**Name(s):** Tate Fischer

**Action/Assignment:** Tate share information with Angie about TerraTorch Training materials for certification FWS has developed in the past.

**Name(s):** Angie Simpson

**Action/Assignment:** Send Frankie PD's she has produced for Supervisory GS-11/12 Fuels positions.

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### **Date, Time, and Location of Next Meeting**

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**Date:** 03/10/21

**Time:** 1300-1700

**Location:** Microsoft Teams