

# Communication, Education, and Prevention Committee (CEPC)

## CEPC Conference Call Notes

### Logistics

**Date** December 14, 2023 (November 9, 2023 meeting was cancelled)

**Time:** 1500 Eastern, 1400 Central, 1300 Mountain, 1200 Pacific

### CEPC:

Name	Representation	In Attendance (X)
Jodie Barram*	International Association of Fire Chiefs	
Chris Barth	Public Information Officer Subcommittee	X
Faith Berry*	US Fire Administration	X
Carrie Bilbao*	NIFC External Affairs	X
Tina Boehle*	National Park Service	X
Mandy Scott*	U.S. Forest Service	X
Kari Cobb*	US Fish and Wildlife Service	X
Mark Thibideau	Fire Prevention Education Team Subcommittee	X
Doug Hildebrand	National Oceanic and Atmospheric Administration	
Kenny Jaramillo*	Bureau of Indian Affairs	X
Angie Lane*	National Association of State Foresters (Western)	X
Katy O'Hara	NWCG	X
Caron McKee	Administrative support	
Kent Nelson*	National Association of State Foresters (Eastern)	X
Jon Skinner*	Bureau of Land Management	X
Shawn Zimmermaker	Fire Investigation Subcommittee	X

\*Primary members

### Agenda Topics (Kent took notes)

- Guest speaker Jesse Bender, NWCG Incident Workforce Development Coordinator – CIM updates and answer/question session
  - Storymap of Incident Workforce Development Group (IWDG) Update
  - Showed Complex IMT (CIMT) timeline for implementation in April 2024. Just waiting for system updates.
  - Will continue will evaluation and updates into 2025.
  - Training won't be available until Dec 2024 / early 2025.
  - The National Mobilization Guide has draft language regarding changes in the National IMT Rotation.
  - In short, two teams a week during slow fire months, unless heavy fire activity. Four teams a week during summer fire season. Teams will be listed by GACC.
  - The new CIMT configuration is also listed in the Mob Guide. It specifies the amount of qualified team members.
  - Incident Support Capabilities could be increased to provide virtual incident support. "Surge Capacity" could be used more frequently for short-term high intensity needs.
  - FAQ's, contacts, and feedback opportunities have been placed at end of the IWDG Storymap:  
<https://storymaps.arcgis.com/stories/9d3aea07bbdb4e23a734ba3fcacc6217>

### COMMITTEE BUSINESS:

- Chair's update – Carrie: Plans for 2024 and reviewing notes from F2F meeting. Introductions to Mandy Scott and update on Jodi's situation – may set up alternate person from her agency for when she can't be on the calls.
- NWCG Coordinator remarks and news and update – Katy: will provide updates at a later date.

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- PIO Subcommittee update – Chris: Working on consolidating tips / tricks for Inciweb. Biggest priority is to update S203 for PIOT PIOC PIO3. Position description, task book, etc. S-103 would be online for PIOT. Looking for guidance from IPTM and have set aside time in the spring to meet with them. Chris is taking another position in another agency but will remain as chair of subcommittee for his term.
- Fire Prevention Education Team Subcommittee update – Mark: Priorities are to get pay rate updated to align with PIOC. Important to retain FPET team leaders. Prevention Teams are growing in size. Team sizes could be 10 or more for upcoming eclipse event. Might reduce webinars into quarterly meetings. Mandy will fill in when Maureen Brooks retires.
- Wildland Fire Investigation Subcommittee update – Shawn: Still working on PMS 412 course. Hope to have that available to NWCG for review in Jan 2024. Looking for a vice-chair, due to a retirement. Meeting times are bi-monthly.

## DISCUSSION TOPICS

- 2024 F2F Meeting – Schoodic Institute, Maine, reserved for Oct 7-11, 2024, the week before Indigenous Peoples Day. Do we want to keep it here or go somewhere else? Megan Moshier, Director of Sales and Operations, needs to know ASAP.
  - Schoodic Point is a remote area of Acadia National Park. Bar Harbor is a tourist area about 1 hour 15 minutes away by car (only about 9 miles away by boat). Fly into Bangor, ME and rent car for 60-mile drive (takes about 1.5 hours).
  - A vote was taken, and all were in favor for holding the meeting there.
  - Kent will try and get more details about payment options for the Schoodic Institute.
  - Carrie will let Megan from Schoodic know we are still planning on holding our meeting there.
- Review F2F meeting notes – comments/questions: None.

## ACTION ITEMS FROM TODAY’S CALL:

What	Assigned to	Status

\*FOR A LIST OF ALL CEPC ACTION ITEMS, BOTH IN-PROGRESS AND COMPLETED, SEE TEAMS DOCUMENT: [Action Items.xlsx](#) (Located on Teams inside the Meeting Agendas and Notes folder)

## ORGANIZATIONAL/AGENCY UPDATES

*To be submitted in writing – can be covered if there is enough time.*

Name	Representation	Update
Jodie Barram	IAFC	
Faith Berry	USFA	
Carrie Bilbao	NIFC External Affairs	
Caron McKee	NPS	

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Kari Cobb	USFWS	
Doug Hildebrand	NOAA	
Kenny Jaramillo	BIA	
Angie Lane	NASF (Western)	
Kent Nelson	NASF (Eastern)	
Mandy Scott	USFS	
Jon Skinner	BLM	