

Communication, Education, and Prevention Committee (CEPC)

CEPC Conference Call Agenda

Logistics

Date: September 8, 2022

Time: 1500 Eastern, 1400 Central, 1300 Mountain, 1200 Pacific

CEPC Members*:

Name	Representation	In Attendance (X)
Chris Barth	Public Information Officer Subcommittee	
Faith Berry	US Fire Administration	
Carrie Bilbao	NIFC External Affairs	X
Tina Boehle	National Park Service	X
Maureen Brooks	U.S. Forest Service	X
Kari Cobb	US Fish and Wildlife Service	
Zach Ellinger	Fire Prevention Education Team Subcommittee	
Jerry Hepler	Wildland Fire Investigation Subcommittee	
Doug Hildebrand	National Oceanic and Atmospheric Administration	
Kenny Jaramillo	Bureau of Indian Affairs	X
Angie Lane	National Association of State Foresters (Western)	
Sarah Lee	NWCG	X
Caron McKee	Administrative support	X
Kent Nelson	National Association of State Foresters (Eastern)	X
Jon Skinner	Bureau of Land Management	X

Agenda Topics:

COMMITTEE BUSINESS:

- Chair's update – Tina: IAFC is trying to find a replacement for Bruce for this committee.
- NWCG Coordinator remarks and news and update – Sarah: Got \$22.5 million of BIL funding for systems improvement over next 5 years. Will analyze positions in 310-1 to ensure not over-training. Hoping to award a contract for this, possibly in May. CEPC committee will be involved.
- Fire Prevention Education Team Subcommittee update – Maureen: Subcommittee's meeting is next week. 12 or 13 teams have gone out this season. The subcommittee will discuss possibly working on getting Team Leader Guide updated and out.
There are two eclipses coming up: Oct. 23 and April 24. An Interagency group is working to develop messaging on this, especially for social media. Artwork is also under development by USFS conservation education staff, and the symbols cache will likely have some products to hand out to the public (with USFS support). The ad council is working on concepts/memes in English and Spanish. When final, all messaging, artwork, etc. will be available in toolbox on smokeybear.com.
- Wildland Fire Investigation Subcommittee update – Carrie: The subcommittee is still planning an in person meeting/training Oct. 24-28 in south Lake Tahoe. The group is gathering investigation photos for the training.
- PIO Subcommittee update: (update given by Tina, who was briefed by Candy). Chris provided IMRR group with pieces for evaluators to aim towards for PIOs to go from PIO-2 to complex.
- Fire Restrictions Task Team – Kenny: Team has a meeting tomorrow. Maureen has looked into OMB approval process for the survey on how the different GACCs are posting data on

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restrictions/alerts, etc. (the process would be 6 months +). Another other option would be to have a non-federal partner that could do it with their own money. Maureen reached out to NASF (Whitney Foreman-Cook), and they said they could do it. But first, Keith Smith (IT manager for NASF) should be brought into the mix. Maureen can meet with Whitney and Keith to discuss further. Jon asked whether there are any plans to create a fire restrictions app in the future? Nothing firm has been discussed on this as of now (it wasn't part of the current tasking and would require a separate budget request). Google has shown interest in pulling together this type of data, based on geolocation; that would require lots of work on keeping data updated.

- Training Task Team – Angie: not present

DISCUSSION TOPICS

Topic

- F2F Meeting: Week of October 17
 - Tina has reserved a block of rooms at Towneplace Suites in Boise (waiting on confirmation from hotel; Tina will send out hotel info when it is confirmed).
 - Monday and Friday would be travel with Tues-Thursday meeting times.
 - Possible agenda topics, discussed by committee:
 - Plan for training courses? (tasking being led by Angie Lane) (suggested by Maureen)
 - Combine with Fire investigation subcommittee and fire reporting committee to develop user guide for how to use causes (suggested by Jon Skinner) – may be just a short topic to bring up during round robin rather than a full agenda item
 - Charter rules of engagement – try to finalize (suggested by Tina)
 - FPET digital library – review/any additions? (suggested by Tina).
 - Website refresh/need to add more to NWCG site or NIFC site? What should go on NIFC site vs. NWCG site; materials, resources (videos, etc.)? (suggested by Carrie)
 - Film some CEPC members talking about what CEPC does/why we do what we do? Could also be a good recruiting tool. Different members could have different topic areas. (suggested by Tina). Sarah will look into videography assistance.
 - *Any additional agenda ideas – send to Tina
- Brown bag luncheon links for FPETs on CEPC website (Maureen): no update at this time; will add to next months' agenda.
- P101 to Wildland Fire Leadership Portal: (Fred): through Maureen – they were having to re-film some sections. Fred is still volunteering time to help finish it up; seems to be getting fairly close.
- WPSAPS (Maureen): Contracts for next year are set to go/moving ahead. USFS is putting together a training plan for 2023, looking at offering quarterly trainings around the country (virtual) to get people to use WPSAPS in the next year. Maureen will share the schedule when it's available. They're really hoping to get USFS and partners trained. Maureen will check on unobligated money to be returned to BLM.

Communication, Education, and Prevention Committee (CEPC)

ACTION ITEMS:

Category	Action Item	By Whom	Current Update	Due Date
Oversight	Face-to-face planning	ALL	<p>Planning team - Jon, Tina</p> <p>All CEPC members – please send any agenda items for the face-to-face meeting (other than what is listed above) to the planning committee by next month.</p> <p>Tina – will send out hotel information to the group when it is confirmed.</p>	
Training	P101 Training: Take current P101 and optimize for portal delivery:	Fred, Rick, with help from Faith after June	Tentatively, a product will be ready for review in July 2022,	
Oversight	Update strategic plan and operating procedures for committee.	All	Still needs to be finalized by Tina (tracked changes need to be removed)	
Website	Keep tabs on website (committee and subcommittee) and bring up website needs during meetings	Angie Lane	<p>Specific parts of FPET SC that are on the front page need to be moved to the subgroup (FPET) page. Front page is mixed up with what we use to look like before subgroup. Need to look at suffix front page possible duplicated or move to FPET page.</p> <p>Bruce Woods will provide a write up about the success of WPSAPS. Post under WPSAPS section. Bruce to provide not updated yet.</p> <p>Angie researched process of doing updates and will meet with Deb on to-do list.</p>	
Website	Check the <u>committee roster</u> for accuracy	All	Ongoing	
WPSAPS	Put WPSAPS as prevention course in Learning Portal; reach out to Sam Scranton with process needed	Kenny	Needs to be created in Wildland Fire Learning Portal. Fred had been putting course content into the portal. Nothing new, started a skeleton and waiting on Sam still collecting material to go into the course content.	

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COMPLETED ACTION ITEMS:

Category	Action Item	By Whom	Current Update	
NWCG presentation	Kerry Greene gave presentation to NWCG Exec Board on 8/17.	Kerry Greene	Completed	
Oversight	Associate the WPSAPS software with the CEPC and establish CEPC as the oversight group for the continued development and maintenance of the WPSAPS software and training course.		Committee approved this at 4/14/22 meeting	
Training	P310 and P410 added as required training to PETL and PETM. Already-certified people will not have to take the training, while non-certified trainees need to take the training.	All	Committee approved this at 3/10/22 meeting.	
Oversight	Develop "training plan" for CEPC Courses	Tina/Angie	Completed – tasking memorandum Write tasking statement/Develop a task group with members from various subgroups. Minimally CEPC would need to manage P-301, P101. Decide if we need a 200-level course.	
Budget	Finalize committee and subcommittee FY'23 budget proposals and rank for submission to Executive Board.	All	Completed - submitted to Deb for consideration by NWCG	

ORGANIZATIONAL UPDATES

To be submitted in writing – can be covered if there is enough time

Name	Representation	Update
Faith Berry	USFA	
Carrie Bilbao	NIFC External Affairs	
Tina Boehle	NPS	
Maureen Brooks	USFS	
Kari Cobb	USFWS	
Doug Hildebrand	NOAA	
Kenny Jaramillo	BIA	
Angie Lane	NASF (Western)	
Kent Nelson	NASF (Eastern)	
Jon Skinner	BLM	Have funding, but main problem is moving it – would like to use some of it for prevention/ed work. Curious how other agencies are handling this. Tina: For Fire Comm/Ed grants in NPS, we get proposals from local units and allocate money internally; any contracting needed would happen at the local level, rather than the national office; that has worked well for the past 7 years.

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