

Communication, Education, and Prevention Committee (CEPC)

CEPC Conference Call Notes

Logistics

Date: August 11, 2022

Time: 1500 Eastern, 1400 Central, 1300 Mountain, 1200 Pacific

CEPC Members*:

Name	Representation	In Attendance (X)
Chris Barth	Public Information Officer Subcommittee	X
Faith Berry	US Fire Administration – *Faith is replacing Teresa permanently.	X
Carrie Bilbao	NIFC External Affairs	X
Tina Boehle	National Park Service	X
Maureen Brooks Amanda Scott*	U.S. Forest Service	X
Kari Cobb	US Fish and Wildlife Service	
Zach Ellinger	Fire Prevention Education Team Subcommittee	
Deb Fleming	NWCG	
Jerry Hepler	Wildland Fire Investigation Subcommittee	
Doug Hildebrand	National Oceanic and Atmospheric Administration	
Kenny Jaramillo	Bureau of Indian Affairs	X
Angie Lane	National Association of State Foresters (Western)	
Sarah Lee	NWCG	
Caron McKee	Administrative support	X
Teresa Neal	US Fire Administration – Primary	
Kent Nelson	National Association of State Foresters (Eastern)	
Jon Skinner	Bureau of Land Management	
Bruce Woods	International Association of Fire Chiefs	

*Maureen is on leave; Amanda Scott is filling in for her.

*Kerry Greene (USFS) was in attendance.

Agenda Topics:

COMMITTEE BUSINESS:

- Chair's update – Tina: Won't vote this month on new chair, but Tina will get out email to group soon, to see if anyone is interested in running for chair/vice chair.
- NWCG Coordinator remarks and news and update – Sarah:
 - No update as Sarah is in travel status moving to Boise
- Fire Prevention Education Team Subcommittee update – Amanda Scott: Emailed update from Maureen: Smokey Bear was introduced on TikTok on Aug. 9th; will use platform for prevention. One F-pilot currently assigned in Texas.
- Wildland Fire Investigation Subcommittee update – Jerry/Carrie: Carrie: Possible in person meeting of the subcommittee this fall. Members are currently very busy!
- PIO Subcommittee update – Chris: Not present. Tina shared that we've been having regular updates with Inciweb folks to discuss retention policy – what does retention look like? These are still things to be defined. Kerry Greene: Looking at how we want to revise trainings, looking at all going on (PIO-T, transition to PIO-3, etc.).
- Fire Restrictions Task Team – Kenny: Survey is ready, but needs to go through OMB process; DOI

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has backlog, so will likely go through USFS Kenny will meet with Maureen Brooks on this.

- Training Task Team – Angie: not present

DISCUSSION TOPICS

Topic

- Finalizing presentation info for NWCG Executive Board: Kerry Greene (USFS, on PIO Subcommittee) will do presentation next Wednesday morning. Kerry emailed her draft presentation to CEPC and shared the document during today's meeting. Kenny will add an update for fire restrictions tasking team. Carrie will also look through investigations subcommittee emails and send additional information to Kerry if needed. No other needed updates identified by CEPC.
- Nominating New Chair and Vice Chair: Need nominations for chair and vice chair – tabled until Tina sends email/form to CEPC members.
- F2F Meeting: Planning committee hasn't met yet (Tina, Jon, Bruce) – though Tina has called some hotels in Boise. Looking at week of October 17th. Tina is looking to book 10 rooms at this point. Should have better update by next month, and CEPC will need to discuss agenda – please send any items to planning committee members.
- Brown bag luncheon links for FPETs on CEPC website (Maureen): no update at this time; will add to next months' agenda.
- P101 to Wildland Fire Leadership Portal:

ACTION ITEMS:

Category	Action Item	By Whom	Current Update	Due Date
NWCG presentation	Kerry Greene will give presentation to NWCG Exec Board on 8/17.	Carrie/Kenny	Carrie and Kenny may have additional updates to add to Kerry's presentation – send any updates to Kerry.	By lunchtime on 8/12/22.
Oversight	Face-to-face planning	ALL	Planning team - Bruce, Jon, Tina All CEPC members – please send any agenda items for the face-to-face meeting to the planning committee by next month.	September 8?
Training	P101 Training: Take current P101 and optimize for portal delivery:	Fred, Rick, with help from Faith after June	Tentatively, a product will be ready for review in July 2022,	
Oversight	Update strategic plan and operating procedures for committee.	All	Still needs to be finalized by Tina (tracked changes need to be removed)	

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Category	Action Item	By Whom	Current Update	Due Date
Website	Keep tabs on website (committee and subcommittee) and bring up website needs during meetings	Angie Lane	<p>Specific parts of FPET SC that are on the front page need to be moved to the subgroup (FPET) page. Front page is mixed up with what we use to look like before subgroup. Need to look at suffix front page possible duplicated or move to FPET page.</p> <p>Bruce Woods will provide a write up about the success of WPSAPS. Post under WPSAPS section. Bruce to provide not updated yet.</p> <p>Angie researched process of doing updates and will meet with Deb on to-do list.</p>	
Website	Check the <u>committee roster</u> for accuracy	All	Ongoing	
WPSAPS	Put WPSAPS as prevention course in Learning Portal; reach out to Sam Scranton with process needed	Kenny	Needs to be created in Wildland Fire Learning Portal. Fred had been putting course content into the portal. Nothing new, started a skeleton and waiting on Sam still collecting material to go into the course content.	

COMPLETED ACTION ITEMS:

Category	Action Item	By Whom	Current Update	Due Date
Oversight	Associate the WPSAPS software with the CEPC and establish CEPC as the oversight group for the continued development and maintenance of the WPSAPS software and training course.		Committee approved this at 4/14/22 meeting	
Training	P310 and P410 added as required training to PETL and PETM. Already-certified people will not have to take the training, while non-certified trainees need to take the training.	All	Committee approved this at 3/10/22 meeting.	
Oversight	Develop "training plan" for CEPC Courses	Tina/Angie	<p>Completed – tasking memorandum</p> <p>Write tasking statement/Develop a task group with members from various subgroups. Minimally CEPC would need to manage P-301, P101. Decide if we need a 200-level course.</p>	
Budget	Finalize committee and subcommittee FY'23 budget proposals and rank for submission to Executive Board.	All	Completed - submitted to Deb for consideration by NWCG	

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ORGANIZATIONAL UPDATES

To be submitted in writing – can be covered if there is enough time

Name	Representation	Update
Faith Berry	USFA Alternate	On WUI webpage, we have info on technology – one piece is augmented reality app that can be used to communicate with public; phone can recognize home components to make homes safe from wildfire. Another free app (ATAC) on wildfire response is available. Faith will find out if apps were posted on social media, and can be shared from NIFC, etc. Faith will email website link to Tina and Carrie.
Carrie Bilbao	NIFC External Affairs	Craig Thompson has been working on a wildfire cause database; test version was sent out to this group, but didn't include large fires that started on private land and burned onto federal. Craig is looking at a way to include these numbers. Craig is going off Karen's unpublished data – waiting to make dashboard public until the data is published.
Tina Boehle	NPS	Will be on leave through Aug. 22 nd .
Maureen Brooks	USFS	
Kari Cobb	USFWS	
Doug Hildebrand	NOAA	
Kenny Jaramillo	BIA	WPSAPS software will be seeing some updates soon. The ARCGIS mapping will be updated and may change the appearance of the map but not the functionality. Trying to see if they can add the capability to move some of the dialog boxes around. Also, the Karen Short fire data will be updated soon and will bring the fire data up to 2020.
Angie Lane	NASF (Western)	
Teresa Neal Faith Berry	USFA Primary	Faith Berry will replace Teresa permanently.
Kent Nelson	NASF (Eastern)	
Jon Skinner	BLM	
Bruce Woods	IAFC	

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