

# Communication, Education, and Prevention Committee (CEPC)

## CEPC Conference Call Notes

### Logistics

**Date:** May 12, 2022

**Time:** 1500 Eastern, 1400 Central, 1300 Mountain, 1200 Pacific

### CEPC Members\*:

Name	Representation	In Attendance (X)
Faith Berry	US Fire Administration – Alternate	X
Carrie Bilbao	NIFC External Affairs	X
Tina Boehle	National Park Service	X
Maureen Brooks	U.S. Forest Service	X
Kari Cobb	US Fish and Wildlife Service	X
Zach Ellinger	Fire Prevention Education Team Subcommittee	
Deb Fleming	NWCG	X
Jerry Hepler	Wildland Fire Investigation Subcommittee	X
Doug Hildebrand	National Oceanic and Atmospheric Administration	
Kenny Jaramillo	Bureau of Indian Affairs	X
Angie Lane	National Association of State Foresters (Western)	X
Caron McKee	Administrative support	
Teresa Neal	US Fire Administration – Primary	
Jon Skinner	Bureau of Land Management	X
Candy Stevenson	Public Information Officer Subcommittee	
Fred Turck	National Association of State Foresters (Eastern)	
Bruce Woods	International Association of Fire Chiefs	X

### Agenda Topics:

#### COMMITTEE BUSINESS:

- Chair's update – Tina:
  - Skipping July meeting – Tina will be on leave
  - Fred's retirement – Tina needs to get historic documents from Fred
  - Time to think of electing new chair – nominations in July; vote in August
- NWCG Coordinator remarks and news and update – Deb:
  - Katy O'Hara will shepherd WPSAPS briefing for WFIT
  - Transition to complex incident management fully by 2024. Lots of resources going toward that planning
  - Interviews for Deb's replacement – hoping to have someone on by mid-June
- Fire Prevention Education Team Subcommittee update – Fred:
  - May 18 FPET webinar – IT tech, FireNet, best management practices, working with IMTs, finance, safety, IWI, ordering and rostering procedures. FireNet will consider FPET as incident management teams instead of as channels.
  - Zach is team lead in SW Area.
- Wildland Fire Investigation Subcommittee update – Carrie:

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- Beta 2 of FI310 in Reno over wildland fire learning portal. Unable to use portal on first day – bit of hassle and lessons learned. Fortunately had files on hard drive. Beta 2 went really well. Will roll out beta 3 on learning portal for subcommittee to allow them to go through that. Then seek certification.
- FI210 2 classes in June. After completion will lock template in wildland fire learning portal.
- PIO Subcommittee update – Candy:
  - Worked hard under compressed timeline for complex incident management transition for PIO.
  - NPS hosted S-203 course at Indiana Dunes last month. Tina has not had a chance to look at evaluations.
- Fire Restrictions Task Team – Kenny:
  - May 5 last meeting. Trying to determine different options, roll into database. Emmy sent out notes and schematic of database earlier this week. Will look at existing databases on AGOL site, looking at data standards, instead of importing giant database. Keep focus on one thing at a time. Next call May 26, talking about sending out survey for interest and current sources – maps, etc. from the field. Hub model where it would be imported into one site.
- Training Task Team – Angie: Meeting planned for May 27 to make a plan for the training plan.

## DISCUSSION TOPICS

### Topic

- Face to Face Meeting (Tina):
  - 3<sup>rd</sup> week in October is targeted
  - Jon Skinner will reach out to WUI Committee (Erin O'Connor) for possible coordination on face-to-face meeting
  - Bruce Woods, Jon Skinner, and Tina Boehle will serve as small planning group for face-to-face meeting
- Brown bag luncheon links for FPETs on CEPC website (Maureen):
  - Instead of having big conference, have 1-hour webinars on focused topics for prevention.
  - Since these are bigger picture topics, will be relevant for posting on CEPC website.
  - Maureen and Deb will look into captioning, and Deb will look into cost for accessibility compliance and come back to the group in July.

## ACTION ITEMS:

Category	Action Item	By Whom	Current Update	Due Date
Oversight	Discuss logistics of posting seminars/brown-bag lunches for prevention topics to CEPC website	Fred/All	Discuss at future CEPC meeting. Maureen and Deb looking into captioning for accessibility	Discuss at July 2022 meeting
Oversight	Discuss need for and possible logistics for a face-to-face committee meeting	ALL	Tentatively will be in Boise 3 <sup>rd</sup> week of October 2022. Planning team - Bruce, Jon, Tina; Jon will get with Erin O'Connor with WUI Committee re: meeting at the same time	

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Oversight	Follow-up to see if any committee members want to join training plan task team	Investigations subcommittee chair	Meeting to plan will be May 27, 2022	
Training	P101 Training: Take current P101 and optimize for portal delivery:	Fred, Rick, with help from Faith after June	Tentatively, a product will be ready for review in July 2022,	
Oversight	Task team assigned	Subcommittee chairs	Tasking for training plan drafted and distributed on 2/10/2022	
Fire Restrictions	Task team assigned	Tina to Kenny	Team held kick-off meeting in January.	
Oversight	Update strategic plan and operating procedures for committee.	All	Completed focused session. Final meeting held to address final comments, Members are also welcome to comment and edit prior to this meeting.	
Website	Keep tabs on website (committee and subcommittee) and bring up website needs during meetings	Angie Lane	<p>Specific parts of FPET SC that are on the front page need to be moved to the subgroup (FPET) page. Front page is mixed up with what we use to look like before subgroup. Need to look at suffix front page possible duplicated or move to FPET page.</p> <p>Bruce Woods will provide a write up about the success of WPSAPS. Post under WPSAPS section. Bruce to provide not updated yet.</p> <p>Angie researched process of doing updates and will meet with Deb on to-do list.</p>	
Website	Check the <u>committee roster</u> for accuracy	All	Ongoing	
WPSAPS	Put WPSAPS as prevention course in Learning Portal; reach out to Sam Scranton with process needed	Kenny	Needs to be created in Wildland Fire Learning Portal. Fred had been putting course content into the portal. Nothing new, started a skeleton and waiting on Sam still collecting material to go into the course content.	

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## COMPLETED ACTION ITEMS:

Category	Action Item	By Whom	Current Update	Due Date
Oversight	Associate the WPSAPS software with the CEPC and establish CEPC as the oversight group for the continued development and maintenance of the WPSAPS software and training course.		Committee approved this at 4/14/22 meeting	
Training	P310 and P410 added as required training to PETL and PETM. Already-certified people will not have to take the training, while non-certified trainees need to take the training.	All	Committee approved this at 3/10/22 meeting.	
Oversight	Develop "training plan" for CEPC Courses	Tina/Angie	Completed – tasking memorandum  Write tasking statement/Develop a task group with members from various subgroups. Minimally CEPC would need to manage P-301, P101. Decide if we need a 200-level course.	
Budget	Finalize committee and subcommittee FY'23 budget proposals and rank for submission to Executive Board.	All	Completed - submitted to Deb for consideration by NWCG	

## ORGANIZATIONAL UPDATES

***To be submitted in writing – can be covered if there is enough time***

**BIA (Kenny):** Busy in the SW at PL4. Possible weaker La Nina delaying monsoon. Fire prevention team for AZ/NM in place.

Last week of April we had the virtual WPSAPS course; went really good and using the Learning Portal to administer the class worked out great! Made it easy to track student progress and share information. Received good feedback. Only issue was the EGP Portal slowing down when the students were generating their maps and completing assessments (which we've experienced on every class) Had a total of 38 students complete the class.

**IAFC (Bruce):** Texas still in drought and having human-caused fires. Looking to bring in prevention team.

**NASF (Fred/Angie):** How best to brief state fire managers about items that should be on their radar? Noted upcoming Wildland Firefighter Day on July 2.

**NIFC External Affairs (Carrie):** Wildland Firefighter Day is July 2, recognizing not only firefighters, but support personnel (e.g., dispatch GIS, etc.). Press conference and news release on June 28.

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