

Communication, Education, and Prevention Committee (CEPC)

CEPC Conference Call Notes

Logistics

Date: April 14, 2022

Time: 1500 Eastern, 1400 Central, 1300 Mountain, 1200 Pacific

CEPC Members*:

Name	Representation	In Attendance (X)
Faith Berry	US Fire Administration – Alternate	X
Carrie Bilbao	NIFC External Affairs	X
Tina Boehle	National Park Service	X
Maureen Brooks	U.S. Forest Service	X
Kari Cobb	US Fish and Wildlife Service	X
Zach Ellinger	Fire Prevention Education Team Subcommittee	
Deb Fleming	NWCG	X
Jerry Hepler	Wildland Fire Investigation Subcommittee	
Doug Hildebrand	National Oceanic and Atmospheric Administration	
Kenny Jaramillo	Bureau of Indian Affairs	X
Angie Lane	National Association of State Foresters (Western)	
Caron McKee	Administrative support	X
Teresa Neal	US Fire Administration – Primary	
Jon Skinner	Bureau of Land Management	X
Candy Stevenson	Public Information Officer Subcommittee	
Fred Turck	National Association of State Foresters (Eastern)	X
Bruce Woods	International Association of Fire Chiefs	

Guests present 4/14/22: Sam Scranton

Agenda Topics:

COMMITTEE BUSINESS:

- Chair's update – Tina:
 - Welcome back to Maureen Brooks (USFS) was last on committee years ago; is now the Branch Chief for Wildfire Prevention and Community Mitigation.
- NWCG Coordinator remarks and news and update – Deb:
 - Complex Incident Management Tasking is NWCG's #1 priority, in particular for Incident Position Standards Committee (IPSC). Expectation is to have recommendations back to the Executive Board by April 26. Rocky Mtn teams are pilot teams; question has come up as to how they will transition; why don't we have a transition for all interested geographic areas. Stewards are working on updates to PTB, Quals, and Incident Position Descriptions. Stand by for more info!
 - PIO3 IPD and task book – working on finalizing and having ready to go; will hopefully be ready to move forward soon.
 - New webmaster hired last week, will start end of April.

Promoting a better understanding of wildland fire through communication, education, prevention and outreach.

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- Fire Prevention Education Team Subcommittee update – Fred: First team was dispatched to Texas. There were some challenges with the rotation, but all worked out well.
- Wildland Fire Investigation Subcommittee update – Carrie:
 - Last meeting was on March 23; committee got a new member from Oregon DOF; doing a roster review for accuracy
 - Got request from NWCG to review some definitions
 - Working on revisions to FI-110
 - 2 beta-tests for FI-310 – will be held early May in Reno and Anderson, CA
 - PMS412 Handbook/guide being updated; getting new photo album of investigation photographs for guide
 - Next meeting is May 18th
 - Working on Reference Manual update
- PIO Subcommittee update – Candy:
 - Committee is focused on Complex Incident Management Team info – trying to meet 4/26 NWCG deadline; probably won't be too different from Type 1
- Fire Restrictions Task Team – Kenny:
 - Extension deadline changed to Oct. 14th. Will be starting up meetings again soon and working towards task completion.
- Training Task Team – Angie (not present 4.14):

DISCUSSION TOPICS

Topic

- Proposal: CEPC adoption of WPSAPS (Sam Scranton):
 - Briefing paper was sent earlier this week
 - Looking to get CEPC to adopt WPSAPS software. USFS has officially approved and dedicated funding. Goal is to be official software supported/funded by WFIT as a wildland fire application, so it needs to be associated with a committee. Want to ensure support into the future. Not requesting funding through CEPC – that is already taken care of.
 - Currently anyone with account can use; development is continuing; can be checked out in Field Maps portion of ArcGIS. Curriculum is already developed; self-paced training in learning portal.
 - **Proposal for Consideration:** Associate the WPSAPS software with the CEPC and establish CEPC as the oversight group for the continued development and maintenance of the WPSAPS software and training course. **Action Item: Committee voted in favor of adopting this proposal.**
 - Next steps: Sam Scranton will draft a writeup and send to Tina, then put before WFIT (Sam has already briefed DOI rep for WFIT, so they know it's coming)
 - Maureen brought up issue of how extra funding will be spent (from current agreement ending 9/30/22) – Sam: all is going to this year's; suggested Maureen talk to Laura offline.

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- Face to Face Meeting (Tina):
 - Update from Fred's workshop call last month (and they also had another call yesterday): They're going to go away from the workshop structure, no traditional face-to-face prevention workshop. Lots of discussion on developing interagency community with seminars, "Brown bag lunches" etc. They wanted to ask CEPC about a link people can go to for workshops. Can CEPC provide space for a link on the CEPC page that would link to an off-NWCG page? ***Tina noted we should save this for another agenda item in the future.** Will add to next months' agenda.
 - Logistics for face-to-face (won't be tied to workshop): Tina suggested maybe meeting in the fall. Boise was brought up, due to lots of logistical support, also WUI committee may meet there too. Faith is on WUI committee and will find out when/where they next meet; she will also coordinate with Teresa and report back. CEPC will discuss this further at a future meeting. General consensus is October in Boise.
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ACTION ITEMS:

Category	Action Item	By Whom	Current Update	Due Date
Oversight	Discuss possibility of CEPC providing space for a link on the CEPC page that would link to an off-NWCG page for seminars/brown-bag lunches for Prevention Ed Team Subcommittee	Fred/All	Discuss at future CEPC meeting	
Oversight	Discuss need for and possible logistics for a face-to-face committee meeting	ALL	Tentatively will be in Boise in October 2022; will be discussed further at future meetings.	
Oversight	Follow-up to see if any committee members want to join training plan task team	Investigations subcommittee chair	Get any new team names to Angie by March 24	
Training	P101 Training: Take current P101 and optimize for portal delivery:	Fred, Rick, with help from Faith after June	Tentatively, a product will be ready for review in July 2022,	
Oversight	Task team assigned	Subcommittee chairs	Tasking for training plan drafted and distributed on 2/10/2022	
Fire Restrictions	Task team assigned	Tina to Kenny	Team held kick-off meeting in January.	
Oversight	Update strategic plan and operating procedures for committee.	All	Completed focused session. Final meeting held to address final comments, Members are also welcome to comment and edit prior to this meeting.	
Website	Keep tabs on website (committee and subcommittee) and bring up website needs during meetings	Angie Lane	Specific parts of FPET SC that are on the front page need to be moved to the subgroup (FPET) page. Front page is mixed up with what we use	

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			<p>to look like before subgroup. Need to look at suffix front page possible duplicated or move to FPET page.</p> <p>Bruce Woods will provide a write up about the success of WPSAPS. Post under WPSAPS section. Bruce to provide not updated yet.</p> <p>Angie researched process of doing updates and will meet with Deb on to-do list.</p>	
Website	Check the <u>committee roster</u> for accuracy	All	Ongoing	
WPSAPS	Put WPSAPS as prevention course in Learning Portal; reach out to Sam Scranton with process needed	Kenny	Needs to be created in Wildland Fire Learning Portal. Fred had been putting course content into the portal. Nothing new, started a skeleton and waiting on Sam still collecting material to go into the course content.	

COMPLETED ACTION ITEMS:

Category	Action Item	By Whom	Current Update	Due Date
Oversight	Associate the WPSAPS software with the CEPC and establish CEPC as the oversight group for the continued development and maintenance of the WPSAPS software and training course.		Committee approved this at 4/14/22 meeting	
Training	P310 and P410 added as required training to PETL and PETM. Already-certified people will not have to take the training, while non-certified trainees need to take the training.	All	Committee approved this at 3/10/22 meeting.	
Oversight	Develop "training plan" for CEPC Courses	Tina/Angie	<p>Completed – tasking memorandum</p> <p>Write tasking statement/Develop a task group with members from various subgroups. Minimally CEPC would need to manage P-301, P101. Decide if we need a 200-level course.</p>	
Budget	Finalize committee and subcommittee FY'23 budget proposals and rank for submission to Executive Board.	All	Completed - submitted to Deb for consideration by NWCG	

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ORGANIZATIONAL UPDATES

To be submitted in writing – can be covered if there is enough time

BLM (Jon): The new fire cause categories came out in Inform 2.0; question on whether user guides are out yet? Tina: doesn't make sense for each agency to have own guide; one should be drafted (others agreed) – maybe Fire Reporting Committee would task? Jon will look into this, and bring up again on a future call. Maureen suggested a crosswalk between old and new. Carrie: Data Mgmt Committee is meeting this week; has Fire Standards on their agenda – this might tie in.

NASF (Fred/Angie): Fred: has reached out to find another eastern rep for CEPC, since he'll be retiring. Kent Nelson out of Maine is a possibility. If Jim Carroll approves, he is good to go – Fred will keep Tina in the loop.

NIFC External Affairs (Carrie): Carrie: BLM Fire Wildfire Matters podcast – Jon Skinner will record next podcast on wildfire awareness (including preparedness and prevention), next Thursday; should be out by end of the month.

Previous podcast is available on Apple, Spotify and Amazon:

<https://podcasts.apple.com/us/podcast/wildfire-matters/id1613574311>

<https://open.spotify.com/show/6LLwQ7k1pWiMRCvSn8dTo4?si=1908a71ef042468b>

<https://music.amazon.com/podcasts/7bce38e6-c18e-4162-9ee8-30355d47a6b0/wildfire-matters>