

# Communication, Education, and Prevention Committee (CEPC)

## CEPC Conference Call Notes

### Logistics

**Date:** March 10, 2022

**Time:** 1500 Eastern, 1400 Central, 1300 Mountain, 1200 Pacific

### CEPC Members\*:

Name	Representation	In Attendance (X)
Faith Berry	US Fire Administration – Alternate	X
Carrie Bilbao	NIFC External Affairs	X
Tina Boehle	National Park Service	X
Kari Cobb	US Fish and Wildlife Service	X
Zach Ellinger	Fire Prevention Education Team Subcommittee	X
Deb Fleming	NWCG	X
Jerry Hepler	Wildland Fire Investigation Subcommittee	X
Doug Hildebrand	National Oceanic and Atmospheric Administration	
Kenny Jaramillo	Bureau of Indian Affairs	X
Angie Lane	National Association of State Foresters (Western)	X
Caron McKee	Administrative support	X
Teresa Neal	US Fire Administration – Primary	
Jon Skinner	Bureau of Land Management	X
Candy Stevenson	Public Information Officer Subcommittee	X
Fred Turck	National Association of State Foresters (Eastern)	X
Bruce Woods	International Association of Fire Chiefs	X

**Guests in attendance 3/10/22:** John (Rick) Gividen, Wildland Learning Portal, and Kristy Swartz: DOI Office of Wildland Fire (OWF)

\*USFS representative is currently unfilled

### Agenda Topics:

### Discussion Topic:

- Fuels and Post-Fire IT Coordination – Presentation by Kristy Swartz, DOI OWF
  - Kristy Swartz is with DOI OWF, works as a coordinator for fuels management/post-fire, and is helping with development of the next gen NFPORS (National Fire Plan Operations Reporting System). Kristy gave a presentation to share awareness on the project.
  - Fuels management, post-fire community assistance data; funding typically provided through USFS, state forest assistance, volunteer fire assistance grants to communities. Can include fuels treatment activities, equipment purchases (on USFS side).
  - NFPORS is the data entry port for DOI. For USFS, they use another port, but data brought into NFPORS. Geospatial data is attached later. All connects to fuels treatment polygons, wildfire polygons, fuels treatment effectiveness; not to cost data, and can generate detailed reports.
  - In the longer term – want to be able to display maps. Working towards using INFORM to meet functionality; have begun work with contractor to replace existing NFPORS; will be spatially-based and avoid duplicate entry.

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- Tina is representative for Community Adaptation. In the next gen system, we want to bring together information in a consolidated format.
- Downstream – looking at bringing in prevention information as well.
- In the next year, looking we're looking to develop and bring online the first iteration MVP (minimum viable product) – would only account for Fuels Management input, and limited to BIA. Then, will add in other bureaus in DOI and begin to expand. Next, will switch to post fire info. After that would be state forester/volunteer forester assistance info.
- Ideally, we would connect to existing state systems.
- Currently, next gen contract is funded by DOI. NFPORS is funded jointly by DOI and USFS (DOI pays for about 90%).
- What can be done from state side for now? At this point, just awareness. When system connected to states (through separate contract), then there will be an action point.
- Really focused on the fuels piece right now, but will expand beyond this in the future.

## COMMITTEE BUSINESS:

- Chair's update – Tina:
  - Fred will retire in June.
  - Request for change for P-310, P-410 was approved (more to follow later in agenda).
- NWCG Coordinator remarks and news and update – Deb:
  - Deb will be retiring at the end of July. The process of hiring a new coordinator has been started.
  - NWCG meeting next week – will start rotating 1-2 committees/month through the Executive Board to give the Board more in-depth update about what the committees are working on. Will notify this committee of their turn in the fall, unless you want to go earlier.
- Fire Prevention Education Team Subcommittee update – Fred/Bruce:
  - Zach will speak about courses later in the agenda.
  - Subcommittee decided to streamline leadership – will have one chair in the future (Zach).
  - The roster is out and filled.
  - Starting tomorrow, will start calls on coordinating next Wildfire Prevention workshop; Dennis Fiori will take the lead on that.
  - The schedule is posted on NWCG website – no orders have come in yet.
  - Webinar May 18th in conjunction with Prevention workshop.
- Wildland Fire Investigation Subcommittee update – Jerry/Carrie:
  - Jerry – FI-310 is still moving forward with 2 classes for beta-2; one in CA and one in Reno, NV, both at same time through learning portal; guest speakers at both locations. The 2 classes will be linked. Guest speakers from Canada, AUSA, arson speaker from Los Angeles. Hopefully this is last beta-2, then will move to certification.
  - The Reference manual is back on track along with PMS-412.
  - Carrie – investigation page on NIFC.gov site is up: <https://www.nifc.gov/fire-information/fire-prevention-education-mitigation>; let Carrie know if you have any feedback.

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- Carrie participated in firefighter refresher in Boise to help with investigation module; the class enjoyed this addition to the training and will use for all 7 of their firefighter refreshers.
- The Flickr investigation site is up. Send photos to Carrie if you'd like to add any.
- PIO Subcommittee update – Candy:
  - Last week, sent PIO-3 taskbook and PD to IPSC; have not heard back yet.
  - Figuring out a time for an in-person meeting in the near future, to work on S-203 course and add components.
  - Next big project is creating an online course for the PIO-technician position. 700-B is now a requirement for the technician level.
- Fire Restrictions Task Team – Kenny:
  - Will work on getting call schedule going to pull everyone together before next call. Will be reaching out to Tina to extend due date.
- Training Task Team – Angie:
  - Once we're sure we have everyone we're going to have on the group, can talk about setting up meeting schedule (will start with a Doodle Poll). Tasking memo was set on Feb. 10, and we have until Dec. 1<sup>st</sup> to come up with plan.
  - Received response on joining team from: Bruce Woods, Zach, Mark, Fred (until retirement), Adrienne Freeman (PIOSC). Investigation Subcommittee – will follow up to see if anyone wants to join – need to hear back in 2 weeks. Angie will send out Doodle Poll about meeting schedule once she has final names.
- P-101 Training (Fred)
  - Fred started looking into P-101 revisions; was one of committee's budget requests to make this a 4-8 hour course that could be done online, instead of 32-hour course. This is a significant undertaking.
  - Fred reached out to see what was out there. Wisconsin created their own version of the course (5-10 hours), which is highly sought-after; Fred will observe this course.
  - Fred reached out to Rick Gividen (main point of contact for Wildland Learning Portal). If this committee wants to go this route, Fred can take current P-101 and optimize for delivery in the portal, staying with current number of hours. Could expand to wider audience (more accessible, non-agency staff could access more easily, etc.), and could measure learning outcomes.
  - Timeframe: could probably have product by July.
  - Faith offered to help after June.
  - There would be no cost to NWCG. Deb noted we wouldn't need to re-certify if no changes to course/objectives.
  - Fred: Could also make some content into new 200-level course.
  - Rick: Has existing resources, and has looked at this with Fred, and can work on at no additional cost to NWCG. Zach noted that he taught P301 and P310 and most students had zero prevention training, so the need is definitely there.
  - **Action Item: Fred asked this committee whether they agree for the proposal to take current P101 and optimize for portal delivery: The Committee supported the proposal.**

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## DISCUSSION TOPICS

### Topic

- Implementation to add P310 and P410 as required training to PETL and PETM – Zach Ellinger
  - Prevention/Ed subcommittee made a request for this change. The change has been approved.
  - Two questions are: 1) When do we implement? Answer: Immediately and 2) How stringent do we want to be with standards for those who are already certified (or have task books open) who haven't attended the training?
  - The group discussed whether to grandfather in those who are certified, or do a phased-in approach, giving folks a reasonable amount of time to attend the training. Jon Skinner suggested already-certified people should be grandfathered in, while non-certified trainees should take the training: **Action Item:** The Committee voted in support of letting already-certified people be grandfathered in, while non-certified trainees should take the training.
- Face to Face Meeting (Tina):
  - This committee hasn't met in person since January of last year – Tina asked the group how they feel about the need for a face-to-face meeting.
  - Group discussion: Angie: most are starting to go back to office, though the price of fuel could be an issue for travel. Jon Skinner suggested a fall workshop in conjunction with a meeting. Carrie: face to face would be good, with a virtual option for those who can't travel. Fred: has call tomorrow about next workshop, can bring up topic of this meeting.
  - **Action Item:** This topic will be included as an agenda item next month.

## ACTION ITEMS:

Category	Action Item	By Whom	Current Update	Due Date
Oversight	Discuss need for and possible logistics for a face-to-face committee meeting	ALL	Will be on agenda at April 2022 meeting.	
Oversight	Follow-up to see if any committee members want to join training plan task team	Investigations subcommittee chair	Get any new team names to Angie by March 24	
Training	P101 Training: Take current P101 and optimize for portal delivery:	Fred, Rick, with help from Faith after June	Tentatively, a product will be ready for review in July 2022,	
Oversight	Task team assigned	Subcommittee chairs	Tasking for training plan drafted and distributed on 2/10/2022	
Fire Restrictions	Task team assigned	Tina to Kenny	Team held kick-off meeting in January.	
Oversight	Update strategic plan and operating procedures for committee.	All	Completed focused session. Final meeting held to address final comments, Members are also welcome to comment and edit prior to this meeting.	

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Website	Keep tabs on website (committee and subcommittee) and bring up website needs during meetings	Angie Lane	<p>Specific parts of FPET SC that are on the front page need to be moved to the subgroup (FPET) page. Front page is mixed up with what we use to look like before subgroup. Need to look at suffix front page possible duplicated or move to FPET page.</p> <p>Bruce Woods will provide a write up about the success of WPSAPS. Post under WPSAPS section. Bruce to provide not updated yet.</p> <p>Angie researched process of doing updates and will meet with Deb on to-do list.</p>	
Website	Check the <u>committee roster</u> for accuracy	All	Ongoing	
WPSAPS	Put WPSAPS as prevention course in Learning Portal; reach out to Sam Scranton with process needed	Kenny	Needs to be created in Wildland Fire Learning Portal. Fred had been putting course content into the portal. Nothing new, started a skeleton and waiting on Sam still collecting material to go into the course content.	

## COMPLETED ACTION ITEMS:

Category	Action Item	By Whom	Current Update	Due Date
Training	P310 and P410 added as required training to PETL and PETM. Already-certified people will not have to take the training, while non-certified trainees need to take the training.	All	Committee approved this at 3/10/22 meeting.	
Oversight	Develop "training plan" for CEPC Courses	Tina/Angie	<p>Completed – tasking memorandum</p> <p>Write tasking statement/Develop a task group with members from various subgroups. Minimally CEPC would need to manage P-301, P101. Decide if we need a 200-level course.</p>	
Budget	Finalize committee and subcommittee FY'23 budget proposals and rank for submission to Executive Board.	All	Completed - submitted to Deb for consideration by NWCG	

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## ORGANIZATIONAL UPDATES

***To be submitted in writing – can be covered if there is enough time***

\*Ran out of time to cover updates during 3/10/22 meeting.

**BIA (Kenny):** WPSAPS training coming up. Will get it on the CEPC website for outreach soon.

**IAFC (Bruce):** IAFC WUI Conference is scheduled for March 22-24, 2022 in Reno NV.