

# Communication, Education, and Prevention Committee (CEPC)

## CEPC Conference Call Notes

### Logistics

**Date:** February 10, 2022

**Time:** 1500 Eastern, 1400 Central, 1300 Mountain, 1200 Pacific

### CEPC Members\*:

Name	Representation	In Attendance (X)
Faith Berry	US Fire Administration – Alternate	
Carrie Bilbao	NIFC External Affairs	X
Tina Boehle	National Park Service	X
Kari Cobb	US Fish and Wildlife Service	X
Deb Fleming	NWCG	X
Jerry Hepler	Wildland Fire Investigation Subcommittee	X
Doug Hildebrand	National Oceanic and Atmospheric Administration	
Kenny Jaramillo	Bureau of Indian Affairs	X
Angie Lane	National Association of State Foresters (Western)	X
Caron McKee	Administrative support	X
Teresa Neal	US Fire Administration – Primary	X
Jon Skinner	Bureau of Land Management	X
Candy Stevenson	Public Information Officer Subcommittee	X
Fred Turck	National Association of State Foresters (Eastern)	
Bruce Woods	International Association of Fire Chiefs	

\*USFS representative is currently unfilled

### Agenda Topics:

#### COMMITTEE BUSINESS:

- Chair's update – Tina:
  - Maureen Brooks reached out about planning for 2023, 2024 eclipses – Tina will see if there's a need to loop CEPC in.
- NWCG Coordinator remarks and news and update – Deb:
  - Talked with Zach and Tina about budget request from FPET subcommittee – was directed at mobilizing FPET teams, so fell outside of scope of NWCG business; discussion will continue on other ways it can be built into some permanent system. Other three requests met criteria and went through.
  - P101 revision funding – potential for using BPA contract.
  - Annual meeting next week in addition to Executive Board meeting.
  - P310 and P410 request for change – that was accepted by IPSC, which means its worthy of vetting amongst agencies. It's worth touching base with IPSC reps on this if possible in the next couple weeks.
- Fire Prevention Education Team Subcommittee update – Fred/Bruce: not in attendance
- Wildland Fire Investigation Subcommittee update – Jerry/Carrie:
  - Jerry – had subcommittee meeting two weeks ago in Lake Tahoe – subcommittee is focusing on PMS-412 and reference manual; both are moving along. Beta 2 for FI-310 will roll out May

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2-6. Two classes: one class in Reno, NV and one in Chico, CA. Some in person instructors, some virtual. Hopefully Beta 2 will be final revision.

- Carrie – sat in on portion of the subcommittee meeting; subcommittee helped go through draft of cause information for NIFC website. Will go under Fire Prevention portion (new tab), with new Cause categories; descriptions and with ways to prevent them, with links to different sites for more information. Will be working with Sheri (EA) soon to get info posted to website. Carrie will send to CEPC to review before it goes live (see link in Organizational Updates below). A Fire Investigation album is now on the NIFC Flickr site and includes photos of different causes. WFSTAR video for fire refresher course is complete. 110 group will use portions of it for training. It should be published this month. It's a cause/determination for first responders based on IRPG. Carrie will send link when it is out.
- PIO Subcommittee update – Candy:
  - In transition from working on PIO Technician position; going over task book for PIO 3 position; going over S-203 training next. Now have an infographic to describe the new PIO position/explains how current PIOFs fit in, to be used as recruitment. Will talk to IMRR group about it, and present to all groups involved, about getting it distributed.
- Fire Restrictions Task Team – Kenny:
  - Had first mission meeting on the 25<sup>th</sup>; introduced site, and had a follow-up meeting today. Team is discussing best route forward for restriction site; leaning towards developing the national site as a host restriction site, but still under consideration. Identifying business rules, looking at options. Will possibly send out survey to GAACs/different representatives (Prevention/Education committees, USFS Prevention Co-op, etc.) with questions on issues that could arise in the long-term. Going to set up schedule to start meeting every 2 weeks to take project forward. Goal is to develop a site that meets everyone's wants.

## DISCUSSION TOPICS

### Topic

- Training plan tasking for CEPC Courses – Tina/Angie
  - Tasking statement was sent this morning with a request for representation to the task team from subcommittee chairs by **February 25**.
  - 10 courses under purview of subcommittees. Need to be organized in order to not compete for funding.
  - Looking at December due date so we can look at funding cycle for 2024.
  - Training plan would entail identifying the status of courses; how often they should be looked at, updated, etc. – that will help us identify where to go once funding requests are received.
  - Deb can be training conduit initially; new staff can be brought in later
- 910 – Wildfire Cause Standard - Angie

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- What should be going in the Remarks field? Washington is starting to use InFORM for state operations; has “Remarks” section to be filled out when human undetermined, etc. Would like investigation subcommittee input.
- John Skinner: The development team’s idea was to let people try this out for the first year, then put into a user guide, to possibly be created after first year. Shouldn’t list names of responsible party, why we think someone was negligent, things like that.
- Jerry - Wildland Fire subcommittee had several members involved If something is “undetermined” “human-caused undetermined” or “natural,” 99.9% of the time will never be probable – only list of possibles. We expect undetermined to be used infrequently but we want to give people ability to act accurately if they really can’t determine if it is human or natural. Putting a guide together with things that *could* happen won’t explain everything that can happen. Difference between “probable” and “possible” – origin and cause: there could be any number of possibles. Probable – 51% or greater (excluded everything else). If 2 or more possible and no probable, it could be undetermined.
- Angie – Supportive of user guide. Maybe add purpose or standard for how to note remarks.

## ACTION ITEMS:

Category	Action Item	By Whom	Current Update
Oversight	Task team assigned	Subcommittee chairs	Tasking for training plan drafted and distributed on 2/10/2022
Fire Restrictions	Task team assigned	Tina to Kenny	Team held kick-off meeting in January.
Oversight	Update strategic plan and operating procedures for committee.	All	Completed focused session. Final meeting held to address final comments, Members are also welcome to comment and edit prior to this meeting.
Website	Keep tabs on website (committee and subcommittee) and bring up website needs during meetings	Angie Lane	Specific parts of FPET SC that are on the front page need to be moved to the subgroup (FPET) page. Front page is mixed up with what we use to look like before subgroup. Need to look at suffix front page possible duplicated or move to FPET page.  Bruce Woods will provide a write up about the success of WPSAPS. Post under WPSAPS section. Bruce to provide not updated yet.  Angie researched process of doing updates and will meet with Deb on to-do list.
Website	Check the <u>committee roster</u> for accuracy	All	Ongoing
WPSAPS	Put WPSAPS as prevention course in Learning Portal; reach out to Sam Scranton with process needed	Kenny	Needs to be created in Wildland Fire Learning Portal. Fred had been putting course content into the portal. Nothing new, started a skeleton and waiting on Sam still collecting material to go into the course content.

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## COMPLETED ACTION ITEMS:

Category	Action Item	By Whom	Current Update
Oversight	Develop "training plan" for CEPC Courses	Tina/Angie	Completed – tasking memorandum  Write tasking statement/Develop a task group with members from various subgroups. Minimally CEPC would need to manage P-301, P101. Decide if we need a 200-level course.
Budget	Finalize committee and subcommittee FY'23 budget proposals and rank for submission to Executive Board.	All	Completed - submitted to Deb for consideration by NWCG

## ORGANIZATIONAL UPDATES

*To be submitted in writing – can be covered if there is enough time*

**NASF (Fred/Angie):** Angie –western states are paying close attention to complex incident management, how that will affect our fire teams. Angie requested input from states for fire prevention definition for NWCG glossary – didn't receive any directly, so she provided her input only (though states would likely concur). Western states are also looking at potentially having a fire director similar to what the southern group does.

**NIFC External Affairs (Carrie):** Links to causes webpage (not yet public): [Wildfire Investigation \(nifc.gov\)](#) and Flickr album: [Fire Investigation | Flickr](#).

EA is working on seasonal themes, similar to last year. Hope to have out within next couple weeks. Working on talking points for year, BIL info, and more.

**NPS (Tina):** Candy – PIO Subcommittee will probably be involved in Incident Management Remote Response (IMRR) initiative involving percent completion on fires. PIO maps, with red line showing potential fire/non-controlled, black line where controlled. May need to talk about percent completion instead of control lines. Some teams already doing this. No existing GIS symbol. Completion not in NWCG glossary. IMRR will formalize request for these (request will need to go through correct channels, per Deb).

Wildland Fire Junior Ranger Program – NPS Wildland Fire Junior Ranger booklet is out online and on social media. Working on getting it printed and to parks.

Tina – When we looked at NWCG definition for prevention, Fred put out 3 E's and the A....do we want to pursue getting these terms into glossary? Angie – keep definition more high-level. No other input. Will bring up next month again.

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