

# Communication, Education, and Prevention Committee (CEPC)

## CEPC Conference Call Agenda

### Logistics

**Date:** August 12, 2021

**Time:** 15:00 Eastern, 1400 Central, 1300 Mountain, 1200 Pacific

### CEPC Members:

Name	Representation	In Attendance (X)
Gwen Beavans	US Forest Service	X
Faith Berry	US Fire Administration – Alternate	X
Carrie Bilbao	NIFC External Affairs	
Tina Boehle	National Park Service	X
Kari Cobb	US Fish and Wildlife Service	X
Deb Fleming	NWCG	X
Jerry Hepler	Wildland Fire Investigation Subcommittee	
Doug Hildebrand	National Oceanic and Atmospheric Administration	
Kenny Jaramillo	Bureau of Indian Affairs	X
Terri Jenkins	US Fish and Wildlife Service	
Angie Lane	National Association of State Foresters (Western)	
Teresa Neal	US Fire Administration – Primary	X
Jon Skinner	Bureau of Land Management	X
Candy Stevenson	Public Information Officer Subcommittee	X
Erika Stone	Administrative Support	X
Fred Turck	National Association of State Foresters (Eastern)	X
Bruce Woods	International Association of Fire Chiefs	X

### Agenda Topics:

#### COMMITTEE BUSINESS:

- Chair's update – Tina:
  - New rep from FWS – Kari Cobb
- NWCG Coordinator remarks and news and update – Deb: Darcy Drinkwater from Oregon is the new executive assistant starting in mid-September. Megan, the new instructional systems specialist is starting in a few weeks. Training program manager announcement closed, hopefully cert will be out soon, Annie Benoit is still acting. Executive board meeting for next week cancelled due to fire activity. NWCG Connections call pushed back to October.

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- Fire Prevention Education Team Subcommittee update – Fred: Fifteen teams have been out so far this year; struggle filling teams, but trying to fill resource orders and there were none outstanding that we couldn't fill. Gwen has been out a few times. Have not had UTFs so far, average of 3-4 teams out every two weeks - biggest season they have had. Schedule is working well and able to get weekly report through IROC who is available with PETL quals to name request or call. A lot of requests have been from places where they have never ordered teams before. Gwen put out something for ideas for upcoming sessions on team leader trainings as there is a big unfilled need.
  - Need to replace Terri Jenkins on FPET Subcommittee
    - Unsure of plan, need to have some discussion or advice going forward. Work though Kari and maybe discuss with her leadership for a replacement.
- Wildland Fire Investigation Subcommittee update – Carrie: Subcommittee has not met lately; meeting planned for August 31.
- PIO Subcommittee update – Candy: New representative for US Fish and Wildlife Service is Pam Bierce, sent information for roster. Last call was cancelled due to lots of people out on assignments, so not much progress. Update from training folks - reviewed qualification for all four positions and everything is going smoothly with that process. Endorsement piece NIMS Committee integration with NIMS, and they are using the PIO as a test to run for the endorsement plan – e.g. can't call a position PIO3, it needs to be called PIO3WF to differentiate between the two. Looking at all the positions and added technician position to review and how the qualifications differ and standards for each position. Trying to put into a database to see if we can put all the information in there to see the differences vs. using a spreadsheet.

## DISCUSSION TOPICS

### Topic

**Fire Restrictions Task Group (Kenny):** The Southwest Area is out of fire season - went through website and finding some errors and mapping layers that overlapped with different boundaries. AAR planned for October with intent and purposes to get all the information into one consolidated area. Met at end of June with data management to work on the tasking.

- Task Team- not formally formed the team yet. Any additional members to add? Kenny reached out to BLM Carrie (Carolyn) Dennet to be part of this group.
- Tasking - Tina shared the screen with the draft tasking.

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- Identify platform, geospatial elements for map-based fire restrictions system and timelines for development - March 2022 with monthly meetings. Unsure who will lead this tasking and will need to work that out.
  - Anything needing to add to tasking that is missing? No comments.

**FPETSC Course Stewardship and Content Move (Deb):** Moved PETM and PETL to subcommittee to regularly update for FPET positions.

**Decision: Committee approves - Move website content associated with PETM, PETL and associated courses.**

**International Wildfire Prevention Workshop (Fred):** Fewer than 200 signed up for this, but still have some time prior to conference. Challenges in developing the platform but working through that. Finalized solid agenda, and looking forward to it. Challenge getting the committee with people on assignments and getting to get the development of this meeting. Workshop is free! Would like to know the deadline to register, Fred will ask that question on the call tomorrow.

## Other news and/or updates:

### ACTION ITEMS:

Category	Action Item	By Whom	Current Update
Website	Review fire Prevention NIFC page and provide suggested edits to Carrie. OK to have explanations about difference of NWCG and NIFC and same resources on each page since some people don't got to each site.	ALL	Due by July 30.
Fire Restrictions	Reach out to Data Management Committee (Rochelle Pederson) - Katy O'Hara is coordinator regarding data standards and schemas for fire restriction maps and GIS layers.	Tina	Tina, Kenny, Faith, Carrie, and Vaughn Cork (WA DNR) met with Emmy Harbo in late June. Forming task team for this effort – needs tasking and verification that the right people are on the task team.
Fire Restrictions	Send links to fire restriction pages / maps that we want linked via NIFC website to Tina.  Fred will compile and send to Tina for state pages.	All	Kenny sent Tina and Sheri Ascherfeld list on 5/27/21. Sheri successfully integrated the Southwest fire prevention map into the NIFC website test environment.  Sheri would like to have GACCs post fire restriction map products for the GACC on their own websites and then NIFC would link to the GACC page.

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Category	Action Item	By Whom	Current Update
			Needs further follow-up to connect to GACCs about this request
Oversight	Update/Create Bylaws and SOP for committee.	Angie/Teresa/Tina	Decision: Update strategic plan to inform bylaws and SOP.
Website	Keep tabs on website (committee and subcommittee) and bring up website needs during meetings	Angie Lane	Specific parts of FPET SC that are on the front page need to be moved to the sub group (FPET). Bruce Woods will provide a write up about the success of WPSAPS. Post under WPSAPS section.
Website	Check the <a href="#">committee roster</a> for accuracy	All	Ongoing
WPSAPS	Put WPSAPS as prevention course in Learning Portal; reach out to Sam Scranton with process needed	Kenny	Needs to be created in Wildland Fire Learning Portal. Fred had been putting course content into the portal.

## COMPLETED ACTION ITEMS:

Category	Action Item	By Whom	Current Update
Website	Outdoor Fire Safety brochure	Gwen Beavans	Completed by USFS – announcement released by Gwen July 2, 2021.
Strategic Planning	Answer Doodle Poll about dedicated session for strategic planning somewhere between September and October.	All	Completed – scheduled for October 5-7.
Website	Socialize with other committees whether there are any projects underway that would be conflict with fire restrictions clearinghouse – Geospatial Subcommittee, Fire Reporting Group under Data Management Committee, Fire Danger Subcommittee	Fred – for Geospatial Annie – for Fire Danger Subcommittee and Fire Reporting Group	No conflicts. Task completed
NFPET	IPD clean-up and readying for final review	Fred Turck and Zach Ellinger	Completed
Wildfire Restrictions Website	Kenny to follow up with committee after his call regarding how others are approaching not having this website available anymore.	Kenny	Completed
NIFC Website	Invite Sheri Ascherfeld to May meeting re: ability to integrate fire restrictions into NIFC website	Tina	Completed Note – yes it is possible and Sheri is willing to do this.
Digital Library / Website	Add restricted page on digital library page to include all of these SOPs and rewrites for our review.	Nancie Turner	Completed
Budget	Budget process email to committee and subcommittees	Tina Boehle	Completed
Budget	Put together budget proposal for 120-day detailer to revise P-410 and help subcommittee develop standards and job aids for PETM and PETL	Bruce Woods to work with Deb Fleming	Completed
Digital Library	One Less Spark logo	Fred	Completed

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Digital Library	Get more reviewers for documents, left open for now.	Bruce Woods, Angie Lane, Zack Ellinger, and Carrie Bilbao	Completed Review documents from 10/2020 – 09/2021. New reviewers will be selected on same schedule as leadership.
Digital Library / Website	Draft a rewriting on the website page for introduction and 508 compliant.	Fred Turck	Completed – <b>Annie to send forward to Nancie</b> <a href="#">Rewrite website page for Digital Library introduction and Section 508 compliance in 2020 Virtual Face-to-Face Action Items</a>
Digital Library	Internal SOP draft writing	Gwen Beavans and Carrie Bilbao	Completed <a href="#">Draft internal SOP for Digital Library in 2020 Virtual Face-to-Face Action Items</a>
NFPET / PETL / PETM	Complete review of all documents: <ul style="list-style-type: none"> <li><a href="#">Recomendations WO NFPETs V8 CEPC reviewed 9-30-20.xlsx</a></li> <li><a href="#">PETL IDP CEPC reviewed 10-1-20 pre-final.docx</a></li> <li><a href="#">PETM IPD 09-30-20 CEPC reviewed.docx</a></li> </ul>	All	Completed
Website	Add “upcoming training” link and post trainings on that page. Keep off of main page.	Fred	Completed - 2/23/21 2/17/21 update: WPSAPS video is posted; Fred will work directly with Nancie Turner on sending upcoming WPSAPS trainings to Nancie; Kenny to assist.
WPSAPS	Send out review of prevention software completion and promo YouTube video	Tina on behalf of Sam Scranton	Completed

## ORGANIZATIONAL UPDATES

***To be submitted in writing – can be covered if there is enough time***

**IAFC (Bruce):** The IAFC WUI Conference is scheduled for March 23-25, 2021 in Reno. IAFC is studying the Senate Amendment to H.R. 3684 the INVEST America Act. Related to prevention is Wildland Fire Mitigation & Management Commission Act of 2021 which establishes a commission to study and recommend wildland fire prevention, mitigation, suppression, management, and rehabilitation policies.

**NASF West (Angie):** Entire West is very busy, PL5, told we need to use resources we have to the best we can. We have all teams dispatched. We have various resources from other states, engaged in statewide response. Does not have time currently to work on committee tasks, will get to them just fire is priority.

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