

Communication, Education, and Prevention Committee (CEPC)

CEPC Conference Call Notes

Logistics

Date: January 14, 2021

Time: 15:00 Eastern, 1400 Central, 1300 Mountain, 1200 Pacific

CEPC Members: Gwen Beavans (USFS), Faith Berry (USFA – Alternate), Carrie Bilbao (NIFC EA), Tina Boehle (NPS), Brian Harrison (Training Liaison), Jerry Hepler (Wildland Fire Investigation Subcommittee Chair), Doug Hilderbrand (NWS – Associate Member), Kenny Jaramillo (BIA), Terri Jenkins (FWS), Angie Lane (NASF), Brian Lopez (USFS Liaison), Teresa Neal (USFA), Jon Skinner (BLM), Candy Stevenson (PIO Subcommittee Chair), Erika Stone (Administrative Support), Fred Turck (NASF), Bruce Woods (IAFC)

CEPC Members in Attendance this Call: Gwen Beavans (USFS), Faith Berry (USFA – Alternate), Carrie Bilbao (NIFC EA), Tina Boehle (NPS), Deb Fleming (NWCG Coordinator), Brian Harrison (Training Liaison), Jerry Hepler (WFISC chair), Kenny Jaramillo (BIA), Terri Jenkins (FWS), Angie Lane (NASF), Jon Skinner (BLM), Candy Stevenson (PIOSC chair), Fred Turck (NASF)

Agenda Topics:

COMMITTEE BUSINESS:

- Chair's update – Tina: Focused session for action items has been scheduled for February 17 at 1:00 MT
- NWCG Coordinator remarks and news and update – Deb:
 - As of Monday morning, detailed into NWCG Program Manager job. Jeremy Sullens has taken another job, so they will be looking for someone to detail behind Deb.
 - Exec Board Meeting next week. Annual meeting coming up on 9/10 of Feb. Agenda will come out next week and Tina will share in case people want to listen in to different topic.
- Wildland Fire Investigation Subcommittee Report – Jerry:
 - Reviewed FI-110. Will be ready for final review and polishing.
 - FI-210, PMS 412 revision – hitting a wall between standard and guide. Issue will be discussed at subcommittee meeting and will bring in court systems. Also, exploring how to blend field session with a virtual classroom setting.
 - Educational pages will be updated.

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- PIO Subcommittee Update – Candy:
 - Next call January 28.
 - In the final stages of reviewing the page for IRPG revision.
- FPET Subcommittee Update – Gwen/Fred:
 - NFPET got approved. Updated mob guide and sent to NICC.
 - FPET brochure – oldest version had an error on a website, and current version had one little word missing. Cache will go out to storage and see what is out there.
 - P-310 is being offered next week in the Southwest. 40 people signed up. It will be virtual. They are going to limit the attendance to 20 people.
 - The Beta course is planned to be held in California.
 - P-101 is getting a lot of good participation, meaning more may be interested in taking P-310.
 - FPT Leader guide – the fire prevention team made a bunch of edits and has returned it to the task force.

DISCUSSION TOPICS

- **Budget Requests:**
 - Finalization of priorities
 - See committee ranking on spreadsheet – Column C. Committee agreed with the rankings. Gwen said USFS will keep outdoor burning brochure translation. We can remove it from our list of funding requests.
 - Due January 22 to NWCG – Tina will send to Deb. Tina will submit well ahead of deadline.
- **WPSAPS content:** Website blurb, video - **Sam**
 - Submitted write up for video and MailChimp to us. Tina revised website language. Deb said we are good to go. Once that is done, Jesse will adapt the language for MailChimp.
 - Once the video gets to NWCG YouTube, it will get pulled off private site, so link Sam sent out will no longer be active. Deb said by early next week, video should be on NWCG YouTube and MailChimp can go out towards the end of next week or beginning of the following week depending on when Nancie can update the website.
 - Put “upcoming training” on our main page and take folks to another site. Keeps main page sleek. Deb asked that Fred wait on doing upcoming trainings link change until after video gets posted. Action: Fred will stay on top of that change.

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- **Wildfire Restrictions Website (Gwen):**

- Primarily used in USFS regions 1 and 4. Region 6 personnel helped put site together. The public can go here and see where fire danger is and see what restrictions in place. You normally have to go to each forests' websites to see what danger and restrictions are in place. This will direct folks to one site only.
- It is meant to be an interagency site. Unfortunately, there are issues where the site is housed. Now it isn't accessible.
- Should we continue to move forward? How and who?
- Kenny said his group is working on putting something together regionally. He will find out more on a call he has tomorrow.
- Action: Gwen asked Kenny to share with us what he finds out at next meeting, and reach out to other regions and see if they are doing anything.

- **USFS Brochure Adoption by NWCG (Gwen):**

- Addressed during budget discussion.
- **ASIDE:** IRPG edits are tight. What goes in, something must go out. Gwen asked if we have an opportunity to review anything that gets suggested to go in. Deb said it goes to Ops committee, then Executive Board for approval. PIO Subcommittee should send CEPC their suggested IRPG change to us for review before they send it in to IRPG. CEPC has oversight for subcommittee info, but not other committees' info and their subcommittees.

- **Prevention Education Page on NIFC Website – Sheri demonstrated the new NIFC website.**

- Carrie to take lead on any committee input for this site. Carrie will work with Sheri.
- Once this site goes live, there will likely be other input to share and Carrie will take that input as well.

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ACTION ITEMS:

Category	Action Item	By Whom	Current Update
Wildfire Restrictions Website	Kenny to follow up with committee after his call regarding how others are approaching not having this website available anymore.	Kenny	
WPSAPS	Send out review of prevention software completion and promo YouTube video	Tina on behalf of Sam Scranton	
Website	Add "upcoming training" link and post trainings on that page. Keep off of main page.	Fred	Will wait until WPSAPS video has been posted, then will request this website change
Digital Library	One Less Spark logo	Fred	
Oversight	Update/Create Bylaws and SOP for committee.	Angie/Teresa/Tina	
Digital Library / Website	Add restricted page on digital library page to include all of these SOPs and rewrites for our review.	Nancie Turner	
NFPET	Completion of NFPET Leader Handbook	FPET Subcommittee (not tasked yet)	
NFPET	Training hosts and coordinators; work needing to be done	FPET Subcommittee (not tasked yet)	
NFPET	Lay groundwork for changing qualifications and training for PETL and PETM	FPET Subcommittee (not tasked yet)	
NFPET	NICC coordinator for FPETs – position funding, how to establish	FPET subcommittee vice chair and Gwen Beavans	
Website	Keep tabs on website (committee and subcommittee) and bring up website needs during meetings	Angie Lane	
Website	Check the committee roster for accuracy	All	
Website	IPD clean-up and readying for final review	Fred Turck and Bruce Woods	
Website / Budget	Take USFS brochure with a USFS document number on it and have it converted to an NWCG publication. The decision was to either put the video and brochure on the USFS page and NWCG CEPC links to it, or it gets the NWCG logo and posted on NWCG CEPC site.	Gwen Beavans	For discussion on today's agenda December 2020: Outdoor Safety brochure - Motion accepted to proceed with move to CEPC oversight.
Digital Library / Website	Draft a rewriting on the website page for introduction and 508 compliant.	Fred Turck	Done Rewrite website page for Digital Library introduction and Section 508 compliance in 2020 Virtual Face-to-Face Action Items
Digital Library	Internal SOP draft writing	Gwen Beavans and Carrie Bilbao	Done Draft internal SOP for Digital Library in 2020 Virtual Face-to-Face Action Items
Budget	Put together budget proposal for 120-day detailer to revise P-410 and help subcommittee develop standards and job aids for PETM and PETL	Bruce Woods to work with Deb Fleming	Done
NFPET / PETL / PETM	Complete review of all documents: <ul style="list-style-type: none"> Recomendations WO NFPETs V8 CEPC reviewed 9-30-20.xlsx PETL IDP CEPC reviewed 10-1-20 pre-final.docx PETM IPD 09-30-20 CEPC reviewed.docx 	All	Done

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Budget	Budget process email to committee and subcommittees	Tina Boehle	Done
Digital Library	Get more reviewers for documents, left open for now.	Bruce Woods, Angie Lane, Zack Ellinger, and Carrie Bilbao	Done Review documents from 10/2020 – 09/2021. New reviewers will be selected on same schedule as leadership.

ORGANIZATIONAL UPDATES

To be submitted in writing – can be covered if there is enough time

BIA (Kenny): No update.

BLM (Jon): No update.

FWS (Terri): Presentation to FWS Fire Leadership Team on Feb 9th, will cover WPSAPS, with Sam Scranton. Presentation to White Mountain Fire Leadership Team, along with New Hampshire and Main State Foresters on FPETs, the recent White Mountain NF deployment, and how prevention teams can assist their programs, slated for January 27th.

IAFC (Bruce): No update.

NASF (Fred and Angie): All is quiet on the western front this time around. Last month, I neglected to get my notes in, and wanted to report that the western states are aware and engaged in changes to fire cause categories. Also, some states experienced late fall fires, especially Rockies and California. And, some states are struggling with budget cuts due to unexpected expenditures related to COVID.

NIFC External Affairs (Carrie): The new NIFC website is set to release toward the end of February; still working on content for Fire Prevention page and PIO pages, so they won't be complete when the website rolls out. Working finalizing stats and new talking points for this year.

NOAA (Doug): Recently our High Resolution Rapid Refresh Weather Model's smoke forecast became operational (was previously experimental): <https://www.nesdis.noaa.gov/content/model-predicts-spread-wildfire-smoke-becomes-operational>. I tweeted on our @WRNAmbassadors account.... <https://twitter.com/WRNAmbassadors/status/1349026878108143622>

Also, drought.gov just recently had a major refresh of its website

NPS (Tina): Michelle Fidler is leaving NPS for the USFS – Portland NIMO Team. She EODs on February 1, 2021

USDA FS (Gwen): No update.

USFA (Teresa): No update.

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