

# Communication, Education, and Prevention Committee (CEPC)

## CEPC Conference Call Notes

### Logistics

Date: October 8, 2020

Time: 15:00 Eastern, 1400 Central, 1300 Mountain, 1200 Pacific

**CEPC Members:** Gwen Beavans (USFS), Faith Berry (USFA – Alternate), Carrie Bilbao (NIFC EA), Tina Boehle (NPS), Brian Harrison (Training Liaison), Jerry Hepler (Wildland Fire Investigation Subcommittee Chair), Kenny Jaramillo (BIA), Terri Jenkins (FWS), Angie Lane (NASF), Brian Lopez (USFS Liaison), Teresa Neal (USFA), Jon Skinner (BLM), Candy Stevenson (PIO Subcommittee Chair), Erika Stone (Administrative Support), Fred Turck (NASF), Bruce Woods (IAFC)

**CEPC Members in Attendance this Call:** Fred Turck, Brian Harrison, Kenny Jaramillo, Deb Fleming, Candy Stevenson, Erika Stone, Angie Lane

### Agenda Topics:

#### COMMITTEE BUSINESS:

- Chair's update – Tina: [Meeting notes from virtual face-to-face meeting](#)
- NWCG Coordinator remarks and news and update – Deb:
- Wildland Fire Investigation Subcommittee Report. – Jerry or Carrie:
- PIO Subcommittee update – Candy:
- Election of Chair / Co-Chair:

#### DISCUSSION TOPICS

##### Action Items from F2F:

Category	Action Item	By Whom	Current Update
Digital Library	Get more reviewers for documents, left open for now.	Bruce Woods, Angie Lane, Zack Ellinger, and Carrie Bilbao	
Digital Library / Website	Draft a rewriting on the website page for introduction and 508 compliant.	Fred Turck	Comments due by 10/16/20
Digital Library	Internal SOP draft writing	Gwen Beavans and Carrie Bilbao	
Digital Library / Website	Add restricted page on digital library page to include all of these SOPs and rewrites for our review.	Nancie Turner	
NFPET	Completion of NFPET Leader Handbook	FPET Subcommittee (not tasked yet)	
NFPET	Training hosts and coordinators; work needing to be done	FPET Subcommittee (not tasked yet)	
NFPET	Lay groundwork for changing qualifications and training for PETL and PETM	FPET Subcommittee (not tasked yet)	
NFPET	NICC coordinator for FPETs – position funding, how to establish	FPET subcommittee vice chair and Gwen Beavans	

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Website	Keep tabs on website (committee and subcommittee) and bring up website needs during meetings	Angie Lane	
Website	Check the <a href="#">committee roster</a> for accuracy	All	
Website	IPD clean-up and readying for final review (PETM & PETL)	Fred Turck and Bruce Woods	
Website / Budget	Take USFS brochure with a USFS document number on it and have it converted to an NWCG publication. The decision was to either put the video and brochure on the USFS page and NWCG CEPC links to it, or it gets the NWCG logo and posted on NWCG CEPC site.	Gwen Beavans	
Budget	Put together budget proposal for 120-day detailer to revise P-410 and help subcommittee develop standards and job aids for PETM and PETL	Bruce Woods to work with Deb Fleming	
Budget	Budget process email to committee and subcommittees	Tina Boehle	Completed on 10/2/20. Tina sent email detailing process that budget items due by November meeting. Deb sent draft FY'22 documents to the group.
NFPET / PETL / PETM	Complete review of all documents: <ul style="list-style-type: none"> <li><a href="#">Recommendations NFPETs V8 CEPC reviewed 9-30-20.xlsx</a></li> <li><a href="#">PETL IDP CEPC reviewed 10-1-20_pre-final.docx</a></li> <li><a href="#">PETM IPD 09-30-20 CEPC reviewed.docx</a></li> </ul>	All	

## Other news and/or updates:

### ORGANIZATIONAL UPDATES

#### *To be submitted in writing – can be covered if there is enough time*

**BIA (Kenny):** Working on gathering end of year accomplishment reports from the field; also working on gathering data for the DOI Community Assistance Reports.

**BLM (Jon):** No report

**IAFC (Bruce):** No report

**NASF (Fred and Angie):**

**Eastern (Fred):** Not a lot going on with most states either dealing with storm response or preparedness and Western Wildfire support. Plans are still in the works for the September 2021 National Prevention workshop to be held in conjunction with the National NASF meeting in PA the week of Sept 6<sup>th</sup>. Highly recommend if you have not visited there lately go to the Wildland Fire Learning Portal. This is a tremendously powerful “tool” for developing and delivering training. <https://wildlandfirelearningportal.net/>

Portions of the NE and South maybe looking at an increase in wildfire activity as the fall progresses.

**NIFC External Affairs (Carrie):** No report

**NPS (Tina):** Have been updating briefing materials and finalizing FY'20 year-end accomplishments.

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**USDA FS (Gwen):** No report

**USFA (Teresa):** No report

**USFWS (Terri):** No report